

# English Learner Advisory Committee (ELAC) Meeting Minutes

School: McKinley Elementary School

Date of ELAC Meeting: 4/22/2025

**Mandated Topics:** (Check the topic(s) covered)

✓	1. Assist in the development of school-wide need assessment.
✓	2. Assist with efforts to make parents aware of the importance of regular school attendance.
✓	3. Advise on the school's program for English Learners
✓	4. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
✓	5. Receive training to assist members in carrying out their legal responsibilities.
✓	6. Elect representative(s) for the District English Learner Advisory Committee
✓	7. Other- Information about EL Terms, EL Identification, reclassification, ELD instruction and more EL information

**I. The meeting started at 9:00am**

Attendance was taken. Present at the meeting was Ufuk Tuna (EL Parent), Alondra Ortiz (Interim Bilingual Community Liaison), Dr. Daniela Wiener (principal), All parents of ELs were sent an email invite, and the meeting agenda and notice was blasted to the whole community and posted on the website.

**II. MEETING MINUTES:** Prior meeting minutes were reviewed and approved.

**III. ELAC Mandated Topic(s) :**

Dr. Wiener facilitated the development of a school-wide needs assessment and received input for the 25-26 SPSA to be presented to the School Site Council. She reviewed the following:

- McKinley Goals and Data
- School Site Allocations
- Proposed Expenditures/Strategies to Achieve Goals
- Proposed Family Engagement Policy and Compact

**IV. ELAC Discussion /Recommendation**

EL Needs Assessment/Feedback and Input from ELAC members on SPSA and FE Policy and Compact

Goal 1: Increase cohesiveness across grade levels, increase use of phonics in early grades

Goal 2:

Increase MLL parent engagement by bringing topics of interest to the MLL community such as raising bilingual children. Add workshops for MLL parents who how to support at home and importance of family engagement.

Goal 3:

Believes the use of the counselor has been positive for students and families. Continue with this expenditure. Increase visibility of ELAC at other events for recruitment.

**V. DELAC Report:** *(The following is a brief summary of the DELAC report)*

No report Provided.

**VI. Other presentation(s)(Summary)**

None

**VII. Announcements: (Summary)**

None

**The meeting was adjourned at: 10:00 am**

**submitted by Daniela Wiener**