



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

English Learner Committee (ELAC)

Roosevelt Elementary ... 11 / 14 / 2023

Members present:

3 parents/guardians

2 Roosevelt staff – Debbie Stern, Elena Uliantzeff

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
X – see notes	3. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
	4. Receives training to assist members in carrying out their legal responsibilities.
	5. Election of representative(s) for the English Learner Advisory Committee

I The meeting started at 8:35am. Spanish interpretation was made available. All notifications were made available in Spanish and English.

II MEETING MINUTES: Second meeting of the 2023-2024 school year. No quorum.

III DELAC Report: *(The following is a brief summary of the DELAC report)* - The DELAC representative, Stefanie Serrato, was not able to attend. Liaison gave a brief report about the DELAC meeting on 11/13/23.

IV ELAC Mandated Topic(s): Explained the SPSA and Site Council's involvement in supporting the Principal in creating the plan and its goals.

V ELAC Discussion /Recommendation: A form will be made available for parents to share thoughts about the SPSA and what they'd like to see in support for English Learners when the date is made known.

VI Other presentation(s): Debbie Stern, AP, spoke about parent-teacher conferences and how they had gone for everyone. Parents reported having positive experiences. There was a reminder that a parent or guardian can reach out to their child's teacher at any time during the school year to arrange for a meeting. Per a request during an earlier ELAC meeting, Debbie Stern, AP, shared how classes are formed at Roosevelt, and answered questions pertaining to EL placement.

VII Announcements: (Summary):

VIII Open Forum Conversation: See notes under other presentations.

The meeting was adjourned at: 9:40am

Respectfully submitted by

Debbie Stern

Assistant Principal

Note: Invitation sent via email one week prior to meeting, with a reminder sent by text and email 24 hours in advance of meeting. Personal outreach made to new and existing EL families inviting them to attend the meeting.