



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

English Learner Committee (ELAC)

Roosevelt Elementary ... 10 / 10 / 2023

Members present:

14 parents/guardians

2 Roosevelt staff – Debbie Stern, Elena Uliantzeff

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
	3. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
x	4. Receives training to assist members in carrying out their legal responsibilities.
x	5. Election of representative(s) for the English Learner Advisory Committee

I The meeting started at 8:35am. Spanish interpretation was made available. All notifications were made available in Spanish and English.

II MEETING MINUTES: First meeting of the 2023-2024 school year. No previous minutes were shared.

III DELAC Report: *(The following is a brief summary of the DELAC report)* - The DELAC representative, Stefanie Serrato, gave a brief report about the first DELAC meeting,

IV ELAC Mandated Topic(s): Explained the need for ELAC. Presented the SMMUSD ELAC/DELAC training powerpoint. Elections were held. All parents in attendance agreed to form the ELAC committee and to re-elect a DELAC representative (Stefanie Serrato; Alt: Ana Cabrera) and to elect a president and vice president (P: Anna Straub; VP: Raymundo Cruz).

V ELAC Discussion /Recommendation: Elections and formation of a formal ELAC.

VI Other presentation(s): Debbie Stern, AP, explained how Roosevelt supports EL students. The home language survey and ELPAC were explained. School demographics were shared. Parent/Teacher conferences were explained, along with a list of anticipated subjects discussed during conferences.

VII Announcements: (Summary): Future meeting dates were shared (11/14/23 and two more in the winter/spring); Coffee with the Principal was announced.

VIII Open Forum Conversation: Parents asked if students could be prepped about the ELPAC so there is not surprise when a new adult comes to collect them. Inquiry regarding EL summer school criteria for invitation. Parents wondered about teacher input regarding EL summer school vs. test scores only. Parents inquired as to EL support in primary grades. Pumpkin raffle was held at the end as a thank you to parents and a fun bonding experience.

The meeting was adjourned at: 10:00 am

Respectfully submitted by

Debbie Stern

Assistant Principal

Note: Invitation sent via email one week prior to meeting, with a reminder sent by text and email 24 hours in advance of meeting. Personal outreach made to new EL families inviting them to attend the meeting.