



English Learner Committee (ELAC)

School: Roosevelt Elementary
Date of ELAC meeting: 9 / 21 / 2021

Members present: 11 parents, 3 Roosevelt staff - Zoom attendance notes attendees.

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
	3. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
	4. Receives training to assist members in carrying out their legal responsibilities.
x	5. Election of representative(s) for the English Learner Advisory Committee

I The meeting started at 4:00pm. Spanish interpretation was made available.

II MEETING MINUTES: First meeting of the 2021-2022 school year. No previous minutes were shared.

III DELAC Report: *(The following is a brief summary of the DELAC report)* - No DELAC representative has been elected, nor has there been a DELAC yet this year.

IV ELAC Mandated Topic(s): Explained the need for ELAC.

V ELAC Discussion /Recommendation: A meeting will be held shortly to move forward with creating a school ELAC.

VI Other presentation(s): HLS & explanation of an English Learner; School demographics; CAASPP & other testing; ELPAC initial testing; school supports from instructional coach

VII Announcements: (Summary): Conferences to be held in November

VIII Open Forum Conversation:

Questions from parents about homework and how newcomers who don't speak English are tested and supported; what are the English Learner demographics at Roosevelt.

The meeting was adjourned at: 4:58pm

Respectfully submitted by

Debbie Stern

Assistant Principal

Note: Invitation sent via text and email one week prior to meeting, with a reminder sent by text and email 36 hours in advance of meeting. Personal outreach made by assistant principal and liaison to new EL families inviting them to attend the meeting.