



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

English Learner Committee (ELAC)

Roosevelt Elementary ... 1 / 16 / 2024

Members present:

4 parents/guardians

2 Roosevelt staff – Debbie Stern, Elena Uliantzeff

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
x	2. Assist with efforts to make parents aware of the importance of regular school attendance.
	3. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
	4. Receives training to assist members in carrying out their legal responsibilities.
	5. Election of representative(s) for the English Learner Advisory Committee

I The meeting started at 8:35am. Spanish interpretation was made available. All notifications were made available in Spanish and English.

II MEETING MINUTES: Third meeting of the 2023-2024 school year. No quorum.

III DELAC Report: *(The following is a brief summary of the DELAC report)* - The DELAC representative, Stefanie Serrato, shared December DELAC discussion with those present.

IV ELAC Mandated Topic(s): The importance of regular school attendance was shared, along with the difference between excused and unexcused reasons for absence or tardiness. A chart showing the amount of school missed due to an entire day or portion of a day (even just a few minutes) over the course of 13 years of school (K-12). Questions were answered regarding this topic.

V ELAC Discussion /Recommendation:

VI Other presentation(s): Debbie Stern, AP, spoke about report cards, explaining the marking system and the space for comments. There was a reminder that a parent or guardian can reach out to their child's teacher at any time during the school year to arrange for a meeting if there are questions regarding the report card.

VII Announcements: (Summary):

VIII Open Forum Conversation: See notes under other presentations.

The meeting was adjourned at: 9:45am

Respectfully submitted by

Debbie Stern

Assistant Principal

Note: Invitation sent via email one week prior to meeting, with a reminder sent by text and email 24 hours in advance of meeting. Personal outreach made to new and existing EL families inviting them to attend.