



ENROLLMENT INSTRUCTIONS





With AFenroll, you can learn about your available benefits and enroll anytime, anywhere. It also provides benefits overview videos and FAQs to help you select the coverage that meets your individual needs.

You HAVE 30 DAYS FROM YOUR DATE OF HIRE TO ENROLL

Get Started

- 1 Visit afenroll.com/enroll**
Compatible browsers: Safari, Edge, and Chrome.
- 2 Enter your User ID:**
This is your Social Security Number (SSN).
- 3 Enter your PIN:**
This is the last four digits of your SSN and last two digits of your birth year.
- 4 Two-Factor Authentication**
American Fidelity has implemented two-factor authentication to add an extra layer of security to your enrollment experience. You will be prompted to select either an email address or a mobile phone number to receive a verification code. Once that code is received, you will input it into the prompt in AFenroll to verify your account.
- 5 Click the Log in button**

Tips

-  **Things to Know:**
Social Security numbers and dates of birth are required for all employees and their dependents.
-  **Choose Benefits:**
Review your benefits options to help ensure you have the proper coverage and opt out of those you do not need.
-  **Make Changes:**
Log in to AFenroll to make changes at any time during your enrollment period. **Before you log out, you must re-confirm with your PIN or your enrollment will not be valid.**
-  **Print/Save Benefit Confirmation:**
Sign your Benefit Confirmation/Deduction Authorization Form using your PIN as your electronic signature.

Preparation is Key

We know your time is valuable, so make sure to review this important information before your enrollment.

Benefits Education

- Watch for group meeting announcements
- Reach out to your American Fidelity account manager

What You Need

- Driver's license
- Bank account information (if signing up for direct deposit)
- Spouse and children's dates of birth and SSNs
- Beneficiary information (and, if a trust, the full name and date of trust)

Important Items to Review

- Beneficiaries/Dependents
- Available benefits options, including plans you may keep even if you change jobs or retire

If you need assistance with enrolling in your benefits, please use the link to schedule an appointment with an American Fidelity Representative:

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Account Manager
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909-941-2213 fax

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Watch a Tutorial
americanfidelity.com/howtoenroll