



Superintendent's Budget Advisory Committee

SBAC Budget Package Presentations

KEY POINTS FOR LISTENING AND LEARNING

1. Understand what *you* need to be have clarified for each program package presented. This is not a time for advocacy but rather understanding.
2. Focus on *how* changes in program and services will be delivered and at what level of quality to promote capacities for SMMUSD graduates.
 - a. The Superintendent, Ex. Cabinet and the Board will finalize the numbers based on the priorities SBAC agrees on.
3. Acknowledge that investment in personnel services has significant impact in terms of percentage of overall total costs.
 - a. Changes in personnel will be handled by the Superintendent's office and will be described in terms of effect on programs.
 - b. SBAC is not focused on specific positions
4. Identify areas you are most concerned about and if you understand how the data inform the presentation package.
 - a. Listen for assumptions based on data and how they have been used in package construction.
 - b. Examples of data may include: 1) enrollment increases or decreases, 2) current levels of funding and impact on services and program delivery, 3) clear description staffing positions *not* individual names, 4) clear explanations of differential delivery of services and programs for reasons of equity or identified need require careful explanation of how differences were determined.
 - c. Helpful information includes how program service affects numbers of students.
5. Recognize presenters may use other personnel in clarifying how their programs/services are configured. Understand that staff may also describe how they utilized planning committees of principals, teachers, parents, students, and/or administrators (representatives) in their processes.
6. "Givens" must be clarified so that the full (SBAC) group has a shared understanding.
7. "Benchmarking" information about comparisons to other districts is often useful; however, care is required because comparisons (i.e., transportation costs, facilities, health services, etc.) may vary by conditions and demography of any given community.