

## **MALIBU ELEMENTARY SCHOOL SITE COUNCIL MEETING MINUTES – SEPTEMBER 12, 2019**

### **I. WELCOME AND INTRODUCTIONS**

Chairperson, Anne Russell Surgot, brought the meeting to order at 3:30pm.

- Meeting Attendees:
  - **Chris Hertz**, Site Council Rep/MES Principal ([chertz@smmurd.org](mailto:chertz@smmurd.org))
  - **Diane Sullivan**, Site Council Rep/MES Administration ([dsullivan@smmusd.org](mailto:dsullivan@smmusd.org))
  - **Anne Russell Surgot**, Site Council Chairperson/Parent ([anneonvacation@yahoo.com](mailto:anneonvacation@yahoo.com))
  - **Tammy Mackey**, Site Council Rep/MES Teacher ([tmackey@smmusd.org](mailto:tmackey@smmusd.org))
  - **Ken Harris**, Site Council Rep/MES Teacher ([kharris@smmusd.org](mailto:kharris@smmusd.org))
  - **Juanita Davis**, SMMUSD Bilingual Liaison/classified SMMUSD employee
  - **Heather Alfano**, Site Council Rep/Parent ([heatheralfano@gmail.com](mailto:heatheralfano@gmail.com))
  - **Roui Israel**, Site Council Rep/Parent ([roui4444@yahoo.com](mailto:roui4444@yahoo.com))
  - **Melissa Bermeo Mastripolito**, Site Council Rep/Parent ([melissabermeo@mac.com](mailto:melissabermeo@mac.com))
  - **Jennifer Paras Pappas**, Site Council Rep/Parent ([jenp310@gmail.com](mailto:jenp310@gmail.com))

### **II. PUBLIC COMMENTS**

There were no public comments.

### **III. MEETING MINUTES**

Principal Hertz made a motion to approve the minutes from the August 29, 2019 Malibu Elementary School Site Council meeting. Roui Israel seconded the motion. All agreed and the minutes were approved and adopted into the record.

### **IV. MEETING NORMS**

It is important to set norms for the council. It is the desire of the council to establish norms for the Council.

Suggested Norms:

- Starting each meeting on time
- Ending each meeting on time
- The meeting does not end until we get through the entire agenda. However if we do not get through the entire agenda then we have to agree to table the remaining items on the agenda.
- Listen to the speaker, may there be only one conversation at a time. No side-bar conversations.

- Parking Lot - If something comes up with a thought or subject in the meeting that is not on the agenda, that person may post the item on the wall with a post-it note and we can look at it and discuss it at the end of the meeting and decide if it should be added to the next meeting's agenda.

Heather Alfano made a motion to adopt all of the norms listed herein above. Diane Sullivan seconded the motion. The motion to adopt the norms passed with all in favor thereof.

The norms can be added to the back of the bylaws.

## **V. MES SITE COUNCIL BYLAWS**

Principal Hertz suggested that the best way to go forward with the discussion of the bylaws was to make a single overall motion to edit and adopt changes to the SMMUSD draft SSC Bylaws as one single motion.

The council discussed the suggested changes made by council members including:

### **Article 1 – Name of Council**

The name of this council shall be the Malibu Elementary School Site Council

Issue of expenditures. Principal Hertz is going to be really transparent about where our money is spent and what our budget is, including the PTA budget. The document should show where all the money is going.

Site Council does not have a budget now. In the past, our body used to have a budget. Some schools still have Site Council budgets, namely Title 1 schools have Title 1 funds. We will never see Title 1 funds at Malibu Elementary School

Need to remove all references to budget and expenditures in our bylaws.

Discussion about whether the members of the site council should be parents only or parents and community members. There was a discussion regarding whether in the event there are not enough parents, we could look to the community for members.

Principal Hertz made a motion and Melissa Mastripolito seconded the motion to adopt the changes suggested to the bylaws. Roui Israel shall make the edits. The motion passed with an agreement of all council members.

Principal Hertz made a motion and Tammy Mackey seconded the motion to adopt the actual bylaws at the next meeting. The motion passed with an agreement of all council members.

## **VI. SCHOOL MASCOT AND SCHOOL COLOR SELECTION**

Jennifer Pappas created a survey for a new school mascot. Principal Hertz recommended that the survey go live with staff and parents.

Roui Israel makes the motion and Heather Alfano seconded that Jennifer Pappas will add that there are certain “forbidden animals” that may not be chosen including the dolphin, whale, shark, sea otter. The motion passed with an agreement of all council members.

Jennifer Pappas will transfer the survey to Principal Hertz and he will send it out to parents. There will be a deadline of October 1 for survey responses.

The children’s data is being collected by the science teacher Ms. Herradine.

## **VII. ELAC**

Legally we are required to have our own ELAC. We have 9 languages in our school. 31 students are English language learners. ELAC needs bylaws.

## **VIII. SCHOOL IMPROVEMENT PLAN**

Principal Hertz reviewed the school improvement plan that he received from our district which was drafted in 2017. 2017 was the last time the district reviewed this school improvement plan.

It is clear that we need to start over and determine what our goals are going to be using the template. Principal Hertz was supposed to present to the district in the middle of October on the topic of how well we are doing implementing this school plan. However, this plan is not the plan that we drafted up, that the new Malibu Elementary School drafted. It is the old PDMSS plan.

Since we are a new school, it seems best that we have a new start. By November we are supposed to write our plan. The plan should include: how to make our school a welcoming place to grow up and how our students can achieve academic success.

Principal Hertz asked Isaac Burgess if he can have an extension of time with which to present to the district about our school plan. Isaac seemed amenable to this request.

Our teachers and administrators are working on great things. Part of the plan has to be about parental engagement. What are parents’ role in our school? How do we communicate certain things to parents?

The plan should include strategies, goals and a parental component attached to each.

Principal Hertz will bring us a blank plan and have us review it at our next meeting.

## **IX. ADJOURNMENT**

Upon the meeting ending time of 4:45pm, there were a number of items remaining on the agenda that the council did not yet get to including:

Item 2 – SSC/SPSA Development

Item 3 – Manage/Update the Safe School Plan

Principal Hertz made a Motion to table the items noted above, item 2 and 3. Jennifer Pappas seconded the motion. All on the council agreed and the motion was passed.

*The meeting was adjourned at 4:46p.m.*