



**John L. Webster Elementary School**

3602 Winter Canyon Road

Malibu, CA 90265

(310) 456-6494 · [smmusd.org/webster](http://smmusd.org/webster)

## Webster Elementary School Site Council Minutes

**DATE:** Thursday, February 20, 2025 at 3:00pm in person in Room 15

Meeting Participants:

*Staff Representatives*

- Carina Diana**, Principal
- Dee Dee Cooper**, Certificated Representative
- Amy Stark**, Certificated Representative (absent)
- Vincent LoGreco**, Classified Representative (absent)
- Dayna Walley**, Classified Representative

*Community Representatives*

- Larisa Braun**, PTA Representative (absent)
- Vicky Farrell**, Parent
- Unfilled**, Parent
- Marni Kamins**, Parent
- Chad Peters**, Parent

*Alternates*

- Isaura Terry**, Classified Representative

Meeting Notes:

<b>Welcome</b>	Call to Order at 3:15 PM.
<b>Approval of Minutes</b>	The council reviewed the minutes from the previous meeting. DeeDee moved to approve the minutes, and the motion was seconded by Marni. The motion was carried.
<b>Bylaws Review</b>	<p>Carina initiated a discussion regarding membership updates to the SSC bylaws following the loss of a parent representative due to student disenrollment after the Franklin and Palisades fires.</p> <p>Chad inquired about prior communication regarding quorum requirements. Carina clarified that the SSC had amended the bylaws during the January 30th meeting to reduce quorum from seven members to six, allowing meetings to proceed under current membership conditions.</p> <p>The group reviewed SSC composition requirements and confirmed that elementary councils must have a minimum of ten members. Carina proposed advertising the open parent representative position in the <i>Whale Tales Weekly</i> for two weeks to gather interest.</p>



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	<p>The group also proposed several bylaw updates:</p> <ul style="list-style-type: none"> <li>• Adding the following statement: <i>“If a member cannot serve the remainder of their term, the committee will attempt to fill the position if possible.”</i></li> <li>• Removing the PTA-appointed member role.</li> <li>• Increasing the number of elected parent representatives from four to five to ensure balanced representation.</li> </ul> <p>Dee Dee made a motion to approve these bylaw revisions. Marni seconded the motion, and it passed unanimously.</p>
<p><b>SPSA Student Performance Data Analysis</b></p>	<p><u>CAASPP</u></p> <p>Marni asked whether the CAASPP data analysis was year-over-year. Carina clarified that the Grade 5 data reflected trends over a three-year span.</p> <p>Dee Dee noted an inconsistency between reading and writing achievement levels, observing a decline in reading scores alongside an upward trend in writing. The group also asked about the score range classified as “at or near standard.” Carina offered to present the data in a more accessible format at the next meeting.</p> <p>The council noted that student performance appeared strongest in the 2021–2022 school year. Dee Dee added that the decline in math scores seemed reasonable, as math content becomes more complex in the upper grades.</p> <p><u>ELPAC</u></p> <p>Due to a small number of English Learners (ELs) enrolled at Webster, the ELPAC results were considered statistically insignificant. Carina explained that the school does not meet the state’s threshold of 22 EL students for public reporting, which is reflected as a gray indicator on the CA School Dashboard.</p>
<p><b>CHKS Data Review</b></p>	<p>Dee Dee and Dayna expressed concern that the staff results did not reflect the current experience on campus.</p> <p>Vicky shared that she was encouraged by the strong student-to-adult connections revealed in the data but noted that peer-to-peer relationships appeared to be an area of concern.</p> <p>The group agreed that while there were opportunities for growth, no alarming issues were evident in the results. Carina followed up with the CHKS participation numbers:</p> <ul style="list-style-type: none"> <li>• <b>Staff:</b> 11 respondents</li> <li>• <b>Parents:</b> 29 respondents</li> </ul>



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	<ul style="list-style-type: none"> <li>● <b>Students:</b> 17 out of 24</li> </ul>
<p><b>24-25 SPSA Monitoring</b></p>	<p><u>Goal #1 Review</u> The SSC reviewed progress on Goal #1 of the SPSA to determine which strategies and action steps had been implemented to date.</p> <p><b>Strategies Not Yet Implemented (Due to Fires and Recovery):</b></p> <ul style="list-style-type: none"> <li>● The School Leadership Team (SLT) did not meet over the summer to refine goals due to a change in leadership.</li> <li>● Students in Grades 3–5 only completed one Interim Assessment Block (ELA and Math) due to disruptions caused by the fires.</li> <li>● The STEAM Lab, located in the H Building, has not reopened and remains under restoration as of March 2025.</li> <li>● After-school enrichment was replaced by weekly one-on-one academic tutoring to help students recover lost instructional time.</li> <li>● Planet Bravo computer science classes are being phased out. Chad expressed concerns about the academic rigor of the program, while teachers shared that they appreciated it.</li> </ul> <p><b>Revised Strategy:</b></p> <ul style="list-style-type: none"> <li>● Learning walks are scheduled to resume and support implementation plan work.</li> </ul> <p><b>Clarification Provided:</b></p> <ul style="list-style-type: none"> <li>● Expansion of Tier II reading intervention for grades 2–5 has not occurred. Carina clarified that, per the Literacy Interventionist, services are currently provided only to students performing below the 10th percentile.</li> </ul> <p>A member asked about the <i>Michael Heggerty</i> program. Dee Dee explained that it is an online, phonics-based instructional tool used to support literacy development.</p> <p><u>Next Steps</u> A teacher proposed that the instructional team meet before the next SSC meeting to reflect on the remaining SPSA goals and prepare a report for the council. SSC members agreed to this plan.</p> <p>A link to the <a href="#">2024–2025 SPSA Goal Reflections</a> was shared with the group</p>
<p><b>Conclusion / Thank You!</b></p>	<p>The meeting concluded with a motion to adjourn by Dayna, seconded by Chad. The motion carried.</p>



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Meeting adjourned at 4:31 pm.