



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**District English Learners Advisory Committee  
Calendar of Meeting Topics  
2021-2022**

| 2021-2022 | Agenda Focus   | Title III Requirements |
|-----------|--|------------------------|
| September | <p><b><u>Executive Committee Meeting: September 20, 4:30 – 5:15 pm</u></b></p> <ul style="list-style-type: none"> <li>● Review DELAC Calendar Dates</li> <li>● Review Agenda for October</li> <li>● Review any open positions for ELAC or DELAC</li> </ul>   |                        |
| October   | <p><b><u>Monthly Meeting of DELAC: October 4</u></b></p> <ul style="list-style-type: none"> <li>● DELAC Training Session- Functions/Requirements</li> <li>● Election of DELAC Representatives/Community Members and Officers</li> </ul> <p><b><u>Special Meeting of DELAC: 20 October</u></b></p> <ul style="list-style-type: none"> <li>● Review DELAC Recommendations and SPSA/Program Evaluation Cycle</li> </ul> <p><b><u>Executive Committee Meeting: October 18, 5:00 – 6:00 pm</u></b></p> <ul style="list-style-type: none"> <li>● Review Agenda for November</li> </ul> |                        |
| November  | <p><b><u>Monthly Meeting of DELAC: November 1</u></b></p> <ul style="list-style-type: none"> <li>● EL Master Plan               <ul style="list-style-type: none"> <li>○ Review and update on ELPAC</li> <li>○ Review mandated written Notifications to Parents</li> </ul> </li> </ul> <p><b><u>Executive Committee Meeting: November 22, 5:00 – 6:00 pm</u></b></p> <ul style="list-style-type: none"> <li>● Review Agenda for December</li> </ul>  | 1, 7                   |
| December  | <p><b><u>Monthly Meeting of DELAC: December 6</u></b></p> <ul style="list-style-type: none"> <li>● EL Master Plan               <ul style="list-style-type: none"> <li>○ Review EL Program Goals, Services, and Objectives</li> </ul> </li> </ul> <p><b><u>Executive Committee Meeting: December 13, 5:00 – 6:00 pm</u></b></p> <ul style="list-style-type: none"> <li>● Review Agenda for January</li> </ul>  | 1, 3                   |
| January   | <p><b><u>Monthly Meeting of DELAC: January 10</u></b></p> <ul style="list-style-type: none"> <li>● EL Master Plan               <ul style="list-style-type: none"> <li>○ Review reclassification process for English Learners</li> </ul> </li> </ul> <p><b><u>Special Meeting of DELAC: 26 January</u></b></p> <ul style="list-style-type: none"> <li>● Supports for ELs with IEPs</li> </ul> <p><b><u>Executive Committee Meeting: January 24, 5:00 – 6:00 pm</u></b></p>   | 1, 6                   |



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

|          |   |         |
|----------|---|---------|
|          | <ul style="list-style-type: none"> <li>Review Agenda for February</li> </ul>  |         |
| February | <p><b><u>Monthly Meeting of DELAC: February 7</u></b></p> <ul style="list-style-type: none"> <li>District-wide Needs Assessment</li> </ul> <p><b><u>Executive Committee Meeting: February 23, 5:00 – 6:00 pm</u></b></p> <ul style="list-style-type: none"> <li>Review Agenda March</li> </ul>  | 2       |
| March    | <p><b><u>Monthly Meeting of DELAC- March 7</u></b></p> <ul style="list-style-type: none"> <li>EL Authorization for Teachers and Paraprofessionals</li> </ul> <p><b><u>Special Meeting of DELAC – March 24</u></b></p> <ul style="list-style-type: none"> <li>LCAP Annual Update</li> </ul> <p><b><u>Executive Committee Meeting: March 31, 5:00 – 6:00 pm</u></b></p> <ul style="list-style-type: none"> <li>Review Agenda April</li> </ul> | 1, 5    |
| April    | <p><b><u>Monthly Meeting of DELAC- April 25</u></b></p> <ul style="list-style-type: none"> <li>Consolidated Application (ConApp) for State and Federal Funding</li> </ul> <p><b><u>Executive Committee Meeting: May 2, 5:00 – 6:00 pm</u></b></p> <p>Review Agenda May</p>  | 8       |
| May      | <p><b><u>Monthly Meeting of DELAC- May 16</u></b></p> <ul style="list-style-type: none"> <li>Year in review: EL Mater Plan</li> </ul> <p><b><u>Executive Committee Meeting: May 23, 6:00 – 7:00 pm</u></b></p> <ul style="list-style-type: none"> <li>Review Agenda for June</li> </ul>   | 1, 3, 6 |
| June     | <p><b><u>Monthly Meeting of DELAC- June 6</u></b></p> <ul style="list-style-type: none"> <li>TBD</li> </ul>   |         |

| Summer 2022 | Agenda Focus   | Title III Requirements |
|-------------|--|------------------------|
| July        | <p><b><u>Executive Committee Meeting: TBD</u></b></p> <ul style="list-style-type: none"> <li>Review/Amend DELAC Calendar</li> </ul>  |                        |
| August      | <p><b><u>Executive Committee Meeting: TBD</u></b></p> <ul style="list-style-type: none"> <li>Review DELAC By-laws</li> <li>SMMUSD ELAC Manual (update for Fall 2022)</li> <li>Review open/vacated positions for site ELAC and DELAC</li> </ul> |                        |



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

**Title III Compliance**

|  |   |          |
|--|---|----------|
| <p>I EL 3. An LEA with 51 or more English learners has a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members of the members are parents (not employed by the district) of English learners</p>                       |   |          |
| <p>(a) The DELAC has advised the school district governing board on the following tasks:</p>   | <p>Date</p>                                     | <p>v</p> |
| <p>*1. Development of a district master plan for educational programs and services for English learners that takes into consideration the Single Plan for Student Achievement (5 CCR 11308[c][1])</p>  | <p>Nov. 1<br/>Dec. 6<br/>Jan. 10<br/>May 16</p> |          |
| <p>*2. Conducting of a district-wide needs assessment on a school-by-school basis (5 CCR11308[c][2])</p>   | <p>Feb. 7</p>                                   |          |
| <p>*3. Establishment of a district program, goals, and objectives for program and services for English learners (5CCR11308[c][3])</p>  | <p>Dec. 6<br/>May 16</p>                        |          |
| <p>*4. Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements (5 CCR 11308[c][4])</p>  | <p>Mar. 7</p>                                   |          |
| <p>*5 If the DELAC acts as the English learner parent advisory committee under California <i>Education Code</i> Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan</p> | <p>Mar. TBD</p>                                 |          |
| <p>*6. Review of and comment on the school district's reclassification procedures (5 CCR 11308[c][6])</p>  | <p>Jan. 10<br/>May 16</p>                       |          |
| <p>*7. Review and comment on written notifications required to be sent to parents and guardians (5 CCR 11308[c][7])</p>  | <p>Nov. 1</p>                                   |          |
| <p>*8. The consolidated application must include certifications by appropriate district advisory committees, including the DELAC, that the application was developed with review and advice of those committees. (EC Section 64000[d])</p>   | <p>Apr. 25</p>                                  |          |