



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**Monthly Meeting of the District English Language Learner Advisory
Committee (DELAC) Minutes**

Monday, March 6, 2023

9:00 – 11:00 a.m.

Zoom Meeting

1. Welcome, Introductions and Expressions of Appreciations
 - Meeting started at 9:05 a.m.
 - Edgard Meinhardt, DELAC Co-President opened the meeting and welcomed everyone.
2. Review of Norms and Expectations for DELAC Meetings
 - Nataliya Mikhnova, DELAC vice-president went over the norms and Bylaws.
 - Norms
 - Punctuality
 - Respect for the person who is presenting or speaking
 - Raise your zoom hand and be aware of the speaking order
 - Be brief with questions or comments
 - Provide opportunity for others to participate
 - Ask specific student or site-based questions after the meeting
 - Bylaws
 - Section 4. Limitations-the following time limitations shall be observed at each DELAC: No person shall speak for more than 5 minutes at a time on the same item of discussion.
 - Article VII: Decorum
 - ❖ All persons present at the DELAC meeting will conduct themselves in a proper manner at all times.
 - ❖ Any person using profanity, making libelous or slanderous statements, or attempts to berate another person in public will be promptly called out of order and asked to leave if such conduct does not cease immediately.
3. Roll Call



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

- Edgard Meinhardt, DELAC Co-President took attendance.
- In attendance: Maria Guadalupe Puga (Edison), Natalia Mikhnova (Franklin), Edgard Meinhardt (Malibu Elem), FeiFei Dai (McKinley), Stefanie Serrato (Roosevelt), Berenice Onofre (Community Member)

4. ELAC Reports

- Edgard Meinhardt asked each DELAC member to report on behalf of their site ELAC.
 - Franklin: Nothing new to share. Next meeting is in March.
 - Malibu Elem: Nothing new to share. Next meeting is March 16.
 - JAMS: We discussed a sports program that is also at Samohi. Next meeting is April 23.
 - Edison: Coordinator from Crest attended the meeting to discuss programs they offer. On March 24 we will celebrate Cesar Chavez. We started talking about making a small group to support parents.
 - McKinley: Nothing new to share. No meeting in the past 2-3 months.
 - Roosevelt: Nothing new to share. No meeting in February.
 - Rogers: Assistant Principal reviewed data to inform SPSA for 21-22 school year.

5. Approve Minutes from February 6, 2023 meeting.

- Edgard Meinhardt, DELAC Co-President, reviewed the February 6, 2023 meeting notes.
 - Passed with a motion by Maria Guadalupe Puga and a second by Yadira Vazquez.
 - Yes-Maria Guadalupe Puga
 - Yes-Natalia Mikhnova
 - Yes Yadira Vazquez
 - Yes-Edgard Meinhardt
 - Yes-FeiFei Dai
 - Yes-Stefanie Serrato
 - Yes-Berenice Onofre

6. Review EL Authorization for Teachers and Paraprofessionals

- Dr. Mark Kelly, Interim Superintendent
 - California Commission on Teacher Credential (CTC):
 - California has rigorous requirements in terms of receiving a teaching credential.
 - ❖ One main requirement is the English Language



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (EL) Authorization

- Types of EL Authorizations:
 - ❖ Embedded in Credential (July 1, 2002)
 - ❖ Embedded for Sped (July 1, 2006)
 - ❖ Cross-cultural, language, and academic development (CLAD)
 - Successful completion of coursework through a CTC approved California Teachers of English Learners (CTEL) program
 - Passing of (CTEL) exams:
 - CTEL 1: Language and Language Development
 - CTEL 2: Assessment and Instruction
 - CTEL 3: Culture and Inclusion
 - Combination of the above
 - ❖ BCLAD-Bilingual CLAD (authorized to teach in target language)
 - Same requirements as CLAD and
 - Passage of three CSET exams
 - Language and Communication (Listening, Speaking, Reading, and Writing)
 - Bilingual Education and Bilingualism
 - Geographic, Historical, Sociopolitical, and Sociocultural Context
 - Offered in Spanish and a wide variety of other languages
 - Required of immersion



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
teachers

❖ Certificate of Staff Development

❖ Emergency CLAD

- Teachers prepared outside of California must complete CLAD requirements to get “clear” California credential. They must apply for an “Emergency CLAD” while they work on their CLAD.
- Must be requested by school district.
- Allows qualified candidates to be employed while they complete requirements for CLAD.
- Valid for one year.
- May be renewed a maximum of two times. Must show progress toward completing the requirements in order to get a renewal.

▪ Current in SMMUSD

- ❖ 1 teacher have completed requirements and are in the process of getting their EL Authorization (CLAD)
- ❖ 0 teachers have an emergency CLAD
- ❖ 7 teachers do not have their EL authorization and we are working with them.
 - 3 must complete a program or fulfill the requirements in another way i.e. test
 - 4 have preliminary credentials and must complete the requirements to obtain a clear credential.

▪ Human Resources Plan

- ❖ Monitor expiration dates of Emergency CLAD



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

- ❖ Require all new hires without CLAD to apply for an emergency
- ❖ Communicate regularly with teachers regarding their progress towards obtaining an EL authorization; support their progress.
- ❖ Making principals aware so that students who are EL are not placed in these teachers classes.



○ Suggestions and Comments

- Dr. Berenice Onofre-7 teachers who don't have the EL authorization. Are they new teachers? Are they teaching EL Students?
- Dr. Mark Kelly-They are new teachers. They may have EL students in their classrooms.
- Dr. Onofre-are the parents aware that their students are being taught by these teachers?
- Dr. Kelly-I'm not aware if they are. We have to report them.
- Nataliya Mikhnova-Do we have any measurement of how successful teachers are in this capacity?
- Dr. Kelly-we work with our principals to monitor the progress of students.
- Alicia Mignano-EL Program Coordinator and EL TOSA. Is there a plan to try and recruit for these positions?
- Dr. Kelly-we will be posting for these vacancies.
- Alicia Mignano-How do we want instruction to look like for EL students?
- Dr. Kelly-I would want the teacher to know who is an EL student in their class and what level they are in. The student should be located close to the teacher during instruction.
- Dr. Jacqueline Mora-Students should be communicating so they can develop their language skills.



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

- Nataliya Mikhnova-EL reports-why don't teachers see these reports?
- Dr. Mora-what reports are you referring to?
- Nataliya Mikhnova-ELPAC report
- Dr. Mora-all teachers have access to this and they review this at the beginning of the school year.

7. EL Master Plan

- Dr. Stacy Williamson, Director of Assessment, Research, and Evaluation reviewed the District wide Needs Assessment Data Results.
 - Hanover Culture and Climate Survey-questions for parents of English Learners.
 - Survey Sample: 13 parents
 - Please indicate how much you disagree or agree with the following statements about your core beliefs about English Learners.
 - I feel that my child's school welcomes families that speak a second language.
 - ❖ Strongly Disagree (15%)
 - ❖ Disagree (8%)
 - ❖ Neither Agree nor Disagree (15%)
 - ❖ Agree (46%)
 - ❖ Strongly Agree (15%)
 - Please indicate how much you disagree or agree with the following statements about your core beliefs about English Learners.
 - I feel knowledgeable about SMMUSD's core beliefs about English Learners.
 - ❖ Strongly Disagree (15%)
 - ❖ Disagree (23%)
 - ❖ Neither Agree nor Disagree (15%)
 - ❖ Agree (31%)



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

❖ Strongly Agree (15%)

- Please indicate how much you disagree or agree with the following statements about your core beliefs about English Learners.

- I know where to find information about SMMUSD's beliefs, policies, and procedures about English Learners.

❖ Strongly Disagree (15%)

❖ Disagree (23%)

❖ Neither Agree nor Disagree (38%)

❖ Agree (15%)

❖ Strongly Agree (8%)

- Please respond to the statements below about the indentation of English Learners.

- I know who to ask at my child's school if I have questions about how my child was identified as an English Learner.

☐ Yes (38%)

☐ No (15%)

☐ Don't Know (46%)

- Please respond to the statements below about the identification of English Learners.

- I understand what steps I can take if I feel my child was not correctly identified as an English Learner.

☐ Yes (23%)

☐ No (15%)

☐ Don't Know (62%)

- Please respond to the statements below about the identification of English Learners.

- I understand how my child was identified as an English Learners.

☐ Yes (62%)



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

☐ No (8%)

☐ Don't Know (31%)

- Please indicate how much you disagree or agree with the following statements about the assessment and progress monitoring of English Learners.

- I feel informed about my child's progress in learning to speak, listen, read, and write in English.

- ❖ Strongly Disagree (8%)

- ❖ Disagree (23%)

- ❖ Neither Agree nor Disagree (46%)

- ❖ Agree (8%)

- ❖ Strongly Agree (15%)

- Please indicate how much you disagree or agree with the following statements about the assessment and progress monitoring of English Learners.

- I have been notified of my child's progress in learning to speak, listen, read, and write in English each year.

- ❖ Strongly Disagree (0%)

- ❖ Disagree (33%)

- ❖ Neither Agree nor Disagree (25%)

- ❖ Agree (25%)

- ❖ Strongly Agree (17%)

- I understand the score report that is sent home to me each year with my child's proficiency scores on the English Language Proficiency Assessment of California (ELPAC)

☐ Yes (62%)

☐ No (15%)

☐ Don't Know (23%)

- Please indicate how much you disagree or agree with the following



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT
statements about the instruction of English Learners.

- My child's school has communicated with me about supplemental support (e.g., after school classes, Academic Language class) that my child may be receiving at school.
 - ❖ Strongly Disagree (17%)
 - ❖ Disagree (25%)
 - ❖ Neither Agree nor Disagree (42%)
 - ❖ Agree (8%)
 - ❖ Strongly Agree (8%)
- Please indicate how much you disagree or agree with the following statements about the instruction of English Learners.
 - I know who to ask if I have a question about my child's learning in English at school.
 - ❖ Strongly Disagree (17%)
 - ❖ Disagree (17%)
 - ❖ Neither Agree nor Disagree (33%)
 - ❖ Agree (25%)
 - ❖ Strongly Agree (8%)
 - Please indicate how much you disagree or agree with the following statements about the reclassification of English Learners.
 - I understand my role as a parent in the reclassification process for my child.
 - ❖ Strongly Disagree (17%)
 - ❖ Disagree (8%)
 - ❖ Neither Agree nor Disagree (17%)
 - ❖ Agree (42%)
 - ❖ Strongly Agree (17%)
 - Please indicate how much you disagree or agree with the following



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT
statements about the reclassification of English Learners.

- I feel knowledgeable about the four criteria the district uses to reclassify English Learners.
 - ❖ Strongly Disagree (8%)
 - ❖ Disagree (17%)
 - ❖ Neither Agree nor Disagree (33%)
 - ❖ Agree (25%)
 - ❖ Strongly Agree (17%)
- Please indicate how much you disagree or agree with the following statements about the reclassification of English Learners.
 - I understand what my child needs to do to reclassify as Fluent English Proficient.
 - ❖ Strongly Disagree (18%)
 - ❖ Disagree (18%)
 - ❖ Neither Agree nor Disagree (9%)
 - ❖ Agree (36%)
 - ❖ Strongly Agree (18%)
 - Please indicate how much you disagree or agree with the following statements about the reclassification of English Learners.
 - I know who to ask if I have questions about reclassification or my child's progress towards reclassification at school.
 - ❖ Strongly Disagree (17%)
 - ❖ Disagree (33%)
 - ❖ Neither Agree nor Disagree (17%)
 - ❖ Agree (17%)
 - ❖ Strongly Agree (17%)
 - Please indicate how much you disagree or agree with the following statements about the reclassification of English Learners.



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

- My child understands what she/he needs to do to reclassify.
 - ❖ Strongly Disagree (17%)
 - ❖ Disagree (25%)
 - ❖ Neither Agree nor Disagree (17%)
 - ❖ Agree (33%)
 - ❖ Strongly Agree (8%)
 - Have you used school or district-provided interpreter services to communicate with your child's teacher and/or school staff?
 - ❖ Yes (46%)
 - ❖ No (54%)
8. Public Questions or Comments.
- Dr. Berenice Onofre- Recommendation is that a separate survey be sent only to EL parents.
 - Nataliya Mikhnova-Why can't we keep the survey active for longer to collect data?
 - Dr. Jacqueline Mora-We have it open for a month but we need to close it in order to collect the data. DELAC representatives will be able to give input on the new superintendent on March 13th at 9:40 a.m.
9. Topics for Next Meeting: Special Purpose Meeting.
- Nataliya Mikhnova, DELAC vice-president went over what will be reviewed at the next meeting on Thursday March 23, 2023 at 5:00 p.m. via zoom.
10. Meeting Adjourned at 10:53 a.m.
- Edgard Meinhardt, DELAC Co-President closed the meeting for the group.