



## DELAC Minutes – January 27, 2020

**Meeting started at 9:09a.m.**

### **Welcome / Norms / Agenda**

Daisy Vega, DELAC Vice President – welcomes and thanked everyone for their time. Laura Hernandez, DELAC President, is sick today. Today's topics were reviewed.

### **Building Community**

Daisy Vega: instructed everybody to please form a circle, to introduce themselves and to mention a goal for 2020.

Daisy Vega went over the norms.

Ninfa Hernandez, DELAC secretary – went over list of members present to determine quorum for approval of minutes. There was quorum.

Yheisi Alfaro made 1<sup>st</sup> motion and Maria Barranco seconded motion for approval of Dec. 16, 2019 DELAC minutes.

### **Mandatory DELAC topic:** Dr. Amy Teplin, Coordinator of Literacy and Language

- Reclassification for students with IEP's
- Master Plan for EL's

Dr. Teplin: Master Plan for EL's, please ask me questions at any moment during the presentation (Please see PP presentation) Will make presentation in English this time, we have an interpreter to help parents with interpretation of the presentation from English to Spanish.

Dr. Freda Rossi asked who needed interpretation devices.

Dr. Amy Teplin: at our last DELAC meeting, we talked about four core topics: identification, assessment, instruction and reclassification. Today we will talk about alternate reclassification and Master Plan for EL's, during the presentation, please ask me any questions. For the reclassification, there are four criteria determined by the state. (Please see PP presentation for more details).

The Alternate reclassification, is designed for students who have different learning needs such as having an IEP for speech for example or if the student has a 504 plan or another kind of disability such as with having an issue with listening, speaking, reading and writing, it is not fair for these students to follow the regular 4 criteria. The decision of implementing different criteria for these special circumstance students is determined by the IEP team. This decision takes place at the school with the IEP team.

Dr. Amy Teplin specified that she reviews all of these reclassifications at different schools to make sure everything is in order and may go over certain items to see everything is taken into consideration for student to remain as an EL or to be reclassified.

We have to make sure all students are getting the special accommodations during a test of if they need to receive special instructions during assessments. We have a team who administer these tests such as the ELPAC assessments they are aware of the special accommodation each students needs.



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Daisy Vega: It's the same exam for all students including Special Education students and general education students, the SpEd students have accommodation at the time of taking the test. Most of the students take the test as is.

The team of teachers who administer these tests are very well trained and qualified teachers, most of them are retired teachers with a lot of experience. Teachers must be informed beforehand of special accommodations of each student taking the test.

Parent: In reference to this exam for a student with an IEP, can a parent request an informational meeting about this test?

Dr. Freda Rossi: this information you may look it up on the Parent's Rights Special Education manual, there is a page with precisely this specific information. Parents have rights on how to follow up on issues, they can request meetings.

Dr. Freda Rossi: if there are any additional topics you may want to cover, you may request this as a more in depth presentation to add to another DELAC meeting at the end of this meeting.

Dr. Amy Teplin: I encourage you to become familiar with this test with your child, I help teachers so they can help their students with the test.

Parent: we couldn't open the page of the test online, we couldn't see the entire test.

Dr. Amy Teplin: previously the state resources weren't working very well in past years but this year it's much better. The state doesn't give full access of the whole exam only a small part of it.

Amy Teplin: Master Plan for English Learners

Dr. Amy Teplin reviewed SMMUSD's core beliefs about English Learners, these are important values we consider constantly in our community. (please see PP presentation). All schools have this document of SMMUSD core beliefs on how to support English Learners. All teachers have these procedures they need to follow through with their English Learners.

If you want a copy we may provide one for you.

Dr. Amy Teplin went over on how the Fast Facts came to be from the feedback at a DELAC meeting in May 2018. She created a document with all this information. *Fast Facts for families*. (this information is in the PP presentation and hard copies distributed) Let's review the fast facts as well as adding any new revisions needed. I would like to hear about additional feedback from parents, please partner up with a parent.

Dr. Amy Teplin: Type of instruction? Any changes on this?

Ninfa Hernandez - let's include credential information of teachers. Dr. Teplin - Every teacher must have the CLAD/BCLAD credential, clarification of the type of instruction teachers may give.

Parent: we can add information about supplemental ELD. Dr. Teplin – we need to add this. Every teacher is required to have designated ELD in the classroom, the integrated ELD is now provided in the classroom, integrated and designated ELD. Teachers have coaches to help them follow through with this instruction in class. We know some kids need extra help, we worry mostly about at-risk students who are especially in 4<sup>th</sup> and 5<sup>th</sup> grade and are still classified as English Learners, they need supplemental ELD we need to pull them out of their class because they are at risk in being in the EL program for a long time. K-3<sup>rd</sup> graders are still learning

but 4<sup>th</sup> and 5<sup>th</sup> grade students we worry if they do not reclassify so we provide them with extra supplemental help.

Parent: In regards to the ELPAC assessment test when will it be?

Dr. Amy Teplin: during winter / spring window maybe, this question was asked last time as well, it's difficult to say exactly when it will be.

Dr. Freda Rossi: we will add this discussion in our February agenda.

Dr. Amy Teplin: it's hard to know because we are working with a live window and things happen, so it's hard to know exactly when a child will be assessed.

Parent: will it always be the same team? Dr. Amy Teplin - yes more or less, we try to have the same people but things change we cannot guarantee always same people.

Dr. Freda Rossi: we will add this topic at our Feb meeting.

Dr. Amy Teplin: Feedback is something we have been working on, we'd like parents to be more informed about this test.

Parent: many times children do well in class but sometimes in the test they don't do well, what can we do?

Dr. Amy Teplin: go to site administrator and the team to talk about special accommodations and if necessary, reconvene the team.

Dr. Amy Teplin: let's continue with the feedback, any more feedbacks?

Ninfa Hernandez: are we going to receive a letter from the teacher with all information of ELD progress?

Dr. Amy Teplin: we'd like to have on the child's report card, how student is progressing and we need to do a better job having more detailed information about ELD progress. Still it's not there on the report card but we are working on this to make it happen.

Ninfa Hernandez: sometimes we don't understand the information on the ELPAC score of my child.

Dr. Amy Teplin: it's a goal for this information to be better explained and to go home as an attachment with the report card.

Maria Vazquez, SMMUSD Board Member:

Good morning, I have been at SMMUSD for 20 years, Dr. Amy Teplin was their teacher. My boy's transition or reclassification was when he was in 4<sup>th</sup> grade. Please support your child in the program. They will grasp the English language, it will happen, kids need to read a lot, something they really like such as comic books, whatever student may like. I told my son to keep on reading whatever he liked, he was reading English and it gave him the availability to grasp the English language. Now this program has gotten stronger with our very knowledgeable and experienced teachers such as Dr. Amy Teplin and Dr. Rossi. My daughter didn't grow up as an EL, she wasn't in the program like my son, not all students are the same, she already graduated. Dr. Teplin says it's important to communicate with your school's people, to have contact with them as soon as possible for any questions you may have. Happy New Year.

Please give your feedback to Dr. Freda Rossi, I am always grateful for your input. Thank you

Ninfa Hernandez – Reports from each school:



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Edison – nothing to report  
 Franklin – nothing to report  
 Grant – nothing to report  
 Muir – nothing to report  
 Edison– nothing to report  
 Malibu Elementary – we had a meeting last week, very few people came  
 McKinley – we had a meeting about census information  
 Roosevelt – nothing to report  
 Will Rogers – we had a training in reference to ELAC and DELAC members official responsibilities  
 JAMS – we had a meeting on how to help students in the advisory program.  
 Lincoln – nothing to report  
 Samohi – nothing to report  
 Webster Elementary – we had a meeting with Dr. Freda Rossi

Daisy Vega: Thank you for the school reports, however, there should be much more specific information, we need this information to be able to help students.

Census 2020 – Tara Brown

Gail Pinsker and Tara Brown are part of the Census committee.

Tara Brown: we only have 7 minutes to make our presentation so it will be a quick one: (Please see PP presentation for more information).

Every ten years we have a census, it's very important to have a complete count, this will start on April 1<sup>st</sup>.

It affects federal funding and the information helps in education for government structure.

It's very safe to participate, federal law protects privacy, all can participate in three ways: by mail, phone or online. For the first time ever, it will be online, a post card will be mailed with information.

We want to focus and we need to get the information out to SAMOHI and to hard-to-count areas.

By March 2021 all the info obtained will be private and secure. We want to make sure everybody participates and to obtain all the information we need to help in federal funding where needed most.

Daisy Vega: how will these people reach out to us? They can be fake.

Tara Brown: they will not call you.

Parent: What security do we have to know if they are the real census people? Especially by phone? (maybe it's better to respond by mail if you are not sure?)

Tara Brown: they will have official information on their badges and they will be wearing ID badges.

Maria Vazquez: they will not be calling you, not anymore, if you do get one of these calls, hang up.

Tara Brown: No one will call you but you will be given a number for you to make the call. Please call me if you have any further questions.

Daisy Vega: Thank you so much for this information.

Dr. Freda Rossi: invitation to event on Feb. 3: Coffee and Conversation (flyer)

Feb. 19 - The Parent Project. (flyer)

Feb. 22 Parent Conferences, on a Saturday (flyer)

### Public Comments:



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Florencia Rams, BCL: invitation on February 3, we will have an event at Grant Elementary School: Information Fair, for Special Education students: 8:40 to 10:00. There will be agencies who offer a lot of information on activities and camps for children of special education needs. Everybody is invited.

Daisy Vega: thank you so much, meeting ends at 11:02am.

Process Verification: No comment

Minutes submitted and translated by: Florinda Vila

Minutes approved by DELAC on: February 10, 2020.