



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DELAC Training

October 2, 2023



Agenda

- Review of ELAC Responsibilities
- DELAC Overview
 - Connections to ELAC
- Criteria and Composition of DELAC
- DELAC Responsibilities
 - SB355 (Green Act)
- Questions and Answers



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

ELAC Responsibilities



What is ELAC?

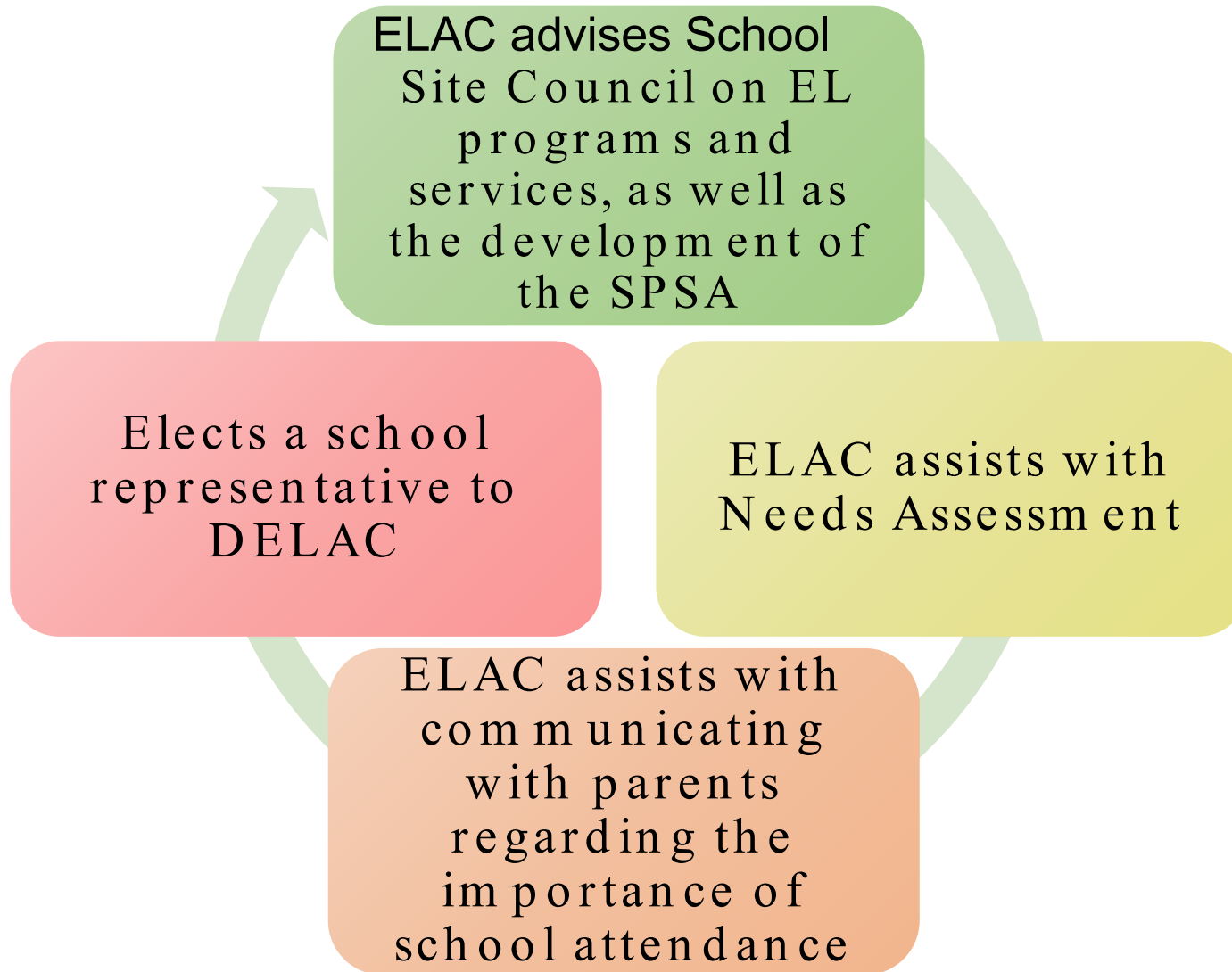
- Advisory committee to the principal and school site council (SSC)

ELAC is a committee comprised of parents, staff, and community members specifically designated to advise the principal and school site council on English Learner programs.

- Advise means to
 - Suggest
 - Recommend
 - Evaluate

An ELAC is a requirement for any school with 21 or more students learning English.

ELAC Functions





ELAC: Responsibilities

- First: Advises in regards to the programs and services for ELs

ELAC advises the principal and School Site Council on EL programs and services, as well as the development of the SPSA

Access to SPSA



ELAC: Responsibilities

- Second: Needs Assessment

Provide the school with important information about the progress of its programs and services.

Essential component as part of planning for Single Plan for Student Achievement.

Comprehensive approach: students, parents, school staff.

Tabulate survey results within reasonable time and present to ELAC.



ELAC: Responsibilities

■ Third: Attendances

Discussion of factors that impact attendance (school-based and other).

School-level data about attendance

- Disaggregated by grade
- Disaggregated by month
- Disaggregated by subgroup
- Disaggregated by course/period

Discussion of alignment to SPSA goals and actions.



ELAC: Responsibilities

- Fourth: Representation at DELAC

School site ELAC elects a representative to attend the DELAC meetings

School site elects two alternates that attend DELAC meetings when the DELAC representative is not available



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DELAC Overview



Who is DELAC?

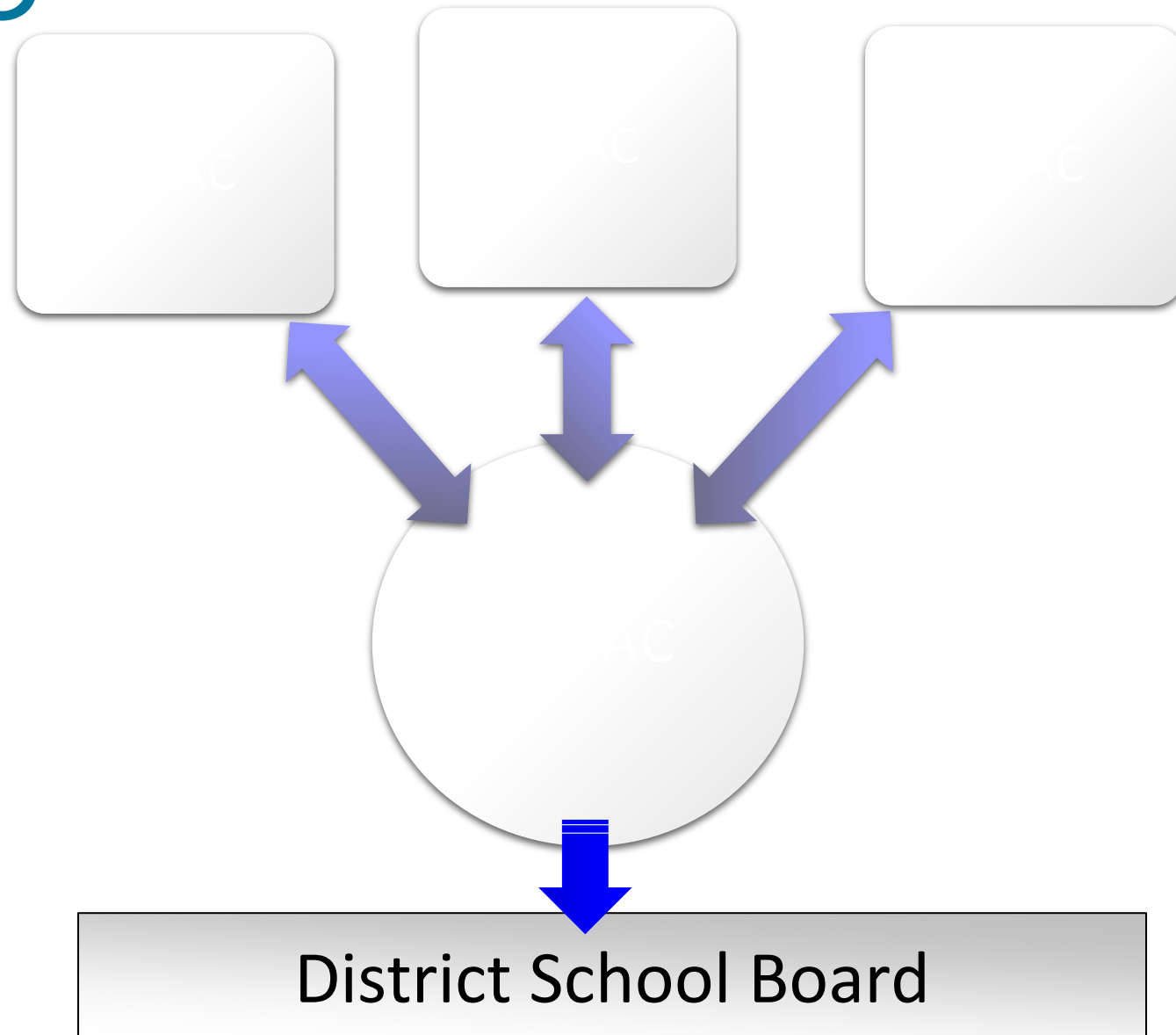
- You are DELAC

Each school site ELAC elects a DELAC representative who attends every DELAC meeting at the district.

The DELAC representatives give a brief update regarding the topics that were discussed at their site ELAC.

The DELAC representatives inform the members of their site ELAC about the topics discussed at DELAC meetings.

Relationship between ELAC and DELAC





SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Criteria and composition of DELAC



Composition Requirements

Each California public school district, grades K through 12, with 51 or more English learners must form a District-level English Learner Advisory Committee (DELAC).

Parents or guardians of English learners not employed by the district must constitute a majority membership (51 percent or more) of the committee.

Each ELAC must have the opportunity to elect at least one parent member to DELAC and one to two alternates



District Demographics

■ Based on 2022-23 CDE DataQuest Information

District Enrollment	English Learners (EL)	Initial Fluent English Proficient (IFEP)	Reclassified as Fluent English Proficient (RFEP)
8,820	617 (7.7%)	846 (9.6%)	608 (6.9%)



DELAC Procedures

Each school site will have one DELAC representative

Roll call and quorum : One per school site with 50 % + 1 to determine quorum

Quorum for DELAC is 6 out of 11 schools

Quorum is the minimum number of members that must be present at any meeting in order to take action (example: approve minutes, hold elections)

Composition of DELAC Officers

- Officers must be parents of English Learners and must not be district employees



President



Vice-President



Secretary



**DELAC School
Representative**



**DELAC School
Representative
(alternate)**



DELAC Officer Roles

President: Presides over all meetings and meets with the District designee in advance of meetings to set the agenda for the upcoming meeting.

Vice-President: Steps in to fulfill the role of the President when the President is unable to make a meeting.

Secretary: Records and keeps the minutes of actions taken. Minutes are reviewed at each DELAC meeting.

DELAC Representative: Attends all DELAC meetings and reports back to the ELAC. The representative is the spokesperson for the school site. The DELAC representative shall only represent ONE school and MUST be a parent of an EL student.



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DELAC Responsibilities



DELAC Responsibilities

DELAC shall advise the district's local governing board on programs and services for English learners.

- The DELAC shall be responsible for advising on the following tasks:



DELAC Responsibilities

- Development or revision of a district master plan of education programs and services for English Learners, taking into consideration the Local Control Accountability Plan (LCAP) and School Plans for Student Achievement (SPSA).
- Conducting a district-wide needs assessment on a school-by-school basis.



DELAC Responsibilities

- Establishment of district programs, goals, and objectives for programs and services for English learners.
- Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.



DELAC Responsibilities

- Review and comment on the district's reclassification procedures.
- Review and comment on the written notifications required to be sent to parents and guardians.



SB 355 (Greene)

California Education Code: Section 35147

- Meetings must be open to the public and allow public input.
- Meeting notice and agenda must be posted at least 72 hours before the meeting.
- Notice and agenda must be posted at school site and/or other places accessible to the public.
 - Notice and agenda must include date, time, and location, as well as items to be discussed or acted upon
- Action cannot be taken on items not posted on agenda, unless a unanimous vote finds a need for immediate action.
- Public must be provided access to all materials discussed and/or distributed at the meeting.

Thank you for your time!

