



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Monthly Meeting of the District English Language Learner Advisory Committee (DELAC) Minutes

Monday, February 6, 2023

9:00 – 11:00 a.m.

Zoom Meeting

1. Welcome, Introductions and Expressions of Appreciations
 - Meeting started at 9:00 a.m.
 - Laura Hernandez, DELAC Co-President opened the meeting and welcomed everyone.
2. Review of Norms and Expectations for DELAC Meetings
 - Nataliya Mikhnova, DELAC vice-president went over the norms and Bylaws.
 - Norms
 - Punctuality
 - Respect for the person who is presenting or speaking
 - Raise your zoom hand and be aware of the speaking order
 - Be brief with questions or comments
 - Provide opportunity for others to participate
 - Ask specific student or site-based questions after the meeting
 - Bylaws
 - Section 4. Limitations-the following time limitations shall be observed at each DELAC: No person shall speak for more than 5 minutes at a time on the same item of discussion.
 - Article VII: Decorum
 - ❖ All persons present at the DELAC meeting will conduct themselves in a proper manner at all times.
 - ❖ Any person using profanity, making libelous or slanderous statements, or attempts to berate another person in public will be promptly called out of order and asked to leave if such conduct does not cease immediately.
3. Roll Call

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

1651 Sixteenth Street • Santa Monica • California 90404-3891 • (310) 450-8338 • www.smmusd.org **Board**

of Education: Jon Kean • Maria Leon-Vazquez • Laurie Lieberman • Alicia Mignano

Stacy Rouse • Jennifer Smith • Dr. Richard Tahvildaran-Jesswein

Interim Superintendent: Dr. Mark Kelly



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

- Yheisi Alfaro, DELAC Secretary took attendance.
- In attendance: Yesenia Arana (Edison), Natalia Mikhnova (Franklin), Yheisi Alfaro (Grant), Laura Hernandez (JAMS), Edgard Meinhardt (Malibu Elem), Delia Escobar (Malibu HS), FeiFei Dai (McKinley), Berenice Onofre (Community Member)

4. ELAC Reports

- Yheisi Alfaro asked each DELAC member to report on behalf of their site ELAC.
 - Edison: We discussed the progress reports. We also discussed the reclassification reports. 31% are English Learners but we need 35% in order to qualify for Title I.
 - Franklin: Our meeting took place on January 27. We discussed options and support for students. Judy Yuan presented how she works with teachers. It was an interesting discussion and sometimes emotional. We also discussed the multicultural fair.
 - Grant: ELAC meeting was last week. Elizabeth Ipinia said the report cards would be mailed. She also discussed attendance and how students need to be present. ELPAC testing started and she discussed the difference between STAR, CAASPP, and ELPAC.
 - Malibu Elem: Next meeting is on February 9. Nothing new to share.
 - JAMS: We discussed Library fees and late fees. They also discussed how to determine how depressed students can be and not to be embarrassed to look for help. Next meeting is on February 16.
 - McKinley: Principal shared general information.

5. Approve Minutes from January 9, 2023 meeting and January 30, 2023.

- Yheisi Alfaro, DELAC Secretary reviewed the January 9, 2023 meeting notes.
 - Passed with a motion by Laura Hernandez and a second by Edgar Meinhardt.
 - Yes-Yesenia Arana
 - Yes-Natalia Mikhnova
 - Yes Yheisi Alfaro
 - Yes-Laura Hernandez
 - Yes-Edgard Meinhardt
 - Yes-FeiFei Dai
 - Yes-Berenice Onofre
- Yheisi Alfaro, DELAC Secretary reviewed the January 30, 2023 meeting notes.
 - Passed with a motion by Delia Escobar and a second by Edgar Meinhardt.
 - Yes-Yesenia Arana
 - Yes-Natalia Mikhnova



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

Yes Yheisi Alfaro
Yes-Laura Hernandez
Yes-Edgard Meinhardt
Yes-FeiFei Dai
Yes-Berenice Onofre

6. District-wide Needs Assessments

- Dr. Stacy Williamson, Director of Assessment, Research, and Evaluation reviewed District wide Needs Assessment.
 - Hanover Culture and Climate Survey (Survey on what is going well and what requires review):
 - Important to select ‘yes’ on this question so that you can answer all the English Learner questions that follow. Dr. Mora will work on sending a voice message to all English Learners Families to select ‘yes’ on this question via blackboard.
 - ❖ Would you like to answer additional questions about the English Learner (EL) program at SMMUSD?

☒ Yes

☐ No
 - The next series of questions you will have to select from the options below.

☐ Strongly Disagree

☐ Disagree

☐ Neither Agree nor Disagree

☐ Agree

☐ Strongly Agree

☐ Don't Know or Not Applicable
 - Please indicate how much you disagree or agree with the following statements about your core beliefs about English Learners.



S A N T A M O N I C A - M A L I B U U N I F I E D S C H O O L D I S T R I C T

- ❖ I feel that my child's school welcomes families that speak a second language
- ❖ I feel knowledgeable about SMMUSD's core beliefs about English Learners.
- ❖ I know where to find information about SMMUSD's beliefs, policies, and procedures about English Learners.
- Please respond to the statements below about the identification of English Learners.
 - ❖ I know who to ask at my child's school if I have questions about how my child was identified as an English Learner.
 - ❖ I understand what steps I can take if I feel my child was not correctly identified as an English Learner.
 - ❖ I understand how my child was identified as an English learner.
- Please indicate how much you disagree or agree with the following statements about the assessment and progress monitoring of English Learners.
 - ❖ I feel informed about my child's progress in learning to speak, listen, read, and write in English.
 - ❖ I have been notified of my child's progress in learning to speak, listen, read, and write in English each year.
- I understand the score report that is sent home to me each year with my child's proficiency scores on the English Language Proficiency Assessment of California (ELPAC).
 - ☐ Yes
 - ☐ No
 - ☐ Don't Know



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

- Please indicate how much you disagree or agree with the following statements about the instruction of English Learners.
 - ❖ My child's school has communicated with me about supplemental support (e.g., after school classes, Academic Language class) that my child may be receiving at school.
 - ❖ I know who to ask if I have questions about my child's learning with speaking, listening, reading, and writing in English.
- Please indicate how much you disagree or agree with the following statements about the reclassification of English Learners.
 - ❖ I understand my role as a parent in the reclassification process for my child.
 - ❖ I feel knowledgeable about the four criteria the district uses to reclassify English Learners.
 - ❖ I understand what my child needs to do to reclassify as Fluent English Proficient.
 - ❖ I know who to ask if I have questions about reclassification or my child's progress towards reclassification at school.
 - ❖ My child understands what she/he needs to do to reclassify.
- Have you used school or district-provided interpreter services to communicate with your child's teacher and/or school staff?
 - ☐ Yes
 - ☐ No
- Suggestions and Comments
 - Laura Hernandez-We will receive a call asking us these questions?



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

- Jacqueline Mora-You will receive a link first then I will send a message via blackboard to all English Learners families letting them know that they should answer 'yes' on the first question so that they can fill out the full survey.
- Yesenia Arana-Is everything going to be via email? Will parents be able to submit the survey on paper or can someone help them fill it out online?
- Stacy Williamson-The school site staff can assist. There is no paper version of the survey.
- Jacqueline-Bilingual Community Liaisons or school site staff can assist.
- Alicia Mignano-Suggestion, last question about interpretation, can we add Bilingual Community Liaisons for site interpretation?
- Jacqueline-Yes, we can work with Hanover to include your suggestion.
- Berenice Onofre-I want to thank Stacy and Jacqueline for this specific English Learner survey. I would like to ask all present to spread the word.
- Nataliya Mikhnova-Can we include specific questions about designated ELD?
- Jacqueline-Yes, we can work with Hanover to include those questions.
- Yesenia-Can a question be added if the English Learner student has an IEP?
- Yadira Vasquez-I've been in the district for a while and many parents don't know why their children are learning English as a second language. Some parents don't want their children to be reclassified due to fear of losing some of the services. But now that I have been involved, I see it's actually good for students to get reclassified because they can do more. I think we need to share more on what happens after reclassification.
- Jacqueline-The new questions and suggestions cannot be



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

added this time around. But it can be added to the next one (next year).

7. Public Questions or Comments.

- Johanna De La Rosa-I would like to include Languages on the survey. Another suggestion, can we also show a video on how to answer the question for English Learners? Can we also share with students that they need to share this survey with their parents?
- Jacqueline-Announcement-Summer School will be offered again this year in Grant. 2nd, 3rd, and 4th grade students in EL can also get more support during the summer. Secondary students will also have the opportunity to attend summer school at JAMS and Malibu MS.

8. Topics for Next Meeting: EL Authorization for Teachers and Paraprofessionals

- Nataliya Mikhnova, DELAC vice-president went over what will be reviewed at the next meeting on Monday March 6, 2023 at 9:00 a.m. via zoom.

9. Meeting Adjourned at 10:17 a.m.

- Edgard Meinhardt, DELAC Co-President closed the meeting for the group.