

Santa Monica High School
ASB Site Governance Application For the 2010-2012 Term
(2 years)

Site Governance Packet DUE (on or before):
Wednesday, April 14, 2010
To the Activities Office by 3:30 pm

Description: At Site Governance, you will address various issues regarding Samohi, however, focusing mainly on the financial aspect. You will discuss and decide how the Equity Funds, which are funds that Samohi gets to spend on various educational purposes should be spent throughout the school. One of the main roles as a student representative is to put together a single school plan; oversee good execution of the plan, monitor how the money is being spent, as well as work to close the achievement gap. Site Governance acts as an oversight committee and often collaborates with other committees. Students are only a part of the Council, as it also includes administrators, faculty, and parents.

Requirements: Must be an incoming Freshmen, Sophomore, or Junior because this position is a TWO YEAR TERM. You must be committed to attend every meeting, because missing one is not tolerated. Meetings are held once a month, every second (2nd) Tuesday of the month after school on campus. (Exact location to be later determined). There is a possibility meetings may extend into summer months, so you MUST be made available during these times.

Positions: Two (2) available positions for two (2) years. You do not need to be enrolled in the ASB class during 4th period to be a member of Site Governance, though it is encouraged.

Included in this packet:

1. Eligibility Standards
2. Campaign Requirements
3. Application
4. Timeline for Election
5. Teacher Evaluations

To be returned:

1. Application
2. Give each of your teachers a "Teacher Evaluation Form" these are confidential and your teacher needs to submit it to Mrs. Garcia-Hecht by April 19, 2010
3. **Attached five (5) copies of your two minute speech. It will later need to be memorized and performed live in the Greek Theater, on Friday, April 30th.**

ELIGIBILITY STANDARDS

To run for any office/position a candidate:

- a. Must have a 2.5 GPA, no grades equivalent to an F and no more than one D. GPA will be based on the previous semester and previous grading period.
- b. May have no more than 10 absences per semester or 10% days in session.
- c. May have no more than 10 tardies each semester.
- d. Must have the approval of his/her parent/guardian and the Activities Director (Ms. Garcia-Hecht) and the Administrator of Student Activities based on the student's character, citizenship, scholarship, and attendance in school.
- e. Must exhibit qualities set forth in the "Samohi Code of Conduct"

CAMPAIGN REQUIREMENTS

1. No Facebook or internet related sites may be used to promote your campaign material or anyone else's unless directly linked through Samohi's website (campaign summary must be submitted to Ms. García-Hecht).
2. Campaigning may start two weeks prior to election after being approved by the Dean of Students as well as the Activities Director and the Commissioner of Elections.
3. Posters must be no larger than a 14 x 16 sheet of paper. And no more than two may be posted on a single bulletin board throughout school. If more are found, they are subject to be removed by anyone in ASB.
4. No posting posters on painted or glass surfaces, trees, poles, vending machines or Barnum Hall.
5. One poster is allowed in any classroom with teacher's approval.
6. If anyone is found defacing another campaign poster, they will be disqualified from the election.
7. No more than \$150 may be spent on what you order in regards to T-shirts, pens, buttons etc. A receipt must be turned in of all expenses prior to handing out materials to the Commissioner of Elections, this excludes money spent on flyers.
8. All Campaign material must be removed by 3:30 pm on April 30th (Voting Day)

IF ANY OF THE ABOVE ARE NOT ADHERED TO YOU WILL AUTOMATICALLY BE DISQUALIFIED FROM THE ELECTION.

Santa Monica High School Site Governance Application: **Timeline for Elections**

4/14/10	Applications due (on or before) to the Activities Office by 3:30 p.m.
4/19/10	Meeting at lunch for prospective applicants in the ASB room, T103B. Campaign material will be discussed and approved. This is a MANDATORY meeting.
4/19	<u>The Samohi</u> Questionnaire due to Commissioner of Elections (Executive Board Applicants ONLY)
4/19-4/20	Notification of ineligibility by phone (if eligible you are not notified)
4/20-4/29	Campaign Weeks
4/28	<u>The Samohi</u> Newspaper published with candidate's names
4/29	MANDATORY Assembly Rehearsal in the Greek Theater at 3:35pm
4/30	Elections Assembly, live speeches in Greek Theater
4/31-5/1	Notifications by phone and/or email whether you win or not.

Information on the Speech

SPEECH:

Please write a campaign speech no longer than **one (1) minute** for the Elections Assembly. Make sure not to include anything that may be deemed inappropriate. You may use a slogan, as long as it is appropriate. Please limit the use of jokes in your speech, as we are trying to keep the elections fairly serious. Please attach **FIVE (5) TYPED** copies of your speech when turning in your application on April 14th. Be prepared to rehearse it and have it revised and approved by the Election Board. It *does* have to be memorized.

Santa Monica High School Site Governance Application:
ASB Information

The Application

Name: _____ Grade: _____ ID# _____ House: _____

Direct phone #: _____ Email: _____

Schedule:	<u>Period</u>	<u>Subject</u>	<u>Teacher</u>	<u>Room #</u>
	A	_____	_____	_____
	1	_____	_____	_____
	2	_____	_____	_____
	3	_____	_____	_____
	4	_____	_____	_____
	5	_____	_____	_____
	6	_____	_____	_____
	7	_____	_____	_____

Please list any co-curricular activities that you participate in, and include any leadership you have
(i.e. Captain of the Boys' Soccer team, Section Leader, Youth and Government, President of Class of 2010 Club, etc.):

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 7 _____
- 8 _____
- 9 _____
- 10 _____

Site Governance Packet DUE (on or before):
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Site Governance APPLICANT

CONFIDENTIAL Teacher Evaluation (TEACHERS please return to Ms. García-Hecht by April 19, 2010)

Student: _____ ID # _____

Please rate the candidate listed above on the following qualities using a 5 to 1 scale, 5 is the highest rating.

- | | |
|------------------------------|------------------------------------|
| 1. Cooperation _____ | 6. Character _____ |
| 2. Initiative in class _____ | 7. Commitment to peacemaking _____ |
| 3. Loyalty _____ | 8. Communication skills _____ |
| 4. Honesty _____ | 9. Leadership _____ |
| 5. Service _____ | 10. Samohi spirit _____ |

Additional Comments:

Evaluator's Name: _____ Signature: _____ Ext. _____ Thank you.

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