

**Santa Monica-Malibu Unified School District
Board Committee
Measure BB Advisory Committee Meeting**

Minutes

Monday October 29, 2007

Time: 4-6:00 pm

Location: Board Room, District Office
1651 16th Street, Santa Monica, CA 90404

I. Call to Order- Co Chair Glean Davis

II. Approval of Minutes: Barbara Stinchfield noted two changes to the minutes as they related to her statement concerning the Measure BB projects discussion; William Jepson requested a change to the statement from Diane O'Brien concerning the same agenda item during the public comment portion. He stated that the minutes did not accurately reflect Diane's words. The Committee asked Parsons to review the notes from the meeting and edit the minutes for these two items. Because of this request, the Committee did not approve the minutes at this time.

III. Action Item

a. Selection of Architects and Project Assignments – Craig Hamilton and Julia Hawkinson presented the names and background material for each of the architectural firms and the grouping of the projects that they will be assigned to **[copy attached to these minutes]**.

William Jepson wondered why the renderings for HMC were computer generated and not actual photos of work completed.

Craig explained that the Architectural Sub Committee was interested in the design capabilities of the firms, and in some cases the project is not complete. **Craig** also stated that the best representation of the firms projects were seen at the site visits, and that the visual presentation here was just to give an indication of what the firm has designed in the past.

Dave Reznick questioned whether the firms would be using in house or outside consultants. **Craig** stated that it was different at each firm; some had in house and others presented sub consultants. **Dave** asked if the sub committee had validated the credentials of the consultants or sub consultants, and **Craig** stated that they had. He stated that the five (5) firms were using five (5) different landscape architectural firms, and **Elaine Rene-Weisman** noted that all were versed in public schools work. **Dave** inquired about the scope of the Malibu HS and MS projects, if the HS will be completed now and the MS is on hold. **Tom Tomeoni** indicated that the first review of the budget will come in March as more information becomes available regarding supplementing the budget with State matching funds. Then in June, there will be a more comprehensive reconciliation of the budgets and scope by the architectural firms, and at that point there can be a better understanding of what projects the District may move forward on. **Dave** asked at what point the plans go to DSA. **Craig** indicated that the plans will go to DSA after they have been fully developed for construction. **Tom** stated that DSA can be involved earlier on conceptual issues in order to address them sooner than the construction drawings.

Larry Gray asked if the architects would include a staffing plan in the agreement. **Tom** stated that there will be a staffing plan in the Request for Fee Proposal, and **Craig** indicated that the initial Fee Proposal would include the work of pre design to schematic. **Larry** asked if the architects would have adequate controls over their subs, and **Tom** indicated that the work of the architects and their subs would be monitored by Parsons/CCM.

Chris Harding asked when the opportunities for OPSC State matching funding would be known. **Craig** explained that all projects will be investigated for any opportunities for State matching.

Dave asked what the exact scope of work is for SAMOHI, now that the allocation has increased. **Gleam** stated that the site committee will be meeting to discuss and define a scope of work for the budget. **Craig** explained that the site committees will be working to define a scope of work, but they will not have purview to go outside of the Measure BB constraints.

Larry asked about the procedure for the site committees and the interaction with the BBAC. **Tom** stated that the Board of Education has established the budgets, then the site committees must work within that framework. The recommendation for the projects will come back to the BBAC, and once the BBAC has approved them, they will be presented to the BOE. The first opportunity for the BBAC to see a recommendation from the sites will be at the conclusion of the Programming Phase.

Gleam indicated that the focus of the BBAC meetings will shift to hearing reports from the sites and other sub committees; there will be less and less to “approve” in the future.

Barbara asked if the initial scope of work will include Joint Use. **Tom** stated that Joint Use may be added into the designs at a later point, but initially the planning will not include it, citing the opportunity that the Edison site may have with the Venice Family Clinic as an example. **Craig** said that the architects that are selected for each site will be made aware of the potential Joint Use projects.

Don Girard asked that given the Joint Use, shared athletic facilities, cultural, and parking potential at SAMOHI, does RL Binder (recommended by the sub committee for the project) have the capability for such a large project. **Craig** indicated that of all of the firms presenting before the sub committee, RL Binder brought planning and development expertise in master planning and higher education in particular. **Don** stated the time is now for the development of 4th Street.

Chris Harding inquired about the timing of Joint Use and the development of the EIR. What coordination or timing is required? He requested more information at the next meeting to address this topic. **Tom** said that the preliminary Draft FMP will be adjusted and married to the outcome of the scopes of work at each site at the end of the Programming or Design Development Phase.

William Jepson asked about the construction phasing of Will Rogers. **Tom** stated that the construction phasing will be part of all of the planning at each site.

Motion: Laura Rosenthal made a motion that the recommendation for the selection of the architectural firms and the project assignments be approved and recommended to the BOE. **Laura Rosenbaum** seconded the motion. The vote of the Committee was unanimous in favor of approval of the motion.

IV. Information Items

a. Report by Joint Use Sub Committee: Michael Hill reported on a meeting held at the City of Santa Monica on October 18, 2007. Various topics were discussed, including, the Fisher Lumber site and an MTA proposal for the Expo Line; the Civic Center adjoining the SAMOHI; the potential of a Joint Use with the Venice Family Clinic at the Edison site, as well as the library; and St. Monica Catholic Church and the Joint Use of field space with Lincoln MS.

Michael reported to a Joint Use Sub Committee meeting that was held on October 10, 2007, at the City of Malibu. Michael had briefly mentioned this meeting at the October 15, 2007 BBAC meeting, which were not included in the minutes. His report came after the meeting had essentially ended, and notes were not attainable with the activity in the room. The minutes of that meeting were distributed to the Committee at that meeting (10.15.07).

b. Report on Fire Damage, Malibu school sites: Wally Berriman reported that the response by the fire department was very proactive for the Webster ES site. The insurance carrier has been to the site and performed an assessment, as well as the FEMA/OES team. The debris has been cleaned up and the site is in operation. The damage was to a storage unit, Room 23, and three other rooms, as well as the library and nurses office. Sparks had entered the ventilation system from the exterior. The firefighters had damaged some door frames knocking down the doors to gain access to the rooms. But overall, **Wally** reported that the damage was limited.

Gleam asked if there were needs that would not be funded by the insurance or FEMA/OES to the site. **Wally** stated that once all of the assessments have been priced, if there is shortfall he will report that. **Gleam** asked if Measure BB funds could be allocated to assist in any shortfall of funds needed to make the repairs. **Wally** stated that if that were needed, he would recommend an agenda item to address it. **Laura Rosenthal** inquired if Deferred Maintenance could be used to assist in this funding. **Wally** indicated that that would not be appropriate. **Dave** indicated that he observed the activity at the site and stated that Webster ES could easily have been destroyed by the fires. He indicated that the school and District staff was very effective in restoring Webster in a timely manner.

V. Public Comment:

Zina Josephs, Secretary of the Visual and Performing Arts (VAPA) District Advisory Committee (DAC), discussed a handout concerning the facilities needs of the DAC in planning the Measure BB projects, and asked that the handout be given to the architects for each project. **Larry Gray** indicated that he believed that the document needed to be reviewed by staff to determine it's correlation with the design standards. **Elaine** expressed that the work of the DACs needs to be shared with the architects for the project development. **Dennis Crane** indicated that Parsons and staff should review it first to validate the recommendations with the site committee recommendations.

VI. Other Topics:

Gleam discussed the planning for the Measure BB agenda should shift to gaining some status updates on various topics:

1. PEIR update
2. Finance leveraging and funding update
3. Sustainability sub committee update
4. SAMOHI/Malibu/Edison site committee update

Michael indicated that the Principals of those sites will be forming the site committees in the coming week. **Gleam** indicated that a member of the BBAC should be in attendance at each of the site meetings. **Tom** stated that all of the site committee suggestions and recommendations should be brought back to the BBAC for discussion.

Larry asked what the role of the site committees was in relation to the BBAC. **Gleam** said that the committees would inform each other; the site on the specifics of the scope development, and the BBAC on the framework for developing the projects. **Michael** indicated that at the site meetings held in the past few weeks he and **Wally** made a presentation that informed the sites what their role will be in the Measure BB process. **Craig** said that he is concerned that the sites understand the boundaries they have. **Wally** reiterated **Michael's** statement that they had this discussion with the sites and that some of the site projects are very straightforward and don't have much latitude in the list of projects.

Gleam stated that she wants the BBAC to have its finger on the pulse of what is occurring at the site committee meetings, and that the architects are in understanding of what their marching orders are. She stated that she wants to see regular reports from the meetings. **Michael** indicated that the meeting minutes will be shared with the BBAC.

Don stated that he would like to see an agenda item on the ongoing maintenance of the facilities by staff. His concern was that the projects might increase the operational costs associated with the work, and there not be a budget to address it

Chris stated that the objective is to minimize surprises by having a BBAC member on each site committee. He also questioned what early start projects at each site might be accomplished without the PEIR. **Gleam** indicated that the bells at Olympic, or the fields at Malibu might be good examples of some early starts. She felt that it was important to show some signs of activity for the Measure BB work.

Virginia Hyatt noted that it would not be possible for staff to be in attendance at all of the site committee meetings, therefore it would be important to get reports from the sites through the BBAC meetings.

Larry discussed the possibility that the BBAC meetings be held at the sites for the Committee members to become familiar with each site. It was decided that the next meeting would be moved to November 19, 2007, in Malibu. Details would be arranged with Bob Stallings for City of Malibu facilities.

Adjourned at 6:00 pm.

NEXT MEETING: 11/19/07, 4-6pm at the City of Malibu Offices

Attendance:

Measure BB Advisory Committee Members:

Craig Hamilton, Co-Chair
Gleam Davis, Co-Chair
Dennis Crane
David Reznick
Barbara Stinchfield, City of SM
Bob Stallings, City of Malibu
Don Girard, SMC
Chris Harding
Laura Rosenthal
Laura Rosenbaum
Ted Bardacke (unable to attend)
Elaine Rene-Weissman
Larry Gray
Judith Meister (unable to attend)
William Jepson
David Kaplan (unable to attend)

Board Liaisons:

Kathy Wisnicki, Board Liaison (non voting member) (unable to attend)
Ralph Mechur, Board Liaison (non voting member)

SMMCCTA Liaison:

Harry Keiley (not present)
Sarah Braff (not present)

SMMUSD Staff:

Dianne Talarico, Superintendent (not present)
Tim Walker, Asst. Superintendent (not present)
Mike Matthews, Asst. Superintendent
Janece Maez, CFO and Asst. Superintendent
Steve Hodgson, Interim CFO and Asst. Superintendent (not present)
Virginia Hyatt, Purchasing Director
Wally Berriman, Director of Facilities/ Director on Special Assignment
Sarah Wahrenbrock, Assistant to Superintendent (not present)

District Consultants:

Michael Hill, Joint/Shared Use and School/Community Engagement Consultant

Parsons / CCM:

Tom Tomeoni, Program Manager

Julia Hawkinson, Deputy Program Manager

Larry Fugal, Deputy Program Manager

Public:

Zina Josephs, VAPA DAC

Groupings

- Samohi and Edison large/complex enough to be stand-alone projects
- Malibu HS, MS, ES grouped
- John Adams MS and South ES grouped
- Lincoln MS and North ES grouped
 - Geography
 - Same community group
 - Ownership of their “own” architect
- 5 groups instead of 6
 - Focus on secondary school projects
 - Each firm assigned a project that goes forward
- Not assigned at this time: Washington West, Olympic

Project Assignments

R. L. Binder, FAIA

- Santa Monica High School

HMC Architects

- Malibu High School
- Malibu High School
- Cabrillo Elementary School
- Point Dume Marine Science Elementary School
- Webster Elementary School

Daly Genik & IBI/Blurock

- Edison Language Academy

Koning Eizenberg & Osborn

- John Adams Middle School
- Grant Elementary School
- John Muir Elementary/SMASH
- Rogers Elementary School (on hold pending review of FMP)

WWCOT

- Lincoln Middle School
- Franklin Elementary School
- McKinley Elementary School
- Roosevelt Elementary School