

**Santa Monica-Malibu Unified School District
Board Committee
Measure BB Advisory Committee Meeting**

**Approved Minutes
Monday, November 3, 2008
Time: 4:00-6:00 pm**

Location: District Office
(Board Room)
1651 16th Street, Santa Monica, CA 90404

- I. **Call to Order - Co Chair Gleam Davis**
Virginia Hyatt introduced members of her staff, Thoraia Soliman, Judy Sember and Ashraf Khimani, to the Measure BB Committee.
- II. **Approval of Minutes:** Dennis Crane moved that the July 21, 2008 meeting minutes be approved. Judith Meister seconded the motion, all members present approved.
- III. **Discussion:**
 - a. **Budget and Status Report: Tom Tomeoni** presented the Budget and Status Report and noted that a total of \$2,139,000 remains unallocated for construction. The Core Program Schedule shows projected construction starts. However there are uncertainties related to DSA approval periods. **Gleam** asked when projects will be submitted to DSA. **Tom** replied that the first of the projects are scheduled to be submitted this month with other Package 1 projects scheduled to be submitted in the next two months.

Samohi is completing Schematic Design; the other core projects are in Design Development. Structured cabling for the Technology Program is under construction at several school sites with some sites already completed. The five model technology classrooms have been completed and professional development with teachers has been initiated. (Discussion resumed on this topic later in the meeting.)

Ted Bardacke asked at what milestones the core program projects are scheduled to be presented to the Measure BB committee. **Tom** stated that the Schematic Designs for the core projects were presented at the June 9, 2008 workshop. Updates will be scheduled for Samohi and Lincoln. The other core projects are in Design Development/Construction Documents and typically are not scheduled to go before the Board until the CEQA review is complete, at which time the project and CEQA will be presented for approval at the same time.

Ralph Mechur asked if a handout with project facts and images could be prepared for distribution for the Board Workshop [on December 17]¹.

David Reznick asked if there have been any major scope changes to the core program. **Tom** reported that the biggest issue facing the program currently is the potential project revisions that may result from the Malibu HS LCP review process.

David R. asked if it was too soon to adjust escalation in response to current construction cost reductions. **Tom** stated that although projects are currently bidding 15-20% below estimate, it is prudent to maintain current escalation projections until closer to bidding.

Laura Rosenthal asked if other projects, such as John Adams MS and Lincoln MS, are experiencing public response to their designs similar to what has been experienced in Malibu.

¹ Post Meeting Note: currently planned to include a brochure for distribution at the December 17 Measure BB Workshop that will include project descriptions and images of the designs.

Tom replied that the CEQA process is just starting at these projects and the outreach to their neighborhood organizations is under consideration and in planning.

IV. Discussion/Action:

- a. Safety and Security:** **Dennis Crane** introduced the topic, reminding the committee that in June the MBBAC requested that all school sites be reviewed. He reported that the Safety Sub-Committee, comprised of the members listed on page 15 of the slides, studied the sites and the issues at each site. After that review, the presentation this evening would inform the MBBAC on the findings and recommendations. He turned the presentation to **Julia Hawkinson** and **Virginia Hyatt**.

Julia introduced the members of the Safety team present at the meeting. She stated that all schools were analyzed. She reviewed the slides.

Laura Rosenbaum asked if the goal of creating gathering places would be impacted by the exterior gating. **Julia** responded that a goal of the effort will be to have an aesthetically pleasing area as it is integrated into the fencing. She reminded the group that the fences will be closed only during the times that school is in session. **Dennis** concurred stating that the goal was to return areas behind the fencing to the school to allow congregations of students in a safe environment.

Elaine Rene-Weissman asked about McKinley and how the work will phase into the improvements that will be done with the next bond measure. **Virginia** discussed the bathrooms that are not usable at McKinley due to being open to the outdoor walkway at the front of the school, not in a secure area. **Irene Gonzalez** (Principal, McKinley) concurred and discussed the Pine Street facility moving to the campus in a future phase.

Phil Cott (Principal, Webster) discussed the perimeter fencing. It is the last piece of refinement for the campus perimeter and that he desires that it be architecturally pleasing.

David Kaplan stated that the architectural aspect of Grant would require that the fencing be well integrated. **Al Friedenberg** (Principal, Grant) concurred stating that the project should not take away from the original design of the school.

Ted Bardacke asked if the fencing would lend itself to any further joint use opportunities, like Rogers, where the access to the cafetorium could be segregated from the remainder of campus.

Dave Reznick asked about the sustainability of the project at Webster, considering porous paving, etc.

Bill Jepson asked if the addition of gates at Rogers would make choke-points for ingress/egress. It was stated that these visuals presented were schematic, and with approval from the BOE, further developed designs would address these types of issues.

Gleam Davis asked about the proposed access controls for Muir/SMASH and how that would work if more than one person were attempting to enter at the same time. She indicated that school events would provide a challenging situation for the entry system. **Julia** indicated that that would need to be a site operational issue to be addressed.

Gleam asked if there was a motion. **Judith Meister** asked about the budget for the design of the projects, and **Tom** indicated that the soft costs were covered in the program budget. **Dave Reznick** asked if the uncommitted budget was required for construction cost only. **Tom Tomeoni** indicated that the projects would impact the uncommitted Measure BB funds by \$1.3 million of the \$2.1 million, leaving \$842,000 in the uncommitted Measure BB funds. **Judith** motioned approval, **Ted Bardacke** seconded. All members present approved.

- b. Update Pre-School Facilities Standards; Roosevelt pre-school planning:** **Julia** discussed the slides. **Dave Reznick** asked about the budget for Roosevelt. **Julia** stated that there would

be some soft cost for a re-design and that the design would get back to the Schematic Design level and then hold. **Dennis** said that the current design was not to the District standard supporting the need for re-design at the Roosevelt site.

Gleam asked about the application of the criteria. **Julia** confirmed it was consistent.

Ted asked about the restrooms and the play in the sessions. He also asked about the carpeting in the rooms and what portion of the room will be carpeted. **Virginia** stated that it currently the carpet/non-carpet area is 50/50, with non-carpeted area for water used instruction or play.

Gleam asked about the non-conforming existing pre-school facilities. **Virginia** stated that there were no standards previously so the sites may have varying conditions with existing facilities which can now be addressed with the adoption of the standards and future programs. **Bill Jepson** clarified that there would not be any effort to bring the current facilities to the new standard under the current Measure BB program. **Gleam** indicated that sites that have pre-schools would not be brought to the standard, if no other project was proposed to do so.

David Kaplan motioned approval, **Elaine Rene-Weissman** seconded. All members present approved.

- c. **Budget/Schedule Sub-Committee:** (**Gleam** excused herself; **Dennis Crane** assumed the role of Chair). **Tom** summarized that since the last Measure BB meeting was on July 21, 2008, there has been some concern about finding a method of keeping the Measure BB Committee informed of the program status when there are long periods between meetings due to cancelled meetings and lack of urgent agenda items. The Budget/Schedule Subcommittee is being formed and will meet via monthly conference calls/meetings. In addition to the Co-chairs (**Craig Hamilton, Gleam**), **Dennis Crane, Judith Meister** and **David Reznick** volunteered to be members of the subcommittee. **Tom** clarified that the meetings/calls will be held to go over budget and schedule issues when a Measure BB Committee meeting is not being held. As suggested by discussion, Parsons/CCM will distribute notes to the Measure BB Committee from the Subcommittee conference meeting/call.
- d. **"Next Steps" [beyond Measure BB]:** Deferred to future meeting per request from **Gleam Davis**.

V. Information:

- a. **Board of Education Measure BB Workshop:** **Tim Cuneo** reported that a Board Workshop has been scheduled for December 17 for 4pm to 6pm. The workshop will provide an opportunity to update the Board on the status of the Measure BB program and the progress that has been made to date. The Workshop will be open to the public and **Tim** expects that community members will attend. **Virginia Hyatt** added that the Workshop will be a joint meeting between the Board, the Measure BB Committee and the Proposition 39 Oversight Committee. **David R.** suggested the meeting be broadcast and that the Malibu community be notified of the meeting and the website link. **Tim** stated the workshop will be a study session that has implications across the District and therefore efforts will be made to inform the community.

VI. Standing Reports

- a. **Joint Use:** **Michael Hill** presented his report [distributed at the meeting].
- b. **Sustainability Sub-committee:** **Ted** reported that the Executive Summary of the Schematic Design Phase Sustainable Design Review Report has been included in the meeting packet. The District has established a template for sustainable design and the report provides reviews of the projects for compliance with these guidelines. For example, the report notes that the teams have not yet signed up for incentive programs, including **Savings by Design**. An informational webinar was held by Parsons/CCM to explain to the architects the steps required to take advantage of this incentive program.

Dennis suggested that the final report be made available to the sites and on the District website.

Ted also reported that, though not a Measure BB project, job walks were held at nine elementary school sites as part of the proposal process for a District Power Purchase Agreement provider to provide solar photovoltaics at these sites.

c. Site Building Committee Updates: No reports.

VII. Future Agenda Items

a. Construction contract procurement and management plan

Meeting was adjourned at 6:00 pm.

NEXT REGULAR MEETING: [November 17: cancelled subsequent to 11/3 meeting]

Attendance:

Measure BB Advisory Committee Members:

Craig Hamilton, Co-Chair (unable to attend)
Gleam Davis, Co-Chair (part-time)
Dennis Crane
David Reznick
Barbara Stinchfield, City of SM
Bob Stallings, City of Malibu
Don Girard, SMC
Chris Harding (unable to attend)
Laura Rosenthal
Laura Rosenbaum
Ted Bardacke
Elaine Rene-Weissman
Judith Meister
William Jepson
David Kaplan

Board Liaisons:

Kathy Wisnicki, Board Liaison (not present)
Ralph Mechur, Board Liaison (part time)

SMMCCTA Liaison:

Harry Keiley (not present)
Sarah Braff (not present)

SMMUSD Staff:

Tim Cuneo, Superintendent
Mike Matthews, Asst. Superintendent (not present)
Janece Maez, CFO and Asst. Superintendent (part time)
Virginia Hyatt, Director of Procurement, Contracts, Construction Management
Wally Berriman, Director of Facilities/Director on Special Assignment (not present)
Judy Abdo, Director of Child Development Services
Gary Bradbury, ASCIP Risk Management Specialist
Judy Sember, Senior Administrative Assistant

District Consultants:

Michael Hill, Joint/Shared Use and School/Community Engagement Consultant
Parsons / CCM:
Tom Tomeoni, Program Manager
Julia Hawkinson, Deputy Program Manager
Larry Fugal, Deputy Program Manager

Elementary School Principals/Administrators:

Irene Gonzalez, McKinley ES
Tristan Komlos, Muir ES
Phil Cott, Webster ES
Alan Friedenberg, Grant ES
Irma Lyons, Will Rogers Learning Community
Mary Anna Noveck, Will Rogers Learning Community

Other Community Members:

Lt. Darrell Lowe, Santa Monica Police Department