



**FACILITY PERMIT OFFICE**  
*on the campus of Santa Monica High School*  
 601 Pico Blvd., Santa Monica CA 90405  
 310-395-3204, Ext. 416  
 facilitypermits@smmusd.org

**ATHLETIC FACILITY RIDER**

<b>Organization (RENTER):</b>	Sample Organization		
<b>Event:</b>	Soccer Game	<b>Permit #:</b>	474
<b>Site:</b>	Santa Monica High School		
<b>Facilities, Dates and Times:</b>		<b>Additional Notes:</b>	
Soccer Field 7/4/09 3:00p - 6:00p			

**This rider is an extension of the attached permit Agreement and Rules of Use For Facilities. Provisions in this rider supersede any conflicts between this rider and the permit Agreement**

Specialized District Physical Education and Athletic facilities include, but are not limited to, all pools, playfields, tracks, playgrounds, gymnasiums, fitness centers, multi-purpose rooms, wrestling rooms, dance rooms, weight training rooms, outdoor athletic courts, tennis courts, shower rooms, locker rooms, associated restrooms/dressing rooms and any other facilities designated as such.

Use of these facilities outside of the school day requires either an internal permit for school use and school approved use or a facility permit issued to external users by the Facility Permit Office or one of the authorized joint use partners.

A. An approved/authorized internal permit for School / District Sponsored or an external facility permit must be completed and on file prior to scheduling any event on or in any of the Athletic facilities.

B. Athletic Facilities are designated for organized athletic activity only, unless the permit specifies otherwise.

C. Permit holders must refrain from excessive noise or using whistles prior to 8am Monday – Saturday and 9am on Sundays, and avoid unnecessary noise during other times.  
 Permission must be received in writing from the permit supervisor to utilize amplified sound, drums or other instruments.

D. Use of facilities is limited to those identified on the permit during the dates and times indicated and for the stated purpose. Permits are not transferable.

E. Permitted time should include warm-up time if use of the field is desired for warming up players. Cleats of any type are not allowed on open green space.

F. For your safety and the enjoyment of all users, the following are prohibited on all playing fields:

- Metal cleats (*EXCEPTION: baseball*)

- Permanent marking materials
- Animals
- Bicycles, skateboards or unauthorized vehicles

G. In addition to the above, the following are prohibited on artificial turf fields:

- Food or beverage (except water)
- Sunflower seeds
- Chewing gum
- Tents or shade structures
- Staked equipment (flags, goals, etc.)

H. Any behavior or activity that is determined by the district staff to be unsafe, a violation of park rules or unsportsmanlike conduct is prohibited. Examples of unsportsmanlike conduct include: aggressive, intimidating, abusive or threatening actions, cursing or fighting. The Police may be called and violators may be required to vacate the premises or may be subject to arrest.

I. Permits may be revoked and/or denied in the future if there is any violation of these rules or any abuse of the privilege of using Athletic facilities or equipment.

J. Permit holders are to share these rules and regulations with visiting teams.

#### INCLEMENT WEATHER FIELD CLOSURE PROCEDURE

##### Weekday Process

1. If there has been inclement weather in the past 48 hours, Facility Management staff will inspect the athletic fields each morning by 11am and make a decision whether or not the field will be open for play.
2. Facility Management staff will contact the Facility Permit staff with the decision. Staff will record the decision on the "Field Use Info Line" (310-255-0445) by noon and include the date.
3. Occasionally, further updates may be recorded on the line in the afternoon if weather changes (either begins to rain or has become sunny and warm, causing field conditions to change).
4. Facility Management staff will put up "field closed" signs and take them down as field conditions change.

##### Weekend Process

1. If there is inclement weather within the past 48 hours, the Sports Facility Coordinator will inspect the field in the morning between 7am-9am and make a decision whether the fields are open for play (note: some fields may be open while others are closed based on weather and drainage conditions).
2. Staff will record the decision on the info line between 9am and 10am.

Steps 3-4 remain the same.

**Artificial Turf Fields:** Permittee has the option of using the field during inclement weather, providing there is no thunder or lightning.

Rainouts will result in rescheduling of field use if possible or refund.

#### SWIMMING POOLS

The following conditions apply to use of district swimming pools located at Santa Monica High School, Malibu High School and Lincoln Middle School:

1. Outside groups requesting use of district swimming pools must secure a permit from the District Facility Permit Office or one the Joint Use Partners.
2. An appropriate number of lifeguards will be assigned to be on duty during the time period of the permit. Lifeguards will be assigned at a three-hour minimum. Permit Holders assume the costs for Lifeguards.

This Rider shall be considered a legal extension of the Permit Agreement between the Santa Monica-Malibu Unified School District and Renter and may only be modified by a writing signed by both parties.

Renter: Sample Organization

Address: 123 Main Street Santa Monica CA 90404

\_\_\_\_\_  
Renter (signature)

\_\_\_\_\_  
Date

Printed Name: \_\_\_\_\_

\_\_\_\_\_  
SMMUSD (signature)

\_\_\_\_\_  
Date

Printed Name: Carey Upton

Title: Director of Theater Operations