



Rental Fee Schedule

General Fees

A Facility Permit Fee of \$25.00 is charged for each permit to all users. This fee defrays the administrative costs associated with issuing permits.

Personnel Fees

A District staff member must be on site for all outside events. Some facilities and activities require the use of District Staff to clean, run equipment, provide security or generally support the event. An Estimate of Rental Fees and Personnel Costs will be developed based on each renters needs. Required staffing is at the discretion of the Director of Theatre Operations. Due to insurance requirements & protection of our equipment, renter-supplied staff will only be allowed to operate district equipment by permission of the Director of Theatre Operations & Facility Permits or his designee.

Personnel are paid by the hour, beginning with the first hour of each rental. All calls are for 3 hour minimums. Rates are as follow:

- *Regular Time*: the first 8 hours in any day up to forty hours in any week. A day is from 7 am to midnight.
- *Overtime*: Paid at 1.5 times regular rate for any hours over eight in one day, or over forty cumulative hours in one week.
- *Double Time*: Paid at 2 times the regular rate for any hours between 12:01 am and 6:59 am, or any hours over twelve hours in one day.

Current Personnel Fees:

Director of Theatre Operations	\$60.00 per hour
Technical Theatre Coordinator	\$40.00 per hour
Technical (A/V)	\$37.71 per hour
Technical - Department Head	\$42.50 per hour
Stage Technician (all depts.)	\$32.50 per hour
Student Crew	\$10.00 per hour
House Manager	\$35.00 per hour
Site Representative	\$30.00 per hour
Security	\$37.50 per hour

Custodial	\$37.50 per hour
Life Guard	\$30.00 per hour

Rates for Classified Personnel are based on the high average of cost per hour of the members in the classification. In some situations, the rates are lower based on the use of available personnel. The selection of personnel to work an event is based on the staff rotation agreement the district has with the classified personnel union.

Break Policies:

- A meal break needs to be called between three and five hours into the work shift.
- Meal breaks are for one half hour off the clock for Classified Crews.
- Meal breaks for stage technicians are one hour off the clock. A one half hour "working meal" may be called for stage technicians. The meal is on the clock and the renter must feed the crew.
- A work/coffee break of 15 minutes shall be given, on the clock, every 2-3 hours depending on the meal schedule.

Equipment and Asset Replacement Fees

User groups are charged for rental of special equipment that does not normally come with the equipment. Fees are determined by the Facility Permit Office on a per use basis. Asset Replacement Fees are charged to cover expendable use of equipment. This is primarily applied in the use of theaters, amphitheaters, auditoriums, gyms and pools.

ADOPTED	REVISED	CSBA DATE
November 28, 1988	July 1, 1993	
	June 12, 2003	
	September 9, 2004	
	August 31, 2006	

FACILITY PERMIT FEES

RATES ARE CHARGED BY THE HOUR

Facility	RATE A Commercial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate
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School Rooms						
Classroom, Conference Room	\$30.00	\$15.00	\$10.50	\$6.00	\$3.00	\$0.00
Library	\$50.00	\$25.00	\$17.50	\$10.00	\$5.00	\$0.00
Music, Choral, Band Room	\$50.00	\$25.00	\$17.50	\$10.00	\$5.00	\$0.00

Cafeterias/Cafeteriums (w/o kitchen)						
Elementary	\$75.00	\$37.50	\$26.25	\$15.00	\$7.50	\$0.00
Middle	\$90.00	\$45.00	\$31.50	\$18.00	\$9.00	\$0.00
High School	\$100.00	\$50.00	\$35.00	\$20.00	\$10.00	\$0.00

Kitchens						
Elementary	\$36.00	\$18.00	NA	\$7.20	NA	\$0.00
Middle	\$40.00	\$20.00	NA	\$8.00	NA	\$0.00
High Schools	\$70.00	\$35.00	NA	\$14.00	NA	\$0.00

Gyms/Gym Rooms						
Lincoln MS Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Lincoln MS Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Adams MS Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Adams MS Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Malibu Old Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Malibu Old Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Malibu New Gym (3 courts), practice	\$100.00	\$50.00	NA	NA	NA	\$0.00
Malibu New Gym (3 courts), game/event	\$200.00	\$100.00	NA	NA	NA	\$0.00
Samohi, North Gym (1 court), practice	\$100.00	\$50.00	NA	NA	NA	\$0.00
Samohi, North Gym (1 court), game/event	\$200.00	\$100.00	NA	NA	NA	\$0.00
Samohi, South Gym (3 courts), practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Samohi, South Gym (3 courts), game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Samohi, North Gym Wrestling Room	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Samohi, North Gym Dance Room	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00

Discounts Per Category	50%	65%	80%	90%	100%
	Discount	Discount	Discount	Discount	Discount

Facility	RATE A Commercial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate
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Sports Fields (practice or game)						
Samohi, West Field*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Samohi, North Field, Football/Soccer	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Samohi, North Field, Baseball	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Samohi, Softball Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Main Field	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Malibu HS, Baseball/Softball Fields	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Upper Auxiliary Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Lower Auxiliary Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Adams MS, North Field, Soccer*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Adams MS, South Field, Football/Soccer*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Adams MS, South Field, Softball/Baseball*	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Lincoln MS, Field, Football/Soccer	\$75.00	\$37.50	NA	\$15.00	NA	\$0.00
Elementary Playfield w/o restrooms	\$60.00	\$30.00	NA	\$12.00	\$6.00	\$0.00
Elementary Playfield w/restrooms	\$80.00	\$40.00	NA	\$16.00	\$8.00	\$0.00
Elementary Outdoor Court w/o restrooms	\$25.00	\$12.50	NA	\$5.00	\$2.50	\$0.00
Elementary Outdoor Court w/restrooms	\$45.00	\$22.50	NA	\$9.00	\$4.50	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$40.00	\$30.00	NA	\$30.00	NA	\$0.00

Track and Field						
Samohi, practice*	\$60.00	\$30.00	NA	\$12.00	NA	\$0.00
Samohi, meet*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Malibu HS, practice	\$60.00	\$30.00	NA	\$12.00	NA	\$0.00
Malibu HS, meet	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Lincoln MS, practice	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Lincoln MS, meet	\$75.00	\$37.50	NA	\$15.00	NA	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$40.00	\$30.00	NA	\$30.00	NA	\$0.00

Discounts Per Category	50%	65%	80%	90%	100%
	Discount	Discount	Discount	Discount	Discount

Facility	RATE A Commercial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate
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Tennis Courts						
Samohi, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Samohi, Tournament or Private Instruction, per court	\$25.00	\$12.50	NA	\$5.00	NA	\$0.00
Malibu HS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Malibu HS, Tournament or Private Instruction, per court	\$25.00	\$12.50	NA	\$5.00	NA	\$0.00
Lincoln MS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Lincoln MS, Tournament or Private Instruction, per court	\$20.00	\$10.00	NA	\$4.00	NA	\$0.00
Adams MS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00

Outdoor Basketball Courts						
Samohi, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Malibu HS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Lincoln MS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Adams MS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00

Swimming Pools, w/access to locker rooms and restrooms. MUST HAVE DISTRICT LIFEGUARD, NOT INCLUDED IN RATE.						
Samohi (12 lanes), for Practice and Recreational Swim, per hour	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Samohi (12 lanes), for Swim Meets and WP Games per hour	\$200.00	\$100.00	NA	\$40.00	NA	\$0.00
Lincoln MS (6 lanes), for Practice and Recreational Swim, per hour	\$120.00	\$60.00	NA	\$24.00	\$12.00	\$0.00
Lincoln MS (6 lanes), for Swim Meets and WP Games, per hour	\$160.00	\$80.00	NA	\$32.00	\$16.00	\$0.00
Malibu HS (6 lanes), for Practice and Recreational Swim, per hour	\$120.00	\$60.00	NA	\$24.00	NA	\$0.00
Malibu HS (6 lanes), for Swim Meets and WP Games, per hour	\$160.00	\$80.00	NA	\$32.00	NA	\$0.00

Parking Lots						
All Schools, per space	\$7.00	\$3.50	\$2.45	\$1.40	\$0.70	\$0.00
Event Parking (non-school), per space	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00

Discounts Per Category	50%	65%	80%	90%	100%
	Discount	Discount	Discount	Discount	Discount

Auditoriums	RATE A Commercial		RATE B Direct		RATES D Basic		RATES C & E Community Meeting I & II	RATE F Affiliate	
	Perf	Reh	Perf	Reh	Perf	Reh		Meeting (4 hr max.)	Perf
Elementary, Full Day	\$1,000.00	\$350.00	\$750.00	\$262.50	\$500.00	\$175.00		\$0.00	\$0.00
Elementary, 1/2 Day	\$600.00	\$210.00	\$450.00	\$157.50	\$300.00	\$105.00	\$250.00	\$0.00	\$0.00
Lincoln MS, Full Day	\$1,600.00	\$560.00	\$1,200.00	\$420.00	\$800.00	\$280.00		\$0.00	\$0.00
Lincoln MS, 1/2 Day	\$960.00	\$336.00	\$720.00	\$252.00	\$480.00	\$168.00	\$450.00	\$0.00	\$0.00
John Adams MS, Full Day	\$1,400.00	\$490.00	\$1,050.00	\$367.50	\$700.00	\$245.00		\$0.00	\$0.00
John Adams MS, 1/2 Day	\$840.00	\$294.00	\$630.00	\$220.50	\$420.00	\$147.00	\$400.00	\$0.00	\$0.00
Malibu HS, Full Day	\$1,600.00	\$560.00	\$1,200.00	\$420.00	\$800.00	\$280.00		\$0.00	\$0.00
Malibu HS, 1/2 Day	\$960.00	\$336.00	\$720.00	\$252.00	\$480.00	\$168.00	\$450.00	\$0.00	\$0.00
Samohi HS, Full Day (Barnum Hall)	\$3,200.00	\$1,200.00	\$2,400.00	\$900.00	\$1,600.00	\$600.00		\$0.00	\$0.00
Samohi HS, 1/2 Day (Barnum Hall)	\$2,250.00	\$800.00	\$1,600.00	\$600.00	\$1,125.00	\$400.00	\$900.00	\$0.00	\$0.00

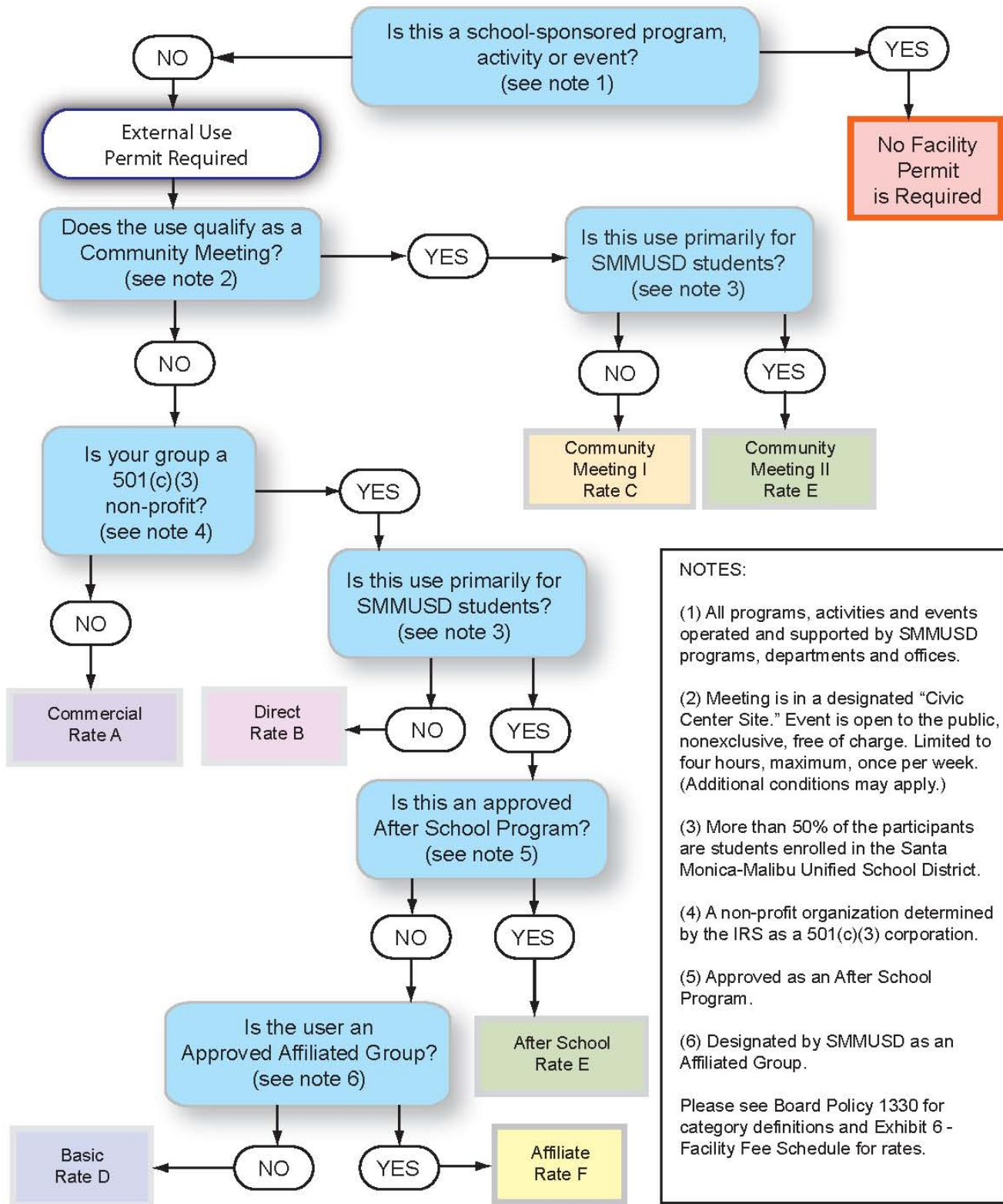
Amphitheatres	Perf	Reh	Perf	Reh	Perf	Reh	Meeting (4 hr max.)	Perf	Reh
	Samohi (Greek), Full Day	\$4,000.00	\$1,600.00	\$3,000.00	\$1,200.00	\$2,000.00		\$800.00	
Samohi (Greek), 1/2 Day	\$2,500.00	\$1,000.00	\$1,875.00	\$750.00	\$1,250.00	\$500.00	\$1,000.00	\$0.00	\$0.00
Malibu HS, Full Day	\$1,400.00	\$560.00	\$1,050.00	\$420.00	\$700.00	\$280.00		\$0.00	\$0.00
Malibu HS, 1/2 Day	\$840.00	\$336.00	\$630.00	\$252.00	\$420.00	\$168.00	\$336.00	\$0.00	\$0.00

Filming	Commercial Rate		Still Photo/Small Crew	
	Filming	Prep	Filming	Prep
Full Day (school not in session)	\$3,500.00	\$1,750.00	\$2,000.00	\$1,000.00
Full Day (school in session)	\$4,000.00	\$2,000.00	\$2,500.00	\$1,250.00
Half Day (school not in session)	\$2,000.00	\$1,000.00	\$1,500.00	\$750.00
Half Day (school in session)	\$2,500.00	\$1,250.00	\$1,500.00	\$750.00
Special Location Bump (Theaters/Gyms/Pools)	\$500.00	\$250.00	\$250.00	\$125.00

SMMUSD does not have Non-profit or Student film rates

FULL DAY = up to 14 hours; HALF DAY = up to 6 hours; inclusive (walk in to walk out)
Overtime Rate for over 14 hours is 15% of rental rate per hour

What's My Category and Rate?



NOTES:

(1) All programs, activities and events operated and supported by SMMUSD programs, departments and offices.

(2) Meeting is in a designated "Civic Center Site." Event is open to the public, nonexclusive, free of charge. Limited to four hours, maximum, once per week. (Additional conditions may apply.)

(3) More than 50% of the participants are students enrolled in the Santa Monica-Malibu Unified School District.

(4) A non-profit organization determined by the IRS as a 501(c)(3) corporation.

(5) Approved as an After School Program.

(6) Designated by SMMUSD as an Affiliated Group.

Please see Board Policy 1330 for category definitions and Exhibit 6 - Facility Fee Schedule for rates.