

**Facilities Management Department  
1651 Sixteenth Street  
Santa Monica, CA 90404  
Phone: (310) 450-8338 Fax: (310) 450-9287**

**“Quality Performance Through Teamwork”**



***Jeanne O'Brien, Administrative Assistant***

I am originally from Chicago. I have been in California for 20 years. I am currently applying for a Master's of Public Administration, working as the volunteer Financial Controller for the Torrance Education Foundation's summer school program and am the mom of three great kids, two of which are in college. I am continuing studies in Spanish and hope to some day move past proficiency to fluency. I totally enjoy bike riding with my husband on The Strand from Torrance's famous "Burn Out Beach" all the way to Marina del Rey. My favorite place to stop for breakfast on the trek is right on the sand at Alfredo's in Manhattan Beach. Christmas is my favorite time of the year as our neighborhood goes crazy with decorations and we enjoy the people that come in from all over to see the lights. Stop down in South Torrance on Reese Road and have a cup of hot chocolate with us!



***Terance Venable, Mgr. Build. & Grnds.***

My name is Terance Venable, Manager of Operations and Grounds for Santa Monica Malibu school District. I come to you from Long Beach City College were I worked as a Plant Manager at the PCC campus. Prior to that I worked for Long Beach Unified School District for 20 years holding a variety of positions. I am a native Californian, born and raised in the city of Long Beach, where I still currently live and have raised my family.

I am a father of two sons, Terance JR 19 and Shelton 17. I enjoy outdoor activities such as bike riding, camping, and basketball. I enjoy movies, dancing and music.

***Craig smith—HVAC***

*Craig lives in the San Fernando Valley. He is married with one child.*

*Craig has been working in the HVAC trade for approximately 12 years and he has been on board with SMMUSD for about 6 months.*

*Craig says that he is happy being a part of and working for the SMMUSD Team..*

*When you see Craig in the field doing what he does best , HVAC, give him a wave.*



***Rigo Carrillo - HVAC***

*Rigo comes to SMMUSD from Fort Worth, Texas. He was working for the Fort Worth I. S.D. as an HVAC mechanic. Rigo has over 10 years experience in the field of HVAC with school district, manufacturing and aerospace arenas.*

*Rigo is an L A Laker fan and enjoys spending time with his family.*

*Rigo says that he is happy to be a part of the SMMUSD Staff.*

*Please join us in welcoming him into our SMMUSD Family.*



***“Guess Who”***

*This couple has been observed on many occasions around the SMMUSD District Office.*

*This picture was captured during the District M&O end of the year get together.*

*Please let them know that all District eyes are upon them*



***Mike Bott—Maintenance supervisor***

**Mike has been with the SMMUSD for over 28 years. He started as a carpenter and continued right on into the new position he holds now as the Maintenance Supervisor.**

**More often than not you will find Mike working right along side with his assigned staff. He feels very comfortable still being “out there” with the staff.**

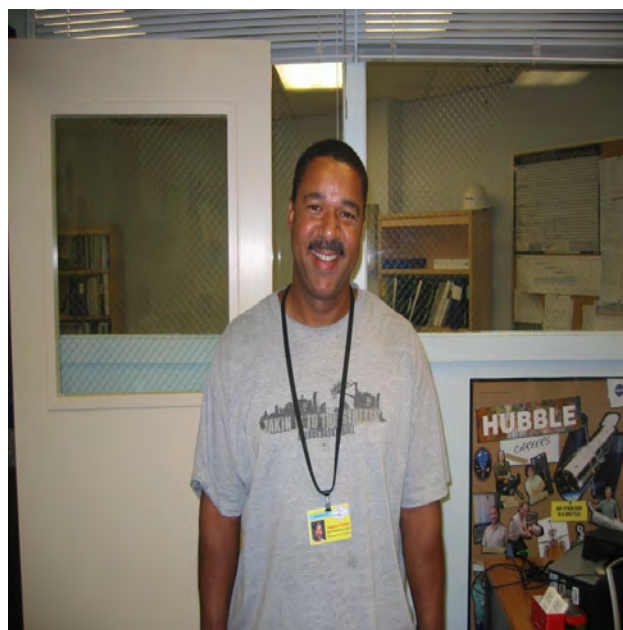
**Even though Mike has seen many changes in the district over the years he still remains loyal to the students, staff, and the SMMUSD Community. Mike is always ready to meet all his assignments “head-on”.  
Congrats Mike, well done!**



***Stephen Parker—Skilled Maint. Worker***

***Stephen worked as a Police Tow Operator for 8 years. He then went to SAMO HI as a part time cook. While at SAMO Hi he worked with FedEx as a heavyweight dangerous goods agent. He loaded aircraft with explosives and dangerous goods. He began working at Point Dume as a full-time custodian while with FedEx. He also took classes in Microsoft, HVAC courses, welding and is currently taking a landscape construction and design class. Stephen was at PDMSS for 12 years and was recently hired as a Skilled Maint. Worker (SMW) here at SMMUSD.***

***Stephen says he looks forward to providing excellent support and service in the future here at SMMUSD.***





***SMMUSD Parking Committee***

***L—R: Orlando Griego, Terance Venable, Jeanne O’Brien, Dr. Mike Matthews and Carol skowlund  
Missing are: Mike Bott and Brian Lezak, Property Manager.***

***The committee feels they have met their challenge and will be providing their group findings in the November Staff Meeting. Well Done!***



***“NO DISTRICT Parking Decal”***

***Anyone that can provide information leading to the driver of this vehicle will receive a unique reward from Dr. Mike Matthews. (Maybe)***

***If one wanted to find this item; Where might one look for it?***

***No there is no prize.***



**Dr. Tim Cuneo  
Superintendent,**



**Jan Maez  
Chief Financial Officer  
SMMUSD Business Services**

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