



# Budget Planning for 2009-10

Proposed Reductions for a  
Challenging Budget

# Necessity for Budget Reductions

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- The State Budget, although a little better than anticipated, is still a dramatic reduction.
- \$3 million in reduced funding for 08-09 and 09-10.
- Scheduled increases for employee compensation:
  - Approximately \$600,000 for SMMCTA salary schedule compression in each of the next three years for a total of \$1.8 million.
  - Health insurance, Step and Column, Professional growth, Longevity

# SMMUSD Budget Projection

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- Without any reductions to the 09-10 budget, the ending balance will be:
  - \$8.1 million above 5% reserve in 08-09
  - \$2.5 million above 3% reserve in 09-10
  - \$6.4 million below 3% reserve in 10-11
  - \$15.5 million below 3% reserve in 11-12

# Goals for Budget Reductions

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- No reduction planned for 2008-09, but carefully monitored spending
- \$4 million of ongoing reductions in the 2009-10 budget
- Such a reduction would still have SMMUSD budgeted to deficit spend by approximately \$4 million a year.
- Still, such a reduction would result in positive balances for the 2009-10, 2010-11 and 2011-12 school years.

# SMMUSD Budget Projection

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- With \$4 million in ongoing reductions beginning in 2009-10, and \$2 million in additional reductions in 2010-11:
  - \$8.1 million above 5% reserve in 2008-09
  - \$6.5 million above 3% reserve in 2009-10
  - \$3.5 million above 3% reserve in 2010-11
  - \$0.4 million above 3% reserve in 2011-12

# Special Education

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- Without reducing services, the District can reduce the budget for Special Education by \$700,000 based on trend analysis over the last three years.
  - After budget analysis, it is evident that there is an average of \$700,000 in annual carryover.
  - We will make budget adjustments to account for this.
- Total of this reduction: \$700,000
- Total of all proposed reductions: \$700,000

# Special Education

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- \$700,000 in Special Education Reductions
  - No personnel reductions: This is money that has been allocated, but unspent and carried over year after year.
  - Actions to be taken on March 5: None
  - Time for the Board to take action: Adoption of 2009-10 Budget in June

# Categorical Program Flexibility

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- The state is allowing districts to use some categorical program funding for general fund purposes.
- SMMUSD is proposing \$600,000 of categorical funding flexibility for 09-10.
  - Delaying Textbook Purchases, GATE, Peer Assistance Review, Two Buy-Back Days
- Total of this reduction: \$600,000
- Cumulative total of all proposed reductions: \$1,300,000

# Categorical Flexibility

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- \$600,000 in Categorical Program Reductions
  - Actions taken be taken on March 5: None
  - Time for the Board to take action:
    - Public Hearing by June 30, 2009
    - Adoption of 2009-10 Budget in June

# District Office Reductions

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- Workloads will fall upon other administrators.
- Teachers on Special Assignment may be hired to assist.
- Actions taken on March 5: Release and reassignment of administrators. Some have already resigned.
- Time for the Board to take action: March 5
- Total of this reduction: \$300,000
- Total of all proposed reductions: \$1,600,000

# Samohi Reorganization

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- The District is committed to supporting the Samohi House system, but is examining ways to reduce costs.
  - No determination yet of 09-10 house structure
  - Options include:
    - 6 Houses, but other reductions
    - 5 Houses
    - 4 Houses
- Total of this reduction: \$550,000
- Total of all proposed reductions: \$2,150,000

# Samohi Reorganization

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- \$550,000 in Samohi Reorganization
  - Impact of options currently being explored
    - Between one and three administrators
    - Up to three clerical employees
    - Up to three student outreach specialists
    - Up to two Student Support Advisors
    - Up to one librarian
  - Combinations of any of the above may occur

# Samohi Reorganization

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- Actions to be taken on March 5 Agenda:
  - Must take action on March 5 to notify administrators that they **are** released or **may** be released
- Timeline for the Board to take action after March 5:
  - No non-administrative certificated layoffs required
  - Must determine by late April the configuration of Samohi for 09-10
  - If required, Board action for classified layoffs would occur in May or June

# Reducing Contracts

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- Almost half of the \$5 million in the contracts account goes toward Special Education contracts.
- Other contracts can be reduced or eliminated.
  - Work will fall upon district office administrators.
  - Actions to be taken on March 5: None
  - Time for the Board to take action: Adoption of 2009-10 Budget in June
- Total of this reduction: \$300,000
- Total of all proposed reductions: \$2,450,000

# Nurses, Intervention Counselors, & Elementary Music Teachers

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- Reducing Nurses, Intervention Counselors, and Elementary Music Teachers
  - Nurses: Funding from St. John's Reduced
  - Elementary Music: Funding from State reduced
  - Intervention Counselors: Funding from State reduced
- Total of this savings: \$400,000
- Total of all proposed savings: \$2,850,000

# Nurses, Intervention Counselors, & Elementary Music Teachers

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- Results of proposed reductions:
  - Reduction of 2 Nurses: Nurse to student ratios would decrease.
  - Reduction of 2 Elementary Music Teachers: 3rd Grade Music would be discontinued.
  - Reduction of 1 Intervention Counselor: Although there would be one fewer intervention counselor, all secondary schools would continue to have intervention counselor services.
- Actions to be taken on March 5 Agenda
  - Must take action on March 5 to reduce positions in these areas

# Class Size Increase

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- Class size increases in 2009-10 will save \$1,200,000
- With proposed reductions:
  - Class size in K-3 increases from 20 to 23.
  - Class size at JAMS increases from 29 to 30.
  - Class size at other secondary schools increases from 31 to 32.
  - Note: The District is proposing to lower all Title I grade 4-5 classes to a ratio of 25:1.
- Total of this reduction: \$1,200,000
- Total of all proposed reduction: \$4,050,000
- Time for the Board to take action:
  - No layoffs required on March 5
  - Board will take action in the adoption of the 2009-10 budget in June.

# How an Elementary School is Staffed

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- From Next Year's Projection
  - # of Students in K-3 Classes
  - # of Students in 4-5 Classes

# Elementary School Staffing (John Muir Elementary)

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- 199 Students Expected in Grades K-3
  - If we staff at 23 students per class:
    - 8.65 teachers required, staffed at 9
- 83 Students Expected in Grades 4-5
  - If we staff a 25 students per class (Title 1):
    - 3.32 teacher required, staffed at 4
- Total 09-10 Staffing for Muir:

$$9 + 4 = 13$$

# Elementary School Staffing (Franklin Elementary)

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- 515 Students Expected in Grades K-3
  - If we staff at 23 students per class:
    - 22.39 teachers required, staffed at 23
- 289 Students Expected in Grades 4-5
  - If we staff at 30 students per class:
    - 9.63 teachers required, staffed at 10
- Total 09-10 Staffing for Franklin:

$$23 + 10 = 33$$

# Secondary School Staffing Formula

- In 09-10, secondary schools staffed at 32 students per class (except JAMS: 30)
- The formula is not simply # of students in a school divided by 32.
- Students take 6 classes per day
- Teachers only teach 5 classes per day
- Formula:

$$\begin{array}{|c|} \hline E \\ \hline \end{array} \begin{array}{|c|} \hline (enrollment) \\ \hline \end{array} \times \begin{array}{|c|} \hline 6 \\ \hline \end{array} \begin{array}{|c|} \hline (student\ classes) \\ \hline \end{array} \div \begin{array}{|c|} \hline 5 \\ \hline \end{array} \begin{array}{|c|} \hline (teacher\ classes) \\ \hline \end{array} \div \begin{array}{|c|} \hline 32 \\ \hline \end{array} \begin{array}{|c|} \hline (class\ size) \\ \hline \end{array}$$

# Secondary School Staffing (Lincoln Staffing Formula)

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- Lincoln is projected to have 1100 students in 09-10.
- If we simply divided 1,100 by 32, Lincoln would be allocated 34.4 Teachers (FTE)
  - But class size would actually be over 38, with a range of 34 to 42
- The formula for Lincoln:
  - $1,100 \times 6 \div 5 \div 32 = 42.6$
  - 2 Additional Classes (0.4)
  - Total: 43 FTE

# Secondary School Staffing (Samohi Staffing Formula)

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- Samohi is projected to have 2,817 students in 09-10.
  - Does not included students in SDC Classes
- The Formula for Samohi:
  - $2,817 \times 6 \div 5 \div 32 = 105.8$
  - Additional Staffing:
    - Department Chairs (0.8)
    - Athletic Director (1.0)
    - Teacher Leaders (2.4)
    - Other (2.0)
  - Total: 111.4 FTE

# Secondary School Staffing

## Master Schedule Dilemmas

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- Offering Small Classes – Electives that only a few students request
  - If a school is staffed at 32, any class under 32 increases other class averages.
  - Some class averages are lowered due to other classes staffed at over 32, such as PE, some music, etc.,
  - Class size can also be lowered when a school offers ROP classes, and SMC concurrent or dual enrollment classes
  - The Principal must do a cost analysis for classes with low and high numbers
    - Should the school offer a reading class with only 15 students?
    - Should the school offer an A.P. Environmental Science class with only 8 students?
    - Should there be 36 students in an AP US History Class?

# Secondary School Staffing

## Master Schedule Dilemmas

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### ■ Offering AM Classes

#### ■ Students in 9th and 10th grade take:

- Freshman Seminar
- Math
- Science
- English
- PE
- Many also want to take a Foreign Language and Music

7 classes  
in a  
6-period day

#### ■ AM classes offered in 2008-09:

- Samohi: 21    MHS:1    Lincoln: 5    JAMS: 6

#### ■ Offering AM classes allows students to take 7 classes in one day

- At a school like Samohi, each AM class increases class size in other classes by .06 students
- If Samohi had 21 AM classes, the other classes would be increased from an average of 32 students per class to an average of 33.26 students per class

# Summary of Proposed Reductions

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- \$4.05 Million in Proposed Reductions:
  - Special Education (\$0.7 million)
  - Categorical Flexibility (\$0.6 million)
  - District Office Reductions (\$0.3 million)
  - Samohi Reorganization (\$0.55 million)
  - Reducing Contracts (\$0.3 million)
  - Nurses, Elementary Music, Intervention Counselors (\$0.4 million)
  - Class Size (\$1.2 million)

# Summary: Certificated Administrators

<b>Administrator</b>	<b>2001-02</b>	<b>2008-09</b>	<b>2009-10</b>
Principal	17	16	16
Asst./House Principal/Dean	14	18	17
District Office*	15	21	15**
Psychologists	14	13	13
<b>Total</b>	<b>60</b>	<b>68</b>	<b>61</b>

\* Central Office Includes: Superintendent, Assistant Superintendents, and Directors and Coordinators in HR, Special Education, and Education Services

\*\* Definitive as of 3/5/09 Agenda

# Summary:

## Impact of Proposed Reductions

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- SMMCTA
  - 3.5% Reduction
- SEIU
  - 1.1% Reduction
- Administrators
  - 6.5% Reduction