

**Santa Monica-Malibu Unified School District
Board of Education Meeting
UPDATE TO THE AGENDA**

February 15, 2007

CLOSED SESSION

MINUTES

CONSENT AGENDA

MAJOR ITEMS

DISCUSSION ITEMS

INFORMATION ITEMS

- I.01 Parameters for District Advisory Committee Mid-Year Reports and Calendar for
End-of-Year Presentations to the Board of Education
EDIT: End-of-Year Report Calendar (page 7 of this update)

SW

TO: BOARD OF EDUCATION

INFORMATION

02/15/07

FROM: DIANNE TALARICO

UPDATE

RE: PARAMETERS FOR DISTRICT ADVISORY COMMITTEE MID-YEAR
REPORTS AND CALENDAR FOR END-OF YEAR PRESENTATIONS
TO THE BOARD OF EDUCATION

INFORMATION ITEM NO. I.01

The attached letter and template have been shared with Staff Liaisons to District Advisory Committees. We are recommending that the District Advisory Committees submit their mid-year reports by Friday, March 2, 2007, at which time these reports will be transmitted to the Board of Education for its review.

In addition, we have included the calendar of presentations for the final report, which will begin in early May and continue through the final June meeting.

The following letter has been appropriately formatted on district letterhead and forwarded to the District Advisory Committee Staff Liaisons.

To: DAC Staff Liaisons

From: Superintendent Dianne Talarico

CC: Sarah Wahrenbrock

It is now time for our mid-year reporting of the District Advisory Committees' work-to-date this school year. Staff is providing a structure for each DAC to follow to ensure that reports are informative as well as succinct. Written reports from the DACs should include the following:

- Accomplishments to date
- Proposed direction for next year's projects
- Budgetary implications

The written reports are due to the Superintendent's office by March 2, 2007, and will be published as part of the March 15, 2007, agenda to give the public adequate time to review the document prior to the meeting. The Board of Education will provide comments regarding each mid-year report received at the March 15, 2007, meeting.

There will be an end-of-the-year report as well as a final oral presentation to the Board of Education by each District Advisory Committee. For your information, we have attached the schedule of presentations for 2006-2007.

If you have any questions, please email Sarah Wahrenbrock in the Superintendent's office at sarah.wahrenbrock@smmusd.org.

**District Advisory Committee
Board of Education Annual Report
2006-2007**

NAME OF DISTRICT ADVISORY COMMITTEE

Chair:

Staff Liaison:

Charge:

Accomplishments to date this year:

Highlight(s) to date of particular note:

Suggested direction for 2007-08:

Budgetary Implications:

**District Advisory Committee
Board of Education End-of-Year Schedule
2006-2007**

District Committee	Staff Liaison	Board Meeting Date
Childcare & Development	Judy Abdo	May 3, 2007 (Malibu)
Visual & Performing Arts (formally Fine Arts)	Tom Whaley	June 28, 2007 (DO) <u>May 3, 2007 (Malibu)</u>
ELAC	Aida Diaz	May 3, 2007 (Malibu) <u>May 17, 2007 (SM)</u>
Special Education	Ruth Valadez	May 17, 2007 (SM)
Intercultural Advisory Council	Peggy Harris	June 28, 2007 (DO)
Community Health & Safety	Marolyn Freedman	June 7, 2007 (DO)