

For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA**

November 18, 2004

A meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on Thursday, November 18, 2004 in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA. The meeting will be called to order at **5:30 p.m.** in the Board Conference Room at the School District's Administrative Offices, 1651 16th Street, Santa Monica, CA. The Board will move to Closed Session for the reason(s) listed in Section III, below. At 6:30 p.m. the Board members will join members of the Community in a reception honoring Dr. Michael Jordan, outgoing Board Member. The Board will reconvene the public portion of the meeting at 7 p.m. in the Santa Monica City Council Chambers.

**SANTA MONICA CITY HALL - SECOND FLOOR
Reception at 6:30 p.m. - to Honor Outgoing Board member
DR. MICHAEL JORDAN**

The Public Portion of the Meeting Begins at 7 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Real Property - re: DoubleTree Hotel 1707 Fourth Street, Santa Monica, CA pursuant to GC§ 54956.8 as cited in the Brown Act.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

- Receipt of Recommendations for the approval of the proposed settlement cases pursuant to GC§ 54954.9 (b) as cited in the Brown Act:

Case # SN 04-01107
 Case # SN 03-02490
 Case # SN 04-01728
 Case # SN 04-01967
 Case # SN 02-01272
 Case # SN 03-01463

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- Recognition of Dr. Michael Jordan - Outgoing Board Member

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

A.01 Approval of Minutes: September 9 and October 7, and 21, 2004 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.02	Approval of Independent Contractors	2-5
A.03	Overnight Field Trip(s) 2004-05	6
A.04	Agreement with the State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2004-2005	7
A.05	Approval of Tri City Special Education Plan Area (SELPA) Administrative Unit (AU) Transfer	8
A.06	Graduation Requirements for the Adult Competency Based High School Diploma	9-11

Business and Fiscal

A.07	Acceptance of Gifts - 2004-05	12-12d
A.08	Award of Purchase Orders	13-13d
A.09	Amend Charge for Financial Oversight Committee	14-18
A.10	Award Bid #5.05 Fleet Vehicles to Don Kott Ford	19
A.11	Award Bid #5.06 Auditorium Seating to School Speciality, Inc.	20
A.12	Transferring of Funds	21

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Personnel

A.13 Certificated Personnel - Elections, Separations 22-29

A.14 Change in Assignment - Administrator on Loan to Los Angeles
County Office of Education - AVID Program 30

A.15 Special Services Employees 31

A.16 Classified Personnel - Merit 32-37

A.17 Classified Personnel - Non-Merit 38-39

General

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

X COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Members Reports**
Ms. Mari Sahba, Olympic High School
Ms. Kitty Smith, Malibu High School
Ms. Naomi Vasquez, Santa Monica High School
- B. SMMCTA Report**
- C. SEIU Report**
- D. PTA Council President’s Report**

X SUPERINTENDENT’S REPORT - no report

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.18 Establishment of Position - Assistant Superintendent Special Education . . . 40-44
- A.19 Award Bid # 5.02 for Closed Circuit Security Cameras and Authorization
for Installation at Santa Monica High School 45-46
- A.20 Approval of Special Education Contracts 47-49
- A.21 Establish Community Day School 50
- A.22 Adopt Resolution 04-08 - Annual Delegation of Administrative
Authority to Process non-Routine Budget Revisions,
Adjustments and Transfers 51-53
- A.23 Adopt Resolution No. 04-08 - Declaration of Membership in Schools
Linked for Insurance Management Joint Powers Agency and Designation
of SMMUSD Representative and Alternate 54-55
- A.24 Public Hearing - Regarding Sufficient Textbooks and/or Instructional
Materials for Fiscal Year 2004-2005 56
- A.25 Approval of Submission of Notification of Compliance for Public Hearing
Regarding Sufficient Textbooks and/or Instructional
Materials for Fiscal Year 2004-2005 and Adoption of Resolution 04-09
That the District is in Compliance with EC 60119 57-58

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- 8:15 pm** D.1 Update and Further Follow Up Edison Safety Audit 59
- D.2 High School Science Sequence 60
- D.3 Replacement of Policy 4142.1 - Arts Education (first reading) 61-63
- D.4 Adopt Policy 6179 - Supplemental Instruction 64-67

XIII INFORMATIONAL ITEMS

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

VII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- Appointments - Executive Ad Hoc Committee - Master Facilities Study - 12/9/04
- Appointments - Financial Oversight Committee - 12/9/05

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

This meeting will adjourn to a regular meeting scheduled to be held on Thursday, December 9, 2004, at 7 p.m. in the District's Administrative Offices, 1651 16th Street, Santa Monica, CA.

**Meetings held in Santa Monica are taped for rebroadcast
and played on CityTV2, Cable Channel 20 at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM**

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				22 DO	Special Meeting re: SMC Bond
August			19 DO	26 SM	
September		9 DO	16 (Holiday)	23 M	3 rd Thursday is a District Holiday
October	7 DO		21 SM		(Resume 1st & 3 rd Meeting schedule)
November	4 M		18 SM		
December	2	9 DO			(CSBA Conference first week of Dec.)
January through June, 2005					
January	6 DO		20 SM		
February	3 M		17 SM		
March	3 DO		17 SM		Stairway: March 10-11
April	7 M		21 SM		
May	5 DO		19 SM		
June	2 DO		16 SM		(Graduation is week of 6/20)

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2

Malibu City Council Chambers (M): 9/23 and 11/4/04 2/3 and 4/7/05
23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16
1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica. Complete Board of Education agendas are available in *pdf* format, on the District's website: www.smmusd.org.

Amended: 9/23/04

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

**Santa Monica-Malibu Unified School District
Board of Education
November 18, 2004**

I CALL TO ORDER

A Roll Call

Jose Escarce - President
Emily Bloomfield - Vice President
Julia Brownley
Oscar de la Torre
Mike Jordan
Maria Leon-Vazquez
Shane McCloud

Student Board Members

Kitty Smith - Malibu High School
Mari Sahba - Olympic High School
Naomi Vasquez - Santa Monica High School

B Pledge of Allegiance

II CLOSED SESSION