

For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education Meeting**

October 7, 2004

A meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on Thursday, October 7, 2004 in the Board Room of the District Offices, 1651 16th Street, Santa Monica, CA. The meeting will be called to order at 5:00 p.m. The Board will move to the conference room for Closed Session for the reason(s) listed in Section III, below. The Board will reconvene the public portion of the meeting at 7 p.m. in the Board Room.

The Public Portion of the Meeting Begins at 7 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and Non-Represented Employees (management and confidential) pursuant to GC§ 54957.6, as cited in the Brown Act.
- Administrative Appointments pursuant to GC §54957 as cited in the Board Act:
 - < Assistant Superintendent, Chief Financial Officer
 - < Director, Human Resources
- Superintendent's Performance Evaluation for 2003-04 and Performance Targets for 2004-2005 pursuant to GC§ 54957, as cited in the Brown Act.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- John Adams Middle School
- John Adams PTSA

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

A.01 Approval of Minutes: September 9 and 23, 2004 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.02 Approval of Independent Contractors 2
 A.03 Overnight Field Trip(s) 2004-05 3
 A.04 Basic and Supplemental Textbooks to be Adopted 4

Business and Fiscal

A.05 Conference and Travel Approval/Ratification 5-7
 A.06 Award of Purchase Orders 8-8e
 A.07 Acceptance of Gifts - 2004-05 9-9d
 A.08 Award of Auditorium Seating - Somerset Studios - Bid #5.04 10

Personnel

A.09 Certificated Personnel - Elections, Separations 11-17
 A.10 Special Services Employees 18-20
 A.11 Classified Personnel - Merit 21-28
 A.12 Classified Personnel - Non-Merit 29-30

General

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports**
Ms. Kitty Smith, Malibu High School
Ms. Mari Sahba, Olympic High School
Ms. Naomi Vasquez, Santa Monica High School
- B. SMMCTA Report**
- C. SEIU Report**
- D. Santa Monica Malibu Education Foundation Report - Ralph Mechur**
- E. Special Education District Advisory Committee Report - Tricia Crane**

X SUPERINTENDENT’S REPORT

- Virginia Avenue Shooting Incident
- Enrollment
- Location of Malibu Board Meetings

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.13	Classified Administrative Appointment - Assistant Superintendent, Chief Financial Officer	31
A.14	Certificated Administrative Appointment - Director, Human Resources	32
A.15	Amend Certification of Authorized Signatures	33-34
A.16	Establish Budget for the Foundation Trust Fund (Fund 19) 2003-04 Carryover	35
A.17	Establish Budget for the Foundation Trust Fund (Fund 19) 2004-05	36
A.18	Approval of Special Education Contracts (2003-2004)	37-38
A.19	Approval of Special Education Contracts (2004-2005)	39-40
A.20	Creation of Executive Ad Hoc Committee - Master Facilities Study	41-42
A.21	Superintendent’s Performance Targets for 2004-2005	43

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

II DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1 2004 California Standards Tests Scores, California High School Exit Exam Test Scores, Adequate Yearly Progress, and Academic Performance Index Scores 44

II INFORMATIONAL ITEMS

I.1 Basic and supplemental Textbooks to be Adopted 45

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

VII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- Fill Vacancies - Financial Oversight Committee and District Advisory Committees - 10/21/04
- Educational Funding Priorities - Equity Fund 10/21/04
- Appointments - Executive Ad Hoc Committee - Master Facilities Study- 11/4/04

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

XX ADJOURNMENT

This meeting will adjourn to a regular meeting scheduled to be held on Thursday, October 21, 2004, at 7 p.m. in the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica, CA.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM

Board of Education Meeting Schedule					
July through December, 2004					
Month	1st Thurs	2nd Thurs.	3rd Thursday Discussion Mtg.	4th Thursday	Special Note:
July				22 DO	Special Meeting re: SMC Bond
August			19 DO	26 SM	
September		9 DO	16 (Holiday)	23 M	3 rd Thursday is a District Holiday
October	7 DO		21 SM		(Resume 1st & 3 rd Meeting schedule)
November	4 MHS		18 SM		
December	2	9 DO			(CSBA Conference first week of Dec.)
January through June, 2005					
January	6 DO		20 SM		
February	3 MHS		17 SM		
March	3 DO		17 SM		Stairway: March 10-11
April	7 MHS		21 SM		
May	5 DO		19 SM		
June	2 DO		16 SM		(Graduation is week of 6/20)

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2

Malibu City Council Chambers (M): 9/23 and 11/4/04 2/3 and 4/7/05

23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16
1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica. Complete Board of Education agendas are available in *pdf* format, on the District's website:

www.smmusd.org.

Amended: 9/23/04

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Board of Education Meeting : October 7, 2004

**Santa Monica-Malibu Unified School District
Board of Education
October 7, 2004**

I CALL TO ORDER

A Roll Call

Jose Escarce - President
Emily Bloomfield - Vice President
Julia Brownley
Oscar de la Torre
Mike Jordan
Maria Leon-Vazquez
Shane McCloud

Student Board Members

Kitty Smith - Malibu High School
Mari Sahba - Olympic High School
Naomi Vasquez - Santa Monica High School

B Pledge of Allegiance

II CLOSED SESSION