

**For a Listing of Upcoming Board Meetings see Page v of this Table of Contents**

**Santa Monica-Malibu Unified School District  
Board of Education Meeting  
AGENDA**

**February 3, 2005**

A meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on Thursday, February 3, 2005 in the Malibu City Council Chambers, 23815 Stuart Ranch Road, Malibu, CA. The meeting will be called to order at **5:45 p.m.** in the Conference Room at which time the Board will move to Closed Session for the reason(s) listed in Section III, below. The Board will reconvene the public portion of the meeting at 7 p.m. in the Malibu City Council Chambers.

**The Public Portion of the Board Meeting Begins at 7 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2004-2005 Strategies for Negotiations with the Santa Monica-Malibu Classroom Teachers Association (SMMCTA), pursuant to §GC 54957.6, as cited in the Brown Act.

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- Cabrillo Elementary School
- Cabrillo Elementary School PTSA

**V APPROVAL OF THE AGENDA**

**VI APPROVAL OF MINUTES**

A.01 Approval of Minutes: January 6, 2005 ..... 1

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. **However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).**

**Curriculum and Instruction**

A.02 Approval of Independent Contractors ..... 2-3  
 A.03 Overnight Field Trip(s) 2004-05 ..... 4  
 A.04 Head Start Collaboration with the Los Angeles County Office of Ed ..... 5  
 A.05 Child Development Services - Easter Seals Memorandum  
 of Understanding ..... 6-11  
 A.06 Memorandum of Understanding Between The Wise Senior Service,  
 Retired and Senior Volunteer Program (RSVP) and SMMUSD ..... 12-12b

**Business and Fiscal**

A.07 Conference and Travel Approval/Ratification ..... 13-15  
 A.08 Acceptance of Gifts - 2004-05 ..... 16-16d  
 A.09 Award of Purchase Orders ..... 17-17f

**Personnel**

A.10 Certificated Personnel - Elections, Separations ..... 18  
 A.11 Special Services Employees ..... 19  
 A.12 Approve Resolution No. 04-14 for Employee to Participate in the Visiting  
 Educator Program with the California Department of Education ..... 20-21  
 A.13 Classified Personnel - Merit ..... 22-25  
 A.14 Classified Personnel - Non-Merit ..... 26  
 A.15 New Job Classifications: Occupational Therapist (OT) and  
 School Occupational Therapy Assistant (COTA) ..... 27-32  
 A.16 Reappointment of Personnel Commissioner Russell Barnard ..... 33-33a

**General**

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

**IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Members Reports**
- B. SMMCTA Report - Mr. Harry Keiley**
- C. SEIU Report - Ms. Keryl Cartee**
- D. PTSA Council - Ms. Rodriguez**

**X SUPERINTENDENT’S REPORT**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.17	Budget Adjustments . . . . .	34
A.18	Approval of Hazard Mitigation Vulnerability Analysis and Program Plan . . . . .	35
A.19	Planning for the 2005-2006 Budget (Revised from 01-20-05) . . . . .	36-54
A.20	Approval of Pre K-12 Visual and Performing Arts Education Plan . . . . .	55
A.21	Acceptance of Arts For All Funding for Pre-K-12 Visual and Performing Arts Education Plan . . . . .	56
A.22	Approval of Special Education Contracts . . . . .	57-60
A.23	Additional Appointments/Representatives - Ad Hoc Facilities Committee . . . . .	61
A.24	Amend Board of Education Schedule of Meetings for 2004-05 . . . . .	62

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**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	The Met-Santa Monica Charter Petition .....	63
D.2	Master Facilities Use Agreement Between the City of Santa Monica and The Santa Monica-Malibu Unified School District .....	64-76
D.3	District Investment Policy .....	77-82
D.4	Revision to Policy 1340 - Access to District Records .....	83-86
D.5	Revision of Policy 5117 - Interdistrict Attendance .....	87-90
D.6	Revision of Policy 5131.61 Controlled Substances .....	91-96

**XIII INFORMATIONAL ITEMS**

I.1	Report on Recruiting for Certificated Personnel .....	97
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**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

**VII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

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**X ADJOURNMENT**

This meeting will adjourn to a Board Retreat/Workshop Session scheduled to be held on Saturday, February 5, 2005 in the Board Room of the Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA. The next **regular meeting** is scheduled to be held on Thursday, February 17, 2005 at 7 p.m. in the Santa Monica City Council Chambers at 1685 Main Street, Santa Monica, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.  
Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access  
Channel 3 every Saturday at 8 PM**

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<b>Board of Education Meeting Schedule</b>					
<b>July through December, 2004</b>					
<b>Month</b>	<b>1st Thurs</b>	<b>2nd Thurs.</b>	<b>3rd Thursday Discussion Mtg.</b>	<b>4th Thursday</b>	<b>Special Note:</b>
July				22 DO	Special Meeting re: SMC Bond
August			19 DO	26 SM	
September		9 DO	16 (Holiday)	23 M	3 <sup>rd</sup> Thursday is a District Holiday
October	7 DO		21 SM		(Resume 1st & 3 <sup>rd</sup> Meeting schedule)
November	4 M		18 SM		
December		9 DO			(CSBA Conference first week of Dec.)
<b>January through June, 2005</b>					
January	6 DO		20 SM		
February	3 M		17 SM		
March	3 DO		17 SM		Stairway: March 10-11
April	7 M		21 SM		
May	5 DO		19 SM		
June	2 DO		16 SM		(Graduation is week of 6/20)

District Office (DO) 2004: 7/22, 8/19, 9/9, 10/7, 12/9, 1/6, 3/3, 5/5, and 6/2

Malibu City Council Chambers (M): 9/23 and 11/4/04 2/3 and 4/7/05  
23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 8/26, 10/21, 11/18, 1/20, 2/17, 3/17, 4/21, 5/19 and 6/16  
1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica. Complete Board of Education agendas are available in *pdf* format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

Amended: 9/23/04

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**Santa Monica-Malibu Unified School District  
Board of Education  
February 3, 2005**

**I CALL TO ORDER**

- A Roll Call  
Emily Bloomfield - President  
Julia Brownley - Vice-President  
Oscar de la Torre  
Jose Escarce  
Maria Leon-Vazquez  
Shane McLoud  
Kathy Wisnicki

Student Board Members  
Kitty Smith - Malibu High School  
Mari Sahba - Olympic High School  
Naomi Vasquez - Santa Monica High School

- B Pledge of Allegiance

**II CLOSED SESSION**