

TO: BOARD OF EDUCATION

ACTION  
03/17/05

FROM: JOHN E. DEASY

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

March 03, 2005

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2004/2005 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Eitan Kadosh April 13, 2005 only Cost: not to exceed: \$500	To provide poetry performance and workshop to 8th grade Language Arts classes in Room 25	ADAMS	Santa Monica Ed Foundation  01-90820-0-11100-10000-5802-011-4110
Jewish Family Service Oct 3, 2003 - June 11, 2004 Cost: not to exceed \$5,500	To provide individual and group counseling as needed with a counselor on campus 2 days a week	Roosevelt	SI Funds  01-72600-0-11100-10000-5802-007-4070
Jewish Family Services Sept 8, 2004 - June 24, 2005 Cost: not to exceed \$7,000	To perform individual and group counseling services two days a week for the 2004-2005 school year. Coordinate and facilitate Peace Patrol Peer Conflict Program	Pt Dume	SI Funds  01-72600-0-11100-10000-5802-019-4190
Jewish Family Service March 7 - June 24, 2005 Cost: not to exceed \$1,650	To provide one more counselor to service the needs of students during the 2004/2005 school year. Individual and group counseling as needed	Roosevelt	SI Funds  01-72600-0-11100-10000-5802-007-4070
Jewish Family Service Feb 21, - June 24, 2004 Cost: not to exceed \$5,500	To provide Individual and group conseling as needed with a counselor on campus 2 days a week	Roosevelt	SI Funds  01-72600-0-11100-10000-5802-007-4070

Contractor/Contract Dates	Description	Site	Funding
Hank Kratzer Sept 1, 2004 - June 30, 2005 Cost: not to exceed \$3,000	To produce the 2004-2005 template design and Access database software development for Houghton-Mifflin California Summative Test results. Provide Excel spreadsheets for Houghton-Mifflin, Harcourt Brace and Holt test data for the Santa Monica-Malibu Unified School District	Ed Services	Assessment 01-00000-0-19510-10000-5802-030-1300

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT  
 RE: OVERNIGHT FIELD TRIP(S) 2004-2005

ACTION  
 03/17/05

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the special field trip(s) listed below for students for the 2004-2005 school year. No child will be denied due to financial hardship.

<u>School Grade</u> # students	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost Funding Source</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Roosevelt grade 5 142 students	Astro Camp 4/6/05 to 4/8/05	Jerry Harris	\$250 per student Paid with parent donations and the PTA	Science	Students will have classes in weather, geology, astrophysics, rocketry, robotics, and space technology at the Desert Sun Science Center in Idyllwild.
Samohi grades 9-12 12 students	Bakersfield 3/3/05 to 3/6/05 (ratify)	Catherine Baxter Coach Black	There is no charge for this event	Athletics	The Samohi Varsity Wrestling Team will be going to Bakersfield for the State Wrestling Championship. This trip was late in being presented before the Board as they won regionals and did not anticipate making it to this event.
Samohi grades 9-12 4 students	Biloxi, Mississippi 4/22/05 to 4/25/05	Catherine Baxter Ingo Gaida	There is no expense. All expenses paid for by the U. S. Department of Energy	Science	Samohi won the Los Angeles County Regional Ocean Science Bowl competition, earning an all-expense paid trip to Biloxi, Mississippi to represent Los Angeles County at the <b>National Ocean Science Bowl Competition.</b>
Samohi grades 9-12 4 students	Washington D.C. 4/27/05 to 5/2/05	Catherine Baxter Ingo Gaida	There is no expense. All expenses paid for by the U. S. Department of Energy	Science	Samohi won the Los Angeles County Regional Science Bowl competition, earning an all-expense paid trip to Washington D.C. to represent Los Angeles County at the <b>National Science Bowl Competition.</b>
Franklin grade 5 100 students	Astro Camp 5/13/05 to 5/15/05	Pat Samarge	\$250 Paid for by fundraising and by parents	Science	Students will have classes in weather, geology, astrophysics, rocketry, robotics, and space technology at the Desert Sun Science Center in Idyllwild.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for use in the Santa Monica-Malibu Unified School District.

**THE BOTANY OF DESIRE**, by Michael Pollan, for Grades 11-12,  
Adoption requested by Carol Jago at Samohi

**JOE TURNER'S COME AND GONE**, by August Wilson, for Grades 11,  
Adoption requested by Meredith Louria at Samohi

**MR RAINEY'S BLACK BOTTOM**, by August Wilson, for Grades 11,  
Adoption requested by Meredith Louria at Samohi

**SEVEN GUITARS**, by August Wilson, for Grades 11, Adoption  
requested by Meredith Louria at Samohi

**JITNEY**, by August Wilson, for Grades 11, Adoption requested by  
Meredith Louria at Samohi

**PROJECTD TOWARD NO DRUG ABUSE**, by Steve Sussman PhD, for Grade 9,  
Adoption requested by Ruth Esseln at Samohi

COMMENT: In accordance with the Board of Education policy, the  
textbook(s) listed above have been on public display for the  
past two weeks in the Educational Services Department at  
1638 17th Street, Santa Monica, CA.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY / STEPHEN R.MARTINEZ  
RE: 2005 NATURALIZATION SERVICES PROGRAM

ACTION /CONSENT  
03/17/05

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the submission of a grant for State funds available through the Naturalization Services Program. Maximum funding in the amount of \$ 57,0000 is available through this agreement.

COMMENT: The grant will provide funds for adults needing assistance in the application process of becoming naturalized citizens of the United States. The allocation of funds is based on the number of Citizenship students assisted through the Naturalization process. Funds will be used to provide citizenship instructors, program coordinator, instructional software and instructional materials in support of the program.

The Board of Education must assure that the following conditions of acceptance be certified as follows:

1. Dr. John E. Deasy, Superintendent, is designated as the authorized representative to sign the grant contract and amendments. Dr. Deasy's designee is Mr. Stephen R. Martinez, Director Adult Education Center.
2. The District will use fiscal control and accounting procedures that will ensure proper accounting of State funds paid to the Adult Education Center under the Naturalization Services Program. The District will make records available for audit when requested by the State.
3. Funds will be used for direct program services including community notification processes, instructional materials, and personnel.
4. Services provided through the Naturalization Services Program will be of no cost to adults wishing to become naturalized citizens of the United States.

Original Notification of Agreement between the State Agency (Department of Community Services and Development) and the Contractor (Santa Monica-Malibu Unified School District Adult Education Center) has been provided to the Board of Education and is available for review in the Superintendent's Office.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date(s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BUI, Jasper</u> John Adams Middle No Cost to District	Tsunami Relief* Jakarta, Indonesia March 7 - 11, 2005 *JAMS Ambassador (Fundraising by Students)	0
<u>COOK, Peter</u> Santa Monica High 01-90120-0-1110-10000-5220-015-4150 General Fund - <b>Resource:</b> Gifts	Advancement Via Individual Determination New Teacher Conference Downey, CA February 22, 2005	\$25 + <b>SUB</b> (Mileage only)
<u>DEASY, John</u> Superintendent 01-00000-0-00000-71500-5220-020-1200 General Fund - <b>Function:</b> Superintendent	Hewlett Foundation Calif. K-12 Strategy Retreat Half Moon Bay, CA February 17 - 19, 2005	\$100 (Misc. only) (Expenses paid by Hewlett)
<u>HARDISTY, Apryl</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - <b>Resource:</b> SIP K-6	Calif. Assn. for Music Education Pasadena, CA March 17 - 18, 2005	\$145 + <b>SUB</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HARRIS, Hank</u> Educational Services 01-00000-0-19510-10000-5220-030-1300 General Fund - <b>Function:</b> Instruction	Assessment Directors' Meeting Downey, CA January 13, 2005	\$30
<u>HARRIS, Hank</u> State & Federal Projects 01-30100-0-11100-10000-5220-035-1300 General Fund - <b>Resource:</b> Title I - Basic	Categorical Programs Directors' Meeting Saugus, CA February 25, 2005	\$35
<u>HOLMES, Elizabeth</u> Personnel Services 01-00000-0-00000-74000-5220-025-1250 General Fund - <b>Function:</b> Personnel/Human Resources	CALPERS Automated Communications Exchange System Glendale, CA February 7, 2005	\$36.21
<u>HYATT, Virginia</u> Fiscal Services No Cost to District	Chief Business Official Training Downey, CA April 12 & 20, 2005	\$42.28 (Mileage only)
<u>MEEK, Dorie</u> Child Development Services No Cost to District	Even Start San Diego, CA October 9 - 13, 2004	0
<u>MOHINDRA, Ajay</u> Fiscal Services 01-00000-0-00000-72000-5220-051-2510 General Fund - <b>Function:</b> Other General Administration	Conquering District Budgets in These Tough Times Garden Grove, CA March 1, 2005	\$170
<u>ROQUEMORE, Shermella</u> Special Education No Cost to District	Calif. Assn. of School Psychologists Convention Riverside, CA March 3 - 5, 2005	0
<u>SHUMAN, Lori</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - <b>Resource:</b> SIP K-6	Calif. Assn. for Health, P.E., Recreation & Dance Pomona, CA February 5, 2005	\$115

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>AHMADI, Parisa</u> + 2 Additional Staff John Adams Middle 01-00040-0-11100-10000-5220-011-4110 General Fund - <b>Resource:</b> Gov.'s Performance Award  <u>BON, Nancy</u> + 2 Additional Staff John Adams Middle 01-71400-0-11100-10000-5220-011-4110 General Fund - <b>Resource:</b> Gifted & Talented Education	National Council of Teachers of Math 2005 Annual Meeting Anaheim, CA April 8 - 9, 2005	\$468 Total <b>+ 3 SUBS</b>  \$492 Total <b>+ 3 SUBS</b>
<u>ANTHONY, Angela</u> <u>JOHNSTON, Cindy</u> Personnel Commission 01-00000-0-00000-72000-5220-027-2270 General Fund - <b>Function:</b> Other General Admin.	Calif. Personnel Services Conference - Multiple Choice Item Writing Ontario, CA April 14, 2005	\$514 Total
<u>BEARD, Clara</u> <u>HOLLIE, Ada</u> Santa Monica High No Cost to District	Fashion Institute of Design & Merchandising Los Angeles, CA February 25, 2005	0
<u>BAXTER, Nan</u> + 3 Additional Staff Special Education 01-34050-0-57700-11900-5220-044-1400 General Fund - <b>Resource:</b> Workability I  <u>SHAFIEY, Mahvash</u> <u>TARBELL, Harlan</u> Special Education 01-34050-0-57700-11900-5220-044-1400 General Fund - <b>Resource:</b> Workability I 01-341000-057500-11900-5220-044-1400 General Fund - <b>Resource:</b> Transition Partnership	Spring 2005 Workability I Conference Anaheim, CA February 28 - March 2, 2005	\$1,600 Total <b>+ 4 SUBS</b>  \$800 Total <b>+ 2 SUBS</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BUI, Jasper</u> + 17 Additional Staff Educational Services 01-71100-0-19100-10000-5220-030-1300 General Fund - <b>Resource:</b> Calif. Tech. Asst. Project	Instructional Technology Outreach Workshop & Handheld Workshop Downey, CA January - March, 2005	\$1,200 Total <b>+ 18 SUBS</b>
<u>DEASY, John</u> + 20 Additional Staff Superintendent 01-00000-0-00000-71500-5220-020-1200 General Fund - <b>Function:</b> Other General Administration	Quarterly Meeting of the Full Cabinet Santa Monica, CA February 9, 2005	\$640 Total
<u>EICKS, Rindy</u> <u>HOOS, Julia Cheri</u> Malibu High 01-72650-0-11100-10000-5220-010-4100 General Fund - <b>Resource:</b> SIP 7 - 12	Literacy in Content Area for History/Social Science Downey, CA February 15 & May 18, 2005	\$300 Total <b>+ 2 SUBS</b>
<u>FARLOW, D</u> + 2 Additional Staff Cabrillo Elementary 01-72600-0-11100-10000-5220-017-4170 General Fund - <b>Resource:</b> SIP K-6	Staff Development for Educators - 1 <sup>st</sup> Grade Anaheim, CA January 28 - 29, 2005	\$1,100 Total <b>+ 3 SUBS</b>
<u>JONES, Teri</u> + 12 Students Regional Occupational Program No Cost to District	Virtual Enterprise Trade Fair - Student Competition Bakersfield, CA November 30 - December 2, 2004	0
<u>KOMLOS, Tristan</u> <u>STRAUS, Ilene</u> Santa Monica High 01-58100-0-11100-10000-5220-015-4150 General Fund - <b>Resource:</b> Other Federal	Shaking Up the Status Quo: The Movement to Transform High School Manhattan Beach, CA March 17, 2005	\$180 Total
<u>KUSION, Alex</u> <u>MANCINI, Carmen</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - <b>Resource:</b> SIP K - 6	Calif. Assn. of Bilingual Education 30 <sup>th</sup> Annual Conference Los Angeles, CA February 23 - 26, 2005	\$800 Total <b>+ 2 SUBS</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>MOORE, Judy</u> <u>SIEGEL, Marlene</u> Santa Monica High No Cost to District	Calif. Assn. of School Psychologists Riverside, CA March 4 - 5, 2005	0
<u>SHAFIEY, Mariam</u> + 20 Students Regional Occupational Program 01-35500-0-38000-10000-5220- 080-7800 General Fund - <b>Resource:</b> Carl Perkins II	Distributive Education Clubs of America Mini Conference 2004 Long Beach, CA December 3, 2004	\$360 Total
<u>SOUMAKIAN, Gabe</u> + 1 Add'l. Staff Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund - <b>Function:</b> Other General Administration	Meet the School Districts Playa del Rey, CA April 13, 2005	\$60 Total
<u>SOUMAKIAN, Gabe</u> + 1 Add'l. Staff 01-00000-0-00000-72000-5220- 025-1250 General Fund - <b>Function:</b> Other General Administration	Calif. State University Long Beach Job Fair Long Beach, CA April 15, 2005	\$150 Total
<u>SOUMAKIAN, Gabe</u> + 1 Add'l. Staff 01-00000-0-00000-72000-5220- 025-1250 General Fund - <b>Function:</b> Other General Administration	Education Employment Fair Carson, CA April 20, 2005	\$225 Total
<b>Out-of-State Conferences: Individual</b>		
<u>JASON, Michael</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II	Interdisciplinary Council on Developmental & Learning Disorders Tyson's Corner, VA November 4 - 7, 2004	\$1,500

Out-of-State Conferences: Group		
<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEASY, John</u> Superintendent 01-00000-0-00000-71500-5220- 020-1200 General Fund - <b>Function:</b> Superintendent 01-00000-0-00000-71500-5310- 020-1200 General Fund - <b>Function:</b> Superintendent	American Education Finance Assn. Louisville, KY March 17 - 19, 2005	\$850 Total (includes \$70 for membership)
<u>MUNCEY, Donna</u> State & Federal Projects 01-41100-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title V Innovative Educ.		\$800 Total
<u>LOVEJOY, Anna</u> <u>WARSHAWSKI, David</u> Malibu High 01-72650-0-11100-10000-5220- 010-4100 General Fund - <b>Resource:</b> SIP 7-12	Columbia Scholastic Press Ann. Scholastic Journalism Conference New York, NY March 16 - 20, 2005	\$400 Total <b>+ 2 SUBS</b>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ACCEPTANCE OF GIFTS - 2004-05

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$38,713.40 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2004-2005 income and appropriations by \$38,213.40, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on CurrGift031705.pdf

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/17/05  
FROM: JOHN E. DEASY/WINSTON BRAHAM/VIRGINIA I. HYATT  
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Order from February 24, 2005 through March 10, 2005 for fiscal year 2004/05.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: APPROVE THE CONTRACT FOR LEGAL SERVICES PROVIDED BY  
ATKINSON, ANDELSON, LOYA, RUUD & ROMO/ATTORNEYS AT LAW

RECOMMENDATION NO. A.09

It is recommended that the Santa Monica-Malibu Unified School District enter into an agreement with Atkinson, Andelson, Loya, Ruud & Romo, Attorneys at Law, for legal services provided by on an as needed basis to the Special Education Department.

COMMENT: The firm currently represents approximately 265 school districts throughout the State of California including many in the West Los Angeles and South Bay area.

The following are the terms of the agreement on an as-needed basis: Hourly rates from March 1, 2005, through October 31, 2005, One Hundred Ninety-Five Dollars (\$195.00) for Partners; One Hundred Sixty Dollars (\$160.00) for Associates; and One Hundred Ten Dollars (\$110.00) for paralegals and clerks. From November 1, 2005, through October 31, 2006, Two Hundred Dollars (\$200.00) for Partners; One Hundred Sixty-Five Dollars (\$165.00) for Associates; and One Hundred Fifteen Dollars for paralegals and clerks. Additional specific information is provided in the "Agreement for Special Services".

This agreement shall be entered or begin on this 1st day of March, 2005.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: SUPERINTENDENT/TIMOTHY R. WALKER

RE: RECOMMENDATION TO APPROVE CONTRACT NO. B-96458-5 FOR PASADENA AREA COMMUNITY COLLEGE DISTRICT TO PROVIDE A PROGRAM FOR THE EDUCATION OF SPEECH-LANGUAGE PATHOLOGISTS

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the attached contract to allow the Pasadena Area Community College District to implement a clinical component of its Speech-Language Program within the Santa Monica-Malibu Unified School District. This program provides within its curriculum various components for the education of Speech-Language Pathology/assistants.

COMMENT: Approval of this contract will allow the District to benefit from the Speech-language Pathology Program provided by the Pasadena Area Community College District. This is a Speech-Language Pathology assistant/intern component provided to the Santa Monica-Malibu Unified School District by the Pasadena Area Community College. This is at no cost to the Santa Monica-Malibu Unified School District.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/17/05  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT  
RE: AMENDMENT TO CONTRACT WITH C.S. LEGACY CONSTRUCTION  
INC. FOR PLAYGROUND RENOVATION-CHILD DEVELOPMENT CENTER  
BID #5.06 - DEDUCTIVE CHANGE ORDER #1

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize deductive Change Order #1 as an amendment to the contract with C.S. Legacy Construction, Inc., for the playground renovation project. This change order will deduct \$96,830 from the contract for a total contract price of \$253,798.

COMMENT: During the Board meeting of 3/3/05, the Board of Education approved monies from the State School Building Fund to pay for the budget short fall on this project. By negotiating with the contractor, staff was able to reduce the contract by the amount of \$96,830 without impacting program needs. In doing so, the contribution from the State Building Fund will be an estimated \$55,043 (reduced from \$151,873).

ORIGINAL CONTRACT	\$350,628
CHANGE ORDER #1	(\$ 96,830)
TOTAL CONTRACT AMOUNT	\$253,798

Deductive Change Order #1 represents the work listed below:

1. Deduct drama wall (\$10,200)
2. Deduct fencing and trike and equipment storage (\$68,530)
3. Deduct tables (\$2,100)
4. Deduct bleachers & benches (\$10,000)
5. Change colored concrete to natural grey (\$6,000)

Daily rate has been changed by the contractor from \$750/day x 2 to \$250/day x 2.

This deductive change order will bring the total estimated amount of the project to \$410,043.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT AND THE SANTA MONICA-MALIBU EDUCATION FOUNDATION

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the Memorandum of Understanding (MOU) between the district and the Santa Monica-Malibu Education Foundation. The MOU is attached on the following pages.

COMMENT: The MOU was agendized as a Discussion Item at the March 03, 2005 Board Meeting. Changes discussed at the meeting have been incorporated and are shown as deleted (~~strikeout~~) or added (**bold**).

As stated in the adopted(September 9, 2004) gift policy, the Education Foundation is named as the Equity Fund administrator. The duties of the organization include the collection and distribution of funds and public reporting through an annual audit. The organization will also be responsible for the collection of voluntary donations to the Equity Fund. A board of directors from the Education Foundation and community will be established to oversee the Equity Fund and its activities.

Additional responsibilities of the Equity Fund Board include:

- 1) Actively fundraise for the Fund
- 2) assist sites/schools in fundraising through a cadre of experts in this area. These volunteers will be at the disposal of various schools to help with this important work.
- 3) Support a sister site program for those who wish to participate
- 4) Post an annual audit of both the finances and activities of the Equity Fund.

This group of community volunteers should report to the School Board on a regular basis.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“Memorandum”), entered into this \_\_\_\_ day of \_\_\_\_\_, ~~2004~~, **2005** by and between the Santa Monica-Malibu Unified School District and the Santa Monica-Malibu Education Foundation, is made with reference to the following:

### RECITALS

A. The Santa Monica-Malibu Unified School District (“District”) is a Local School District, duly organized and validly existing under California Education Code §§ 35010 et seq., with the power to carry out its business as it is now being conducted under the statutes of the State of California and the Bylaws of the District—**and for District-wide programs designed to achieve the mission of the Equity Fund.**

B. The Santa Monica-Malibu Education Foundation (“Foundation”) is a California non-profit organization with tax-exempt status pursuant to I.R.C. § 501(c)(3). The Foundation is in good standing under the laws of the State of California and the United States, and has corporate power to carry out its business as specified in its Bylaws.

C. In September, 2004, the District approved a revised policy on the acceptance of gifts, designated BP 3290 (“Gift Policy”). The Gift Policy establishes an Equity Fund consisting of both voluntary and required contributions. Proceeds of the Equity Fund will be distributed to the District’s school sites in accordance with a formula adopted as part of the Gift Policy or as otherwise approved by the District.

D. Paragraph III.F. of the Gift Policy provides that the Board of Education will designate the Foundation to administer the Equity Fund. The purpose of this Memorandum of Understanding is to establish the rights and responsibilities of the District and the Foundation in the administration of the Equity Fund.

E. The Superintendent of Schools, or his/her designee, is authorized to negotiate this Memorandum with the Foundation.

NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

#### **1. TERM OF MEMORANDUM.**

The term of this Memorandum shall be from \_\_\_\_\_ to ~~October 1, 2005~~, **June 30, 2006** unless this Memorandum is sooner terminated as provided herein. The parties may renew the Memorandum for successive years.

## **2. RIGHTS AND RESPONSIBILITIES OF THE FOUNDATION.**

A. In accordance with Paragraph III.F. of the Gift Policy, and in consultation with the District, the Foundation shall form an Equity Fund ~~Board of Directors~~ **Steering Committee** from among its Directors and other members of the community. The Equity Fund ~~Board of Directors~~ **Steering Committee** shall be responsible to carry out the Foundation's responsibilities pursuant to this Memorandum. The Equity Fund ~~Board of Directors~~ **Steering Committee** shall report regularly to the Foundation and to the Board.

B. The Foundation shall collect all required contributions to the Equity Fund. Collection shall occur in June, as set forth by Paragraph III.D. of the Gift Policy.

C. The Foundation shall collect all voluntary contributions to the Equity Fund whenever they are made. Voluntary contributions shall be kept in an interest-bearing bank account, separate from required contributions. In accordance with its general policy and in furtherance of its goals, the Foundation shall collect an administrative fee equal to five percent of all monies contributed to the voluntary part of the Equity Fund.

D. The Foundation shall distribute Equity Fund proceeds in accordance with Paragraph III.C.3. of the Gift Policy, in amounts designated by the District. The notification of distribution of funds shall occur in July and funds shall be distributed in September, in accordance with paragraph III.D. of the Gift Policy, or as otherwise directed by the District. The Foundation shall not be responsible for calculating of amounts due to the individual sites/schools, but shall accept as accurate the calculations of the District. Such calculations shall be made public by the District.

E. The Foundation shall conduct an annual audit of the Equity Fund, and shall make the audit available to the public through the District's website.

F. The Foundation shall advise sites/schools concerning ways to enhance their fundraising efforts.

G. The Foundation shall assist sites/schools that request assistance in fundraising by attempting to match those schools with persons from sites/schools that have had more successful fundraising efforts.

H. The Foundation shall partner with the District and others in encouraging the giving of voluntary contributions to the Equity Fund. The District understands, however, that the Foundation's human resources are extremely limited, and that it does not have the capacity to conduct extensive fundraising efforts for the Equity Fund. However, the Foundation shall make available its fundraising expertise to those who are actively engaged in raising voluntary donations to the Equity Fund. **In the event the Foundation employs a fundraiser it shall include the Equity Fund in the portfolio of fundraising target areas.**

## **3. RESPONSIBILITIES OF DISTRICT.**

A. The District shall reimburse the Foundation for all expenses incurred in administrative of the Gift Policy, including the cost of the annual audit.

B. The District shall calculate the amount of the annual distribution to each school site in accordance with Paragraph III.C.3. of the Gift Policy, and shall convey that information to the Foundation.

C. If the composition of the District changes, the District shall notify the Foundation of any modifications to the distribution formula.

**4. TERMINATION OF MEMORANDUM.**

Either party may terminate this agreement at any time upon written notice. In the event either party exercises its right to terminate as provided in this paragraph, the Foundation shall remit all unallocated Equity Fund monies to the District within a reasonable period of time so as not to disrupt the ongoing viability of the Equity Fund or the administration of the Gift Policy as a whole.

**5. COMPLIANCE WITH LAW.**

The parties shall comply with all federal, state, and local laws, ordinances, regulations, and directives as they shall relate to the performance of this Memorandum or any modifications or amendments thereto.

**6. INDEPENDENT CONTRACTOR.**

The Foundation is an independent contractor and is not an agent, employee, or officer of the District.

**7. INDEMNIFICATION AND HOLD HARMLESS.**

A. The Foundation shall indemnify and hold harmless the District and its officers, agents, volunteers, and employees for and against all loss, damages, liability, claims, suits, costs, and expenses, whatsoever, including reasonable attorneys' fees, arising out of the negligence or other wrongdoing of the Foundation, its officers, employees, volunteers, or agents connected to the activities conducted pursuant to this Memorandum.

B. The District shall indemnify and hold harmless the Foundation and its officers, agents, volunteers, and employees for and against all loss, damages, liability, claims, suits, costs, and expenses, whatsoever, including reasonable attorneys' fees, arising out of the negligence or other wrongdoing of the District, its officers, employees, volunteers, or agents connected to the activities conducted pursuant to this Memorandum.

**8. PROHIBITION AGAINST TRANSFERS.**

Neither party to this Memorandum shall assign, subcontract, or transfer this Memorandum or any interest therein, directly or indirectly, by operation of law or otherwise, without the prior written consent of the other party. Any attempt to do so without written

consent shall be null and void, and any assignee, subcontractor, or transferee, shall acquire no right or interest by reason of the attempted assignment, transfer, or transfer. In the event that an assignment, subcontract, or transfer of this Memorandum, or any portion thereof, is approved by the other party, all appropriate provisions and requirements of this Memorandum shall to apply to any assignment, subcontract, or transfer.

## **9. NOTICES.**

A. All notices, demands, requests, or approvals which are required by this Memorandum, or which either the District or the Foundation may desire to serve upon the other, shall be in writing and shall be conclusively deemed served when delivered personally or forty-eight hours after the deposit thereof in the United States mail, postage prepaid, registered or certified, and addressed as hereinafter provided.

B. All notices, demands, requests, or approvals from the District to the Foundation shall be addressed as follows:

**Executive Director  
Santa Monica-Malibu Education Foundation  
1649 16th Street  
Santa Monica, CA 90404**

C. All notices, demands, requests, or approvals from the Foundation to the District shall be addressed as follows:

**Superintendent  
Santa Monica-Malibu Unified School District  
1651 16th St.  
Santa Monica, CA 90404**

## **10. AUTHORITY TO BIND FOUNDATION.**

Upon receipt of a fully executed copy of this Memorandum, the Foundation shall furnish to the District a written list of persons authorized to execute, on behalf of the Foundation, agreements, contracts, modifications to contracts, or other documents as they may be required by the District. In the event authority is delegated to a position (e.g., President, Vice-President, Treasurer) rather than to an individual, the list of positions and individuals filling those positions so authorized shall be furnished. If any changes should occur to this list during the term of this Memorandum, a revised copy shall be promptly furnished to the District.

## **11. WARRANTY OF SERVICES.**

The Foundation warrants and guarantees that all services it performs hereunder for the District shall be performed in a manner commensurate with the highest professional standards.

**12. INTEGRATED AGREEMENT.**

Each party to this Memorandum acknowledges that no representations, inducements, promises, or agreements, oral or written, have been made by any party, or any one acting on behalf of any party, which are not embodied herein. Any amendment or modification to this Memorandum will be effective only if in writing and signed by both parties.

**15. PARTIAL INVALIDITY.**

If any provision of this Memorandum is held by any competent court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

**16. WAIVER.**

A waiver by the District or by the Foundation of any term, covenant, or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or other term, covenant, or condition contained herein, whether of the same or a different character.

**17. GOVERNING LAW.**

The validity of this Memorandum and any of its terms or provisions, as well as the rights and duties hereunder, shall be interpreted and construed pursuant to and in accordance with the laws of the State of California.

**18. SECTION HEADINGS.**

The section headings appearing herein shall not be deemed to govern, limit, modify, or in any way affect the scope, meaning, or intent of the provisions of this Memorandum.

**19. COSTS OF LITIGATION.**

If any legal action is necessary to enforce any provision hereof or for damages by reason of an alleged breach of any provisions of this Memorandum, the prevailing party shall be entitled to receive from the losing party all costs and expenses and such an amount as the court may adjudge to be reasonable attorneys' fees.

IN WITNESS WHEREOF, the parties have caused this Memorandum to be executed on the day and year first above written.

SANTA MONICA-MALIBU  
EDUCATION FOUNDATION

SANTA MONICA-MALIBU  
UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Ralph Mechur  
President

By: \_\_\_\_\_  
John Deasy,  
Superintendent

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.13

Unless otherwise noted, all items are included in the 2004/2005 approved budget.

ELECTIONS

ADDITIONAL ASSIGNMENTS - DEPARTMENT CHAIRPERSON ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>SANTA MONICA HIGH SCHOOL</u>				
Salumbides, Roseann	12 EDU	AVID	1/31/05-3/17/05	\$454
TOTAL DEPARTMENT CHAIRPERSON ASSIGN				\$454

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Austin, Heather	11 hrs @\$36.32		2/4/05-2/13/05	Est Hrly/\$400
Avedian, Ray	11 hrs @\$36.32		2/4/05-2/13/05	Est Hrly/\$400
Brehm, Kristy	11 hrs @\$36.32		2/4/05-2/13/05	Est Hrly/\$400
Brown, Dan	11 hrs @\$36.32		2/4/05-2/13/05	Est Hrly/\$400
Hart, Matt	11 hrs @\$36.32		2/4/05-2/13/05	Est Hrly/\$400
Jurewitz, Kristin	11 hrs @\$36.32		2/4/05-2/13/05	Est Hrly/\$400
Steinmetz, Brigitte	11 hrs @\$36.32		2/4/05-2/13/05	<u>Est Hrly/\$400</u>
TOTAL ESTABLISHED HOURLY				\$2,800

Comment: Chaperone Science Magnet Astrocamp Trip  
01-Unrestricted Resource

EDUCATIONAL SERVICES

Bixler, Bill	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Blancharrd, Cecile	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
DeGroff, Betsy	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Hardisty, Apryl	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Hunt, Mark	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Messoloras, Irene	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Park, Peter	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Rameriz, Abel	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Rhodes, Chris	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Sakow, Terry	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Swenson, Joni	10 hrs @\$36.32		March 10-11/05	Est Hrly/\$363
Woo, Angela	10 hrs @\$36.32		March 10-11/05	<u>Est Hrly/\$363</u>
TOTAL ESTABLISHED HOURLY				\$4,356

Comment: Rehearse and conduct 2005 Stairway of the Stars Concert  
01-Gifts

Compton-Sugars, Shirley	6 hrs @\$35.96		7/13-15/05	Est Hrly/\$216
Daws, Tracy	6 hrs @\$35.96		7/13-15/05	Est Hrly/\$216
DeLaCruz, Gilda	6 hrs @\$35.96		7/13-15/05	Est Hrly/\$216
Erb, Julie	6 hrs @\$35.96		7/13-15/05	Est Hrly/\$216
Escalera, Daniel	6 hrs @\$35.96		7/13-15/05	Est Hrly/\$216

Garcia-Hecht, Veronica	6 hrs @\$35.96	7/13-15/05	Est Hrly/\$216
Reichle, Tisha	6 hrs @\$35.96	7/13-15/05	Est Hrly/\$216
Wells, Leslie	6 hrs @\$35.96	7/13-15/05	<u>Est Hrly/\$216</u>
		TOTAL ESTABLISHED HOURLY	\$1,728

Comment: AVID Curriculum Articulation  
01-IASA: Title V Innovat Ed Strt

LINCOLN MIDDLE SCHOOL

Lichtblau, Andrew	12 hrs @\$36.32	2/12/05-6/24/05	<u>Est Hrly/\$436</u>
		TOTAL ESTABLISHED HOURLY	\$436

Comment: Saturday School  
01-Unrestricted Resource

Anderson, Judy	6 hrs @\$35.96	1/8/05	Est Hrly/\$216
O'Brien, Marianna	6 hrs @\$35.96	1/8/05	<u>Est Hrly/\$216</u>
		TOTAL ESTABLISHED HOURLY	\$432

Comment: 8th Grade Science Planning  
01-School Improvement Prog, 7-12

Acosta, Veronica	3.5 hrs @\$36.32	2/11/05-6/24/05	Est Hrly/\$127
Gies, Gretchen	3.5 hrs @\$36.32	2/11/05-6/24/05	Est Hrly/\$127
Hernandez, Jose	3.5 hrs @\$36.32	2/11/05-6/24/05	Est Hrly/\$127
Kiehm, Monique	3.5 hrs @\$36.32	2/11/05-6/24/05	Est Hrly/\$127
McNulty, Marybeth	3.5 hrs @\$36.32	2/11/05-6/24/05	Est Hrly/\$127
Stauffer, Nathaniel	3.5 hrs @\$36.32	2/11/05-6/24/05	Est Hrly/\$127
Tolentino, Aimee	3.5 hrs @\$36.32	2/11/05-6/24/05	<u>Est Hrly/\$127</u>
		TOTAL ESTABLISHED HOURLY	\$889

Comment: Dance Supervision  
01-Reimbursed by ASB

Asgharzadeh, Rozita	3 hrs @\$36.32	2/5/05	Est Hrly/\$109
Barker, Alison	3 hrs @\$36.32	2/5/05	Est Hrly/\$109
Beltran, Tom	3 hrs @\$36.32	2/5/05	Est Hrly/\$109
Gies, Gretchen	3 hrs @\$36.32	2/5/05	<u>Est Hrly/\$109</u>
		TOTAL ESTABLISHED HOURLY	\$436

Comment: High Points SI Planning  
01-School Improvement Prog, 7-12

JOHN MUIR ELEMENTARY

Brizuela, Luis	54 hrs @\$36.32	2/14/05-6/24/05	<u>Est Hrly/\$1,961</u>
		TOTAL ESTABLISHED HOURLY	\$1,961

Comment: Gift Coordinator  
01-Gifted/Talented Educ (GATE)

Ball, Marisa	10 hrs @\$36.32	2/14/05-3/16/05	Est Hrly/\$363
Brizuela, Luis	10 hrs @\$36.32	2/14/05-3/16/05	Est Hrly/\$363
Gusmao-Garcia, Renata	10 hrs @\$36.32	2/14/05-3/16/05	Est Hrly/\$363
Ramirez, Joe	10 hrs @\$36.32	2/14/05-3/16/05	<u>Est Hrly/\$363</u>
		TOTAL ESTABLISHED HOURLY	\$1,452

Comment: Intensive Intervention  
01-School Improvement Prog, K-6

Dewar, Ruth	150 hrs @\$36.32	1/28/05-6/24/05	<u>Est Hrly/\$5,448</u>
		TOTAL ESTABLISHED HOURLY	\$5,448

Comment: Resource/extra day each week  
01-IASA: Title I Basic

WILL ROGERS ELEMENTARY

Hanson-Booker, Denise 150 hrs @\$71.44

1/10/05-5/10/05 Own Hrly/\$10,716

TOTAL OWN HOURLY \$10,716

Comment: Reading Specialist  
01-IASA: Title 1 Basic

Losavio, Dina 20 hrs @\$36.32

2/22/05-5/10/05 Est Hrly/\$726

TOTAL ESTABLISHED HOURLY \$726

Comment: After School Reading Class  
01-IASA: Title I Basic

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>PT DUME ELEMENTARY</u>				
Didion, Kelley	2.5 Units @\$229	5th Gr Field Trips	2004-05 SY	\$573
Dunn, Margo	2.5 Units @\$229	4th Gr Field Trips	2004-05 SY	\$573
Gruber, Meghann	2.5 Units @\$229	5th Gr Field Trips	2004-05 SY	\$573
Jennings, Kris	2.5 Units @\$229	4th Gr Field Trips	2004-05 SY	\$573
TOTAL EXTENDED DUTY UNITS				\$2,292
01-Unrestricted Resource				

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, EXTENDED DUTY UNITS  
and DEPARTMENT CHAIRPERSON ASSIGNMENTS = \$34,126**

SUBSTITUTE TEACHERS

Effective

CHILD DEVELOPMENT SERVICES

(@\$14.53 Hourly Rate)

Buford, Lakesha 2/18/05

LONG-TERM SUBSTITUTES

(\$188 Daily Rate)

Soctt, Ayana 2/1/05-6/24/05

PREFERRED SUBSTITUTES

(@\$145 Daily Rate)

Greenfield, Sara 3/1/05

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$123 Daily Rate)

Cohen, Nataly 2/23/05

TEMPORARY CONTRACTS

<u>Name/Assignment</u>	<u>Not to Exceed</u>	<u>Effective</u>
Davis, Peter Santa Monica HS (RSP)	100% [A, Jackson]	3/4/05-6/24/05
Harvey, Stacy Santa Monica HS (Student Support Advisor)	100% [replacing L. Le-Cassidy]	2/28/05-6/30/05

LEAVES OF ABSENCE (with pay)

<u>Name/Assignment</u>	<u>Effective</u>
Bush, Gary Malibu	02/21/05-03/08/05 [medical]

Elston, Rebekah Will Rogers Elementary	05/02/05-06/24/05 [family care]
Le-Cassidy, Linh Santa Monica High School	03/01/05-06/16/05 [maternity]
Moore, Jonathan John Adams MS	02/21/05-09/07/05 [Home Assignment]
Tymchuk, Marilyn Special Education (Cabrillo)	02/22/05-02/28/05 [medical]
Warick, Catherine John Adams MS	02/21/05-04/21/05 [medical]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Bush, Gary Malibu	03/09/05-03/21/05 [medical]
Le-Cassidy, Linh Santa Monica High School	06/17/05-06/30/05 [child care]
Mora, Monica Malibu HS	03/21/05-06/24/05 [personal]
Rodionoff, Carolyn Santa Monica HS	03/01/05-04/01/05 [medical]
Tymchuk, Marilyn Special Education (Cabrillo)	03/01/05-06/24/05 [medical]

RESIGNATIONS

<u>Name/Location</u>	<u>Effective</u>
Ackrich, Deborah Webster Elementary	06/24/05
Aragon, Kim Roosevelt Elementary	06/24/05
Belcher, Jeffrey Lincoln MS	06/24/05
Corpuz, Rowena Webster Elementary	06/24/05
Cueva, Martha Will Rogers Elementary	06/24/05
Diamond, Melanie Lincoln MS	06/24/05
Golan, Gabrielle Will Rogers Elementary	06/24/05
Greenfield, Sara Lincoln MS	06/24/05

Greenwald, Susan Lincoln MS	06/24/05
Johnson, Eric Santa Monica HS	06/24/05
Krug, Jessica (On Leave)	06/24/05
Maron, Lee Lincoln MS	06/24/05
McNamara, Cheryl Franklin Elementary	06/24/05
Navia, Brandon John Muir Elementary	06/24/05
Ross, Carrie Special Education	06/24/05
Simmons, Verity John Adams MS	06/24/05
Smith, Dana Roosevelt Elementary	06/24/05
Spitz, Lisa Webster Elementary	06/24/05

RETIREMENTS

<u>Name/Location</u>	<u>Effective</u>
Elston, Rebekah Will Rogers Elementary	06/24/05
Moore, Jonathan John Adams Middle School	09/07/05

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/17/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.14

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2004/05 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Baker Newell, Betsy Franklin Elementary, teach choral music, movement, rhythm and hand instruments to all second grade classes, culminating in a performance for parents FUNDING: 01-90150-0-11100-10000-2917-002-1501 Reimbursed by PTA	\$1,500	02/01/05-06/24/05	\$50/hr
Berger, Shelley Will Rogers Elementary, poetry workshop series including classes on writing, edition and performance FUNDING: 01-90150-0-11100-10000-2917-006-1501 Reimbursed by PTA	\$5,200	02/21/05-06/24/05	\$75/hr
Cox, Maria Student Services/Health Services, provide nurse support as a substitute nurse for the Health Champions Postive Health Profile Program FUNDING: 01-93190-0-11100-31400-1910-041-1501 St John's: Health Champions	\$725	02/01/05-04/30/05	\$145/day
Dickey, Anna Student Services/Health Services, provide nurse support as a substitute nurse for the Health Champions Postive Health Profile Program FUNDING: 01-93190-0-11100-31400-1910-041-1501 St John's: Health Champions	\$2,320	01/05/05-04/30/05	\$145/day
Howell, Nancy Student Services/Health Services, provide nurse support for the Health Champions Postive Health Profile Program FUNDING: 01-93190-0-11100-31400-1910-041-1501 St John's: Health Champions	\$3,045	12/01/04-04/30/05	\$145/day

O'Flynn, Julie                    \$3,045        12/01/04-04/30/05        \$145/day  
Student Services/Health Services, provide nurse support for  
the Health Champions Postive Health Profile Program  
FUNDING: 01-93190-0-11100-31400-1910-041-1501  
          St John's: Health Champions

Poretz, Doraine                    \$900            02/21/05-06/24/05        \$50/hr  
Grant Elementary, poetry instructor for fourth and fifty  
grade students  
FUNDING: 01-71400-0-11100-10000-2917-003-1501  
          Gifted and Talented Educ (GATE)

Wooldridge, Patty                    \$3,045        12/01/04-04/30/05        \$145/day  
Student Services/Health Services, provide nurse support for  
the Health Champions Postive Health Profile Program  
FUNDING: 01-93190-0-11100-31400-1910-041-1501  
          St John's: Health Champions

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION  
03/17/05

FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS

RE: STUDENT TEACHING AGREEMENT - CALIFORNIA STATE  
UNIVERSITY NORTHRIDGE

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve a Student Teaching Agreement between California State University, Northridge and the Santa Monica-Malibu Unified School District.

INSTITUTION: California State University, Northridge  
EFFECTIVE: July 1, 2004 through June 30, 2005  
PAYMENT: \$16.67 per quarter unit  
\$25.00 per semester unit  
Not to exceed 134 semester units

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher. The university is billed by the District after completion of the student teaching assignment. The master teachers are then paid the amount due them per the agreement after the District has received the monies from the respective universities.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/17/05  
 FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/RICHARD R. IDE  
 RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.16

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

DOYLE, CATHY	INSTR ASST - CLASSROOM 3.2 HRS/SY CABRILLO RANGE: 18 STEP: 01	02/22/05
PEREZ MADERA, SALOMON	INSTR ASST - CLASSROOM 6.0 HRS/SY FRANKLIN RANGE: 20 STEP: 01	02/07/05
YADEGARI, SHOLEH	INSTR ASST - CLASSROOM 3.0 HRS/SY FRANKLIN RANGE: 20 STEP: 01	09/03/05

INVOLUNTARY TRANSFER

QUIROZ, TIMOTHY	CAFETERIA WORKER II 7.0 HRS/SY MCKINLEY FR: 7 HRS/SY SANTA MONICA HS	01/10/05
YEPEZ, VICTORIA	CAFETERIA WORKER II 7.0 HRS/SY SANTA MONICA HS FR: 7 HRS/SY MCKINLEY	01/10/05

VOLUNTARY TRANSFER

PEREZ, MARIA	CAFETERIA WORKER I 3.0 HRS/SY WILL ROGERS FR: 3 HRS/SY WEBSTER	09/07/04
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PROMOTION

CISNEROS-GARCIA, MARGARITA	ACCOUNTING ASSIST II 8.0 HRS/12 CDS RANGE: 26 STEP: 02 FR: SR OFFICE SPECIALIST CDS	02/14/05
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TEMP/ADDITIONAL ASSIGNMENT

NEWMAN, PASLEY	COACH ASST MALIBU HIGH SCHOOL	02/14/05 06/24/05
SATO, NOAMI	INSTRUCTIONAL ASST/MUSIC SANTA MONICA HS/EDUC SVCS	01/20/05 03/30/05

WORKING OUT OF CLASS

CARPENTER, JEAN	SITE COORDINATOR 7.0 HRS/SY JOHN ADAMS MS FR: CAFETERIA WORKER I	02/01/05 03/25/05
FRANCO, ALICIA	CAFETERIA WORKER II 7.0 HRS/SY MCKINLEY FR: CAFETERIA WORKER I	12/10/04
HYATT, VIRGINIA	DIRECTOR, FISCAL & BUSINESS 8.0 HRS/12	02/28/05 07/05/05
QUIROZ, TIMOTHY	STOCK & DELIVERY CLERK 8.0 HRS/SY FR: CAFETERIA WORKER II	12/08/04 02/04/05

REINSTATEMENT

MARRUJO, LEONARDO	STOCK & DELIVERY CLERK 8.0 HRS/SY FOOD/NUTRITION SVCS RANGE: 26 STEP: 06	02/07/05
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SUBSTITUTES

GREEN, SHANA	INST ASST SPECIAL EDUCATION	02/23/05 06/20/05
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PAID MEDICAL LEAVE OF ABSENCE

STRAHN, YVONNE	SR OFFICE SPECIALIST R.O.P.	03/09/05 06/09/05
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EXHAUSTION OF PAID LEAVE

WALLACE THERESA	CAMPUS SECURITY OFFICER MALIBU HS	03/29/05
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HOME ASSIGNMENT WITH PAY

BROOKS, HASAN	CAMPUS SECURITY OFFICER MALIBU HS	02/23/05
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RESIGNATIONS

CARDIEL, MIGUEL	CUSTODIAN I MALIBU HS	02/22/04
PETERSON, AIMEE	INST ASST - SE SPECIAL EDUCATION	03/18/05

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
03/17/05  
FROM: SUPERINTENDENT/MICHAEL D. MATTHEWS/RICHARD R. IDE  
RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.17

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT INTERN - ALLIANCE GRANT

GARCIA, JOSIE	SANTA MONICA HIGH SCHOOL	02/01/05-06/30/05
GILMORE, JESSYCA	SANTA MONICA HIGH SCHOOL	02/01/05-06/30/05
NORTHAM, GENE	SANTA MONICA HIGH SCHOOL	02/01/05-06/30/05

ASSISTANT BOYS BASKETBALL COACH

HALL, KEITH	SANTA MONICA HIGH SCHOOL	02/18-03/05
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MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR  
03/17/05  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM/VIRGINIA I. HYATT  
RE: AWARD OF ROOFING BID #5.07 TO LETNER ROOFING COMPANY -  
ST. JOSEPH'S PRE-SCHOOL AND MCKINLEY ELEMENTARY

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve as the awarding contractor for Bid #5.07 - Roof Repair/Replacement, to Letner Roofing Company, in an amount not to exceed \$83,900.

Funding Information

Budgeted: Yes  
Fund: 14  
Source: Deferred Maintenance Fund  
Account number: 14-00000-0-00000-81100-5640-060-1500  
Description: Repair by Vendor

COMMENT: This contract is for tile roof repairs at McKinley Elementary School and roof replacement at the St. Joseph's Pre-School facility (Washington East). Bids were sent to six (6) contractors, four (4) attended the job walk, and three (3) submitted bids as follows:

Cabral Roofing	\$ 97,773
ReyCrest Roofing	\$104,805
Letner Roofing	\$ 83,900

Roof repairs will be completed during the Spring Break period of March 21 - April 1, 2005.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM  
RE: BUDGET ADJUSTMENTS

ACTION/MAJOR  
03/17/05

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve an **increase** to the General Fund - Unrestricted Budget in the amount of \$68,200 for the 2004-05 fiscal year, as detailed below:

- COMMENTS:
1. **Increase** the budget for Special Education in a not-to-exceed amount of \$31,500, excluding benefits, to cover the cost of an outside vendor to handle Speech/Language Pathology services for the remainder of this fiscal year. This will cover current needs due to the vacancies for Speech/Language Therapists which is 1.40 FTEs.
  2. **Increase** the budget for Special Education Transportation in the amount of \$12,700 to provide transportation for McKinley Preschool Program students as required by the students' Individualized Educational Program (IEPs).
  3. **Increase** the budget in a not-to-exceed amount of \$8,000 for a consultant to assist the District with the Federally-mandated GASB 45 requirements associated with retirees.
  4. **Increase** the budget in a not-to-exceed amount of \$16,000 for Arbitrage Calculation, Rebate & Securities & Exchange Commission (SEC) Disclosures associated with the District's General Obligation Bonds.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR  
03/17/05  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM  
RE: 2004-05 SECOND INTERIM REPORT (SOLVENCY CERTIFICATION)

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the 2004-05 Second Interim Report filed with the Los Angeles County Office of Education (LACOE) on the due date of March 15, 2005.

COMMENTS: The Board of Education adopted the 2004-05 Budget on June 24, 2004, and subsequently revised the original budget in the First Interim Report of October 31, 2004, and they were approved by the Los Angeles County Office of Education (LACOE) by way of a Positive Certification dated January 13, 2005. (see attached -- available in printed agenda only).

Given that the 2<sup>nd</sup> Interim Report due date and this Board Meeting date were out of sync, LACOE approved us to file this 2<sup>nd</sup> Interim Report, and then seek Board approval.

Since the approval of the First Interim Report, punctuated changing conditions have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board or proposed for approval at this time are identified in the Second Interim Report through January 31, 2005 actuals.

The summary pages of the District's General Fund are included as part of this document, along with an Outline of District's Special Education Spending Control Plan. An overview of the District's current fiscal status and multi-year projections/assumptions for the 2005-06 and the 2006-07 fiscal years will be presented by the Chief Financial Officer (CFO) and accompanying Fiscal staff at the Board Meeting. The complete Second Interim Report, which is internally numbered, was printed in the full agenda and is attached to the permanent Minutes as "Attachment A."

- Staff will be responding to the County demand for a detailed plan to manage the rate of increased general fund contributions to Special Education.
- Staff will be responding to the County demand for a long term deficit reduction plan

Please note that chatter out of Sacramento regarding demands for a 3<sup>rd</sup> Interim Report will be limited to Districts that receive a rating below a Positive Certification.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

# Memo

To: Winston Braham  
From: John E. Deasy, Ph.D.  
Date: March 1, 2005  
Re: Development of a District Special Education Spending Control Plan

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In response to the request by the County in the letter dated January 13, 2005, I propose the following steps that the District should take within the Special Education program to realize a slowing and better controlled rate of general local fund in comparison to past and current expenditure practices. The following recommendations are to be considered in addressing the development of a Deficit Reduction Plan:

- Implement a requirement that SELPA permits be in place FOR ALL SPECIAL EDUCATION STUDENTS who attend the Santa Monica-Malibu Unified School District from other Districts. Ensure that the SELPA permits identify “NO EXCESS COSTS” when approving the permits. Revisions to the current “District” permit need to be made in order to track students with 504 plans and IEP’s who are asking to come into the District. The impact on our Special Education numbers and programs are greatly affected by the current permit practice.
- Utilize Tim Walker’s negotiation skills to reduce the District’s dependency on Attorneys. Reduce the cost of District Attorney Fees by bringing in an Attorney only when a case is headed for hearing.
- Hire a Behaviorist to oversee the large number of behaviorally involved children who receive services (i.e. 1:1 intensive Behavioral support, Supervision of Behavior programs). This person could consult with teachers, train assistants, supervise behavior programs and assist in the development of Behavior Plans. The creation of this position would lessen the District’s dependency on outside Non Public Agencies that are currently providing this service. We need to move all contracted NPA 1:1 assistants out of our schools and fill those positions with our own trained employees.
- Hire Physical Therapists to provide services within our District. We are currently dependent upon outside providers to deliver this service.
- Explore the area of Transportation. Utilize District transportation and the services of outside vendors in a manner that leads to the most efficient use of funds in this area.
- Hire our own Assistive Technology Specialist/s. We are currently dependent upon outside providers in this area.

- Create a position to oversee the Special Education budget and collaborate with the Fiscal Department and the Department of Human Resources. This person would be the central person for communication, paper flow, bill processing, Special Education HR paperwork, reports, parent reimbursement, etc. This position will lead to a more efficient process that will reduce compliance problems, reduce complaints, and expedite payment to service providers, and lead to reduced litigation (and associated litigation costs) due to communication breakdowns.

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/17/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: ADJUSTMENTS TO THE 2004-05 SECOND INTERIM REPORT

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the following budget adjustments for the Second Interim Report, as described on the following pages, for these Funds:

Fund 01 - General Fund (Unrestricted & Restricted)  
Fund 11 - Adult Education Fund  
Fund 12 - Child Development Fund  
Fund 13 - Cafeteria Fund  
Fund 17 - Special Reserve Fund Non-Cap Projects  
Fund 19 - Foundation Trust Fund  
Fund 21 - State School Building Fund  
Fund 40 - Special Reserve Fund: Capital Outlay Projects

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

**FUND 01 - GENERAL FUND UNRESTRICTED:**

ITEMS	AMOUNT
REVENUE	<\$ 120,225.00>
CONTRIBUTION	\$ 386,927.95
EXPENDITURES:	
CERTIFICATED SALARIES	\$ 125,094.00
CLASSIFIED SALARIES	\$ 27,613.00
BENEFITS	<\$ 20,589.00>
BOOKS AND SUPPLIES	\$ 3,805.00
SERVICES, OTHER OPERATING EXPENSES	<\$ 91,727.00>
OTHER OUTGO	\$ 1,620.00
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>\$ 312,527.95</b>

SUMMARY OF MATERIAL CHANGES

1. <\$ 120,225> **DECREASE** IN REVENUE LIMIT INCOME PER LACOE FEBRUARY CALCULATION.
2. \$386,927 **DECREASE** IN LOCAL GENERAL FUND CONTRIBUTIONS (LGFC) TO SPECIAL EDUCATION AND TRANSPORTATION.
3. <\$125,094> **DECREASE** IN CERTIFICATED SALARIES DUE TO THE UNFILLED POSITIONS FOR THE FIRST SEMESTER.
4. \$ 91,727 **INCREASE** OF SERVICES AND OPERATING EXPENDITURES:
  - \$ 50,000 - GENERAL LEGAL SERVICES (12/9/04 BOARD APPROVED)
  - \$ 41,600 - BENEFIT ADVISORY SERVICES (1/6/05 BOARD APPROVED)

**FUND 01 - GENERAL FUND RESTRICTED:**

ITEMS	AMOUNT
REVENUE	\$ 809,791.75
CONTRIBUTION	<\$ 386,927.95>
EXPENDITURES:	
CERTIFICATED SALARIES	<\$ 165,551.00>
CLASSIFIED SALARIES	<\$ 61,694.05>
BENEFITS	\$ 278,474.00
BOOKS AND SUPPLIES	<\$ 140,853.85>
SERVICES, OTHER OPERATING EXPENSES	<\$ 202,386.22>
CAPITAL OUTLAY	<\$ 14,302.00>
OTHER OUTGO	<\$ 1,265.00>
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>\$ 115,285.68</b>

SUMMARY OF MATERIAL CHANGES:

REVENUES INCREASE <DECREASE> AS FOLLOWS:

TITLE I:	\$ 83,403.00
TITLE II:	\$ 75,391.00
TITLE III -IEP:	\$ 19,295.00
TITLE IV:	<\$ 5,992.00>
TITLE V:	\$ 21,004.00
SMALLER LEARNING COMMUNITIES:	\$ 74,377.00
ENGLISH LANG. ACQUISITION PROG:	\$ 10,400.00
SCHOOL SAFETY	\$ 94,928.00
EIA:	\$ 30,285.00
EDUC TECH: CTAP	\$ 7,500.00
SCHOOL IMPROVEMENT	\$ 15,963.00
GIFTS:	\$ 166,753.00
ASB REIMBURSEMENT:	\$ 137,290.00
PTA:	\$ 73,017.00
LGFC: SPECIAL EDUCATION	<\$ 361,183.00>

EXPENDITURES:

2.00 FTEs OF LEAD TEACHER 2ND SEMESTER FUNDED BY SMALLER LEARNING COMMUNITIES - **INCREASE** \$65,617.

ALL OTHER EXPENDITURES HAVE BEEN ADJUSTED BASED ON THE REVENUE CHANGES.

**FUND 11 - ADULT EDUCATION FUND**

REVENUE	\$ 97,974.00
EXPENDITURE:	
CERTIFICATED SALARIES	<\$ 65,272.00>
CLASSIFIED SALARIES	<\$ 2,169.00>
BENEFITS	<\$ 17,446.00>
BOOKS AND SUPPLIES	<\$ 10,108.00>
SERVICES, OTHER OPERATING EXPENSES	<\$ 2,979.00>
CAPITAL OUTLAY	0
OTHER OUTGO	0
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>\$ 0.00</b>

SUMMARY OF MATERIAL CHANGES:

REVENUES **INCREASE** BY \$94,949 FOR TITLE II ADULT EDUCATION & FAMILY LITERACY ACT SECTION 225/231, ENGLISH LITERACY AND CIVICS PROGRAMS.

**INCREASE** SALARY AND BENEFITS FOR HOURLY TEACHERS BY \$82,718 AND SUPPLIES BY \$10,108.

**FUND 12 - CHILD DEVELOPMENT FUND**

REVENUE	\$ 137,439.00
EXPENDITURE:	
CERTIFICATED SALARIES	0
CLASSIFIED SALARIES	0
BENEFITS	\$ 10,000.00
BOOKS AND SUPPLIES	<\$ 9,305.00>
SERVICES, OTHER OPERATING EXPENSES	<\$ 10,500.00>
CAPITAL OUTLAY	<\$ 127,270.00>
OTHER OUTGO	<\$ 364.00>
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>0.00</b>

SUMMARY OF MATERIAL CHANGES:

STATE REVENUES HAVE **INCREASED** BY \$9,595 AND LOCAL REVENUE **INCREASED** BY \$127,844.

EXPENDITURE **INCREASE** ON PLAYGROUND EQUIPMENT BY \$127,270

**FUND 13 - CAFETERIA FUND**

REVENUE	\$ 40,818.33
EXPENDITURE:	
CLASSIFIED SALARIES	\$ 32,616.51
BENEFITS	<\$ 73,284.84>
BOOKS AND SUPPLIES	<\$ 2,400.00>
SERVICES, OTHER OPERATING EXPENSES	\$ 2,250.00
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>0.00</b>

SUMMARY OF MATERIAL CHANGES:

**INCREASE** REVENUE OF LOCAL INCOME BY \$40,813.

SALARIES ARE **DECREASED** FOR 1ST SEMESTER UNFILLED POSITIONS BY <\$32,616>; BENEFITS ARE **INCREASED** BY \$73,285 TO REFLECT THE CORRECTION ON HEALTH AND WELFARE COSTS.

**FUND 17 - SPECIAL RESERVE FUND FOR NON-CAPITAL PROJECTS**

REVENUE:	
INTERFUND TRANSFER	\$ 3,000,000.00
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>\$ 3,000,000.00</b>

SUMMARY OF MATERIAL CHANGES:

\$3,000,000 **TRANSFER IN** FROM FUND 40 FOR THE RESERVE FOR ECONOMIC UNCERTAINTIES.

**FUND 19- FOUNDATION TRUST FUND**

EXPENDITURES:	
CERTIFICATED SALARIES	<\$ 882.00>
BENEFITS	<\$ 118.00>
BOOKS AND SUPPLIES	\$ 8,110.00
SERVICES, OTHER OPERATING EXPENSES	<\$ 7,110.00>
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>\$ 0.00</b>

SUMMARY OF MATERIAL CHANGES:

THE BOOKS AND SUPPLIES BUDGET IS **INCREASED** AND THE SERVICES, OTHER OPERATING EXPENSES BUDGET IS **DECREASED**.

**FUND 21 - STATE SCHOOL BUILDING FUND**

EXPENDITURES:	
OTHER OUTGO	\$ 900,000.00
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>\$ 900,000.00</b>

SUMMARY OF MATERIAL CHANGES:

THE DEBT SERVICE BUDGET IS **DECREASED** BY <\$900,000> AND THE FUND BALANCE IS **INCREASED** BY \$900,000.

**FUND 40 - SPECIAL RESERVE FUND: CAPITAL OUTLAY PROJECTS**

EXPENDITURES:	
OTHER OUTGO - INTERFUND TRANSFER	<\$3,000,000.00>
<b>INCREASE &lt;DECREASE&gt; IN FUND BALANCE:</b>	<b>&lt;\$3,000,000.00&gt;</b>

SUMMARY OF MATERIAL CHANGES:

A \$3,000,000 **TRANSFER OUT** FROM FUND 40 TO FUND 17 FOR THE RESERVE FOR ECONOMIC UNCERTAINTIES.

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT/TIMOTHY R. WALKER  
 RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

ACTION/MAJOR  
 03/17/05

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2004-2005 as follows:

**NPS/NPA**

**2004-2005 Budget 01-65000-0-57500-11800-5825-043-1400**

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Autism Spectrum Therapies	09-03-94	NPA - Behavior Therapy 1/05 - 5/05	#149	\$ 8,550
Baby & Baby, Inc.	11-09-98	NPA - PT 3/05 - 6/05	#150	\$ 1,200
Baby & Baby, Inc.	01-10-99	NPA - PT	#151	\$ 320
Beautiful Minds Center for Autism, Inc.	12-07-99	NPA - Behavior Therapy 2/05 - 6/05	#152	\$ 9,000
Hear to Talk - Sylvia Rotfleisch	01-04-99	NPA - Auditory/Verbal 1/05 - 6/05	#153	\$ 720
Small Talk	02-23-98	NPA - Speech	#154	\$ 4,800
Autism Spectrum Therapies <b>Contract Increase</b>	11-19-97	NPA - Behavior Therapy 1/05 - 6/05	#121 UC05353	\$ 10,500
LINKS Sign Language Interpreting Services <b>Contract Increase</b>	Various	NPA - Interpreting Services	#76 UC05236	\$ 230
LINKS Sign Language Interpreting Services <b>Contract Increase</b>	02-08-91	NPA - Interpreting Services	#62 UC05203	\$ 2,030
Smart Start <b>Contract Increase</b>	05-06-94	NPA - Behavior Therapy	#39 UC05130	\$ 400

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Poseidon <b>Contract Increase</b>	04-10-85	NPA (2003-2004)	#9 UC04020	\$ 378
Village Glen West <b>Contract Increase</b>	12-15-94	NPS (2003-2004)	#28 UC04039	\$ 80
Vista <b>Contract Increase</b>	10-16-90	NPS (2003-2004)	#57 UC04227	\$ 117
Vista <b>Contract Increase</b>	06-15-87	NPS (2003-2004)	#73 UC04357	\$ 165
Westmark <b>Contract Increase</b>	03-10-90	NPS (2003-2004)	#59 UC04229	\$ 641
Beatiful Minds Center for Autism, Inc. <b>Contract Increase</b>	08-14-99	NPA - Behavior Therapy (2003-2004)	#102 UC04268	\$ 1,200
Beatiful Minds Center for Autism, Inc. <b>Contract Increase</b>	09-30-97	NPA - Behavior Therapy (2003-2004)	#86 UC04235	\$ 1,040
Beatiful Minds Center for Autism, Inc. <b>Contract Increase</b>	07-04-00	NPA - Behavior Therapy (2003-2004)	#123 UC04332	\$ 750
Beatiful Minds Center for Autism, Inc. <b>Contract Increase</b>	10-16-00	NPA - Behavior Therapy (2003-2004)	#150 UC04339	\$ 1,950
Beatiful Minds Center for Autism, Inc. <b>Contract Increase</b>	09-15-99	NPA - Behavior Therapy (2003-2004)	#104 UC04270	\$ 320
Can Do Kids, Inc. <b>Contract Increase</b>	03-29-88	NPA - OT & PT (2003-2004)	#90 UC04239	\$ 4,500
Smart Start <b>Contract Increase</b>	05-06-94	NPA - Behavior Therapy (2003-2004)	#163 UC04424	\$ 200
Speech, Language & Educational Associates <b>Contract Increase</b>	09-30-88	NPA - Speech (2003-2004)	#57 UC04172	\$ 6,248

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Speech, Language & Educational Associates	03-29-98	NPA - Speech (2003-2004)	#59 UC04174	\$ 765
<b>Contract Increase</b>				

Amount Budgeted NPS/NPA 04/05 \$ 3,600,000  
Prior Board Authorization as of 03/03/05 \$ 3,484,106  
Balance \$ 115,894

Total Amount of these Contracts \$ 56,104

Balance \$ 59,790

\*Prior Year Authorization (03-04-04) \$3,226,816

**Instructional Consultants**

2004-2005 Budget 01-65000-0-57500-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Adrian Whitchello-Scott	08-29-91	Instr.Consultant - Assistive Technology Evaluation 2/05 - 6/05	#100	\$ 600
Deborah Bohn	05-28-01	Instr.Consultant - Physical Therapy Evaluation 03/05 - 6/05	#101	\$ 300
Deborah Bohn	08-24-97	Instr.Consultant - Physical Therapy Evaluation 03/05 - 6/05	#102	\$ 300
Deborah Bohn	07-28-01	Instr.Consultant - Physical Therapy Evaluation 03/05 - 6/05	#103	\$ 300
Edvice	01-03-91	Instr.Consultant - Assistive Technology Training 03/05 - 06/05	#104	\$ 850
Edvice	08-24-97	Instr.Consultant-Assistive Technology Evaluation 2/05 - 6/05	#105	\$ 425



COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/17/05

FROM: JOHN E. DEASY/LINDA KAMINSKI/

RE: APPROVAL OF ENHANCING EDUCATION THROUGH TECHNOLOGY  
GRANT APPLICATION

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the submission of the Technology Grant Application. The grant must be submitted by April 6, 2005.

COMMENT: The State of California provides schools with funds to support educational technology through both an entitlement and a competitive grant process. Schools with grades 4-8 in the John Adams pathway are eligible to apply for up to \$300 per student. The purpose of the grant is to raise student achievement through the use of research-based computer-assisted instructional approaches, supported by professional development and assessment, that is specifically linked to identified needs to meet California standards. The district is developing a proposal to use these funds to provide the Riverdeep Destination Math program, laptop computers, and classroom smartboards to enhance mathematics instruction and student achievement in mathematics.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/17/05

FROM: JOHN E. DEASY/SUPERINTENDENT

(Addendum)

RE: APPROVE BALLOT FOR CSBA DELEGATE ASSEMBLY ELECTION

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the ballot for CSBA Delegate Assembly Election, Region 24, marked for the following candidates:

Oscar de la Torre (Santa Monica-Malibu USD)  
Maria M. Calix (Centinela Valley Union HSD) Incumbent  
Alice B. Grigsby (Inglewood USD) Incumbent  
Cathy S. McCurdy (Hermosa Beach City SD) Incumbent  
Ana M. Valencia (Norwalk-La Mirada USD) Incumbent

COMMENT: The results of the election will be made available by the California School Boards Association no later than Monday, April 4, 2005.

Other candidates included:  
Sonya S. Cuellar (Paramount USD)  
Myra Demeter (Beverly Hills USD)  
Gloria Duran (Los Nietos SD)  
Ralph S. Pacheco (Whittier Union HSD)

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/LINDA KAMINSKI/IRENE RAMOS  
RE: JOHN ADAMS MIDDLE SCHOOL - FRAMEWORK FOR  
COMPREHENSIVE IMPROVEMENT

DISCUSSION  
03/17/05

DISCUSSION ITEM NO. D.1

Principal Irene Ramos, members of the staff and PTA will present their work to date on a framework for comprehensive improvement at John Adams Middle School. A summary is included in the Agenda, however, the complete document will be forwarded to the members of the Board of Education. The complete document will also be posted on the web site for this Board of Education meeting.

\* \* \* \* \*

Principal Irene Ramos, Assistant Principals, Amy Fowler and Luis Ramirez and staff members Carman Mancini, Barbara Libscomb and Angela Woo presented the John Adams Middle School plan to improve instruction and learning. A complete copy of the plan: *Creating A Dense Network of Support for Student Success*, is attached to the permanent Minutes.

Following discussion, the Board of Education commended Irene Ramos, staff and parents who have worked to bring the plan to the Board and directed the superintendent to review the budgetary requests to see whether funds can be identified in the budget to implement the plan. The Superintendent will bring back information at an upcoming meeting.

**PUBLIC COMMENTS**

The following individuals spoke in favor of the plan and in support of the Administrative Team currently serving John Adams Middle School:

Rita Reyes  
Erendira Guerrero  
Patti Braun  
Maria Rodriguez  
Irma Carranza  
Sheila Forsander

## **John Adams Middle School**

### **Executive Summary: March 10, 2005**

**Goal:** All students, regardless of socio-economic status, ethnicity, learning disabilities, language barriers, will achieve grade level standards and be prepared to complete the A-G requirements in high school. In order to accomplish this, ....

A dense network of support is provided for families to support the social, emotional, academic, and physical development of our children. The community, parents, and school work in partnership to provide enriched educational experiences for all students that includes exposure to the core curriculum of language arts, mathematics, science, and social studies, as well as the visual and performing arts, physical education, and foreign language. The school community is sensitive and responsive to the needs of a diverse community and prepares students to become leaders in a global society. Students and parents are known well in a small learning community and there is a member of the school community who serves as an advocate for students and families. Students are provided a rich curricular experience that supports the development of the whole child where all students will reach grade level standards by the time they reach 8<sup>th</sup> grade.

The campus climate reflects the commitment for excellence. The grounds and physical plant are immaculate. Students, staff and parents work to maintain litter and graffiti free grounds and beautiful landscaping projects. Student work is proudly displayed throughout the halls, classrooms and library.

The John Adams Middle School's staff identified six elements that are critical for improved, sustained academic achievement for all students.

- 1) **Academic Excellence:** Creating a professional learning community focused on instruction and student learning
- 2) **Ensuring Success for All Students:** Creating supports for all students to be successful
- 3) **Organization:** Creating smaller, personal learning environments for students with dedicated teacher teams who share responsibility for student learning.
- 4) **Personalization:** Every student is known well and have an adult advocate
- 5) **Safe and Healthy Environment:** All aspects of the school promote a safe and healthy environment
- 6) **Social Equity:** All students have the right to learn and reach grade level standards.

**The strategies below are designed to support student achievement:**

**1) The following Study Teams will be formed to ensure successful implementation of the plan, Spring 2005**

- **Teams:** Create and preserve interdisciplinary teams assigned to a core group of approximately 120 students. These teacher teams will have common planning time to review student work, form professional relationships that focus on teaching and learning, coordinate student learning to maximize learning experiences, and monitor student achievement.
- **Time:** Time will be provided for teams to meet during the school day. Time will also be provided for interventions and support within the school day such as; tutoring, advisory, counseling, mentoring, and advocacy.
- **Diversity:** Staff should reflect the demographics of the student body and community. A professional development series will focus on teaching sensitivity to the needs of our diverse community. In addition, it is imperative the school and district work in concert to recruit and retain a diverse staff.
- **Advisory:** The implementation of an advisory program supports the personalization of our school community.

**2) Staff will be assigned to teams to support a small learning community of students, Fall 2005**

**3) Time will be provided within the day to create professional learning communities for teams, Fall 2005**

**4) Staff will create opportunities for student advocacy within the school day. This may take the form of pre-advisory in the Fall of 2005 and possible full implementation in Fall 2006**

The staff of John Adams Middle School recognizes this work must be partnered with district, community, and parent support. A multifaceted plan must be implemented that creates a dense network of support for all students as well as coordinate efforts from all agencies for all students to be successful.

TO: BOARD OF EDUCATION

DISCUSSION

03/17/05

FROM: JOHN E. DEASY/LINDA KAMINSKI/DONNA E. MUNCEY

Postponed

RE: ADVANCED PLACEMENT COURSES - PRESENTATION

DISCUSSION ITEM NO. D.2

Students pursuing the most rigorous preparation for college enroll in Advanced Placement courses in English, mathematics, science, history/social studies, foreign languages, and art. Performance in these courses is measured through national examinations tied to the curriculum of each course. Scores range from 1 to 5, and students scoring a 3 or higher may receive college credit.

District performance and participation data for all participating students and relevant subgroups of students will be discussed.

TO: BOARD OF EDUCATION

DISCUSSION

03/17/05

FROM: JOHN E. DEASY/LINDA KAMINSKI/DONNA E. MUNCEY

RE: FORMATIVE EVALUATION OF THE COMMUNITY LIAISON PROGRAM

DISCUSSION ITEM NO. D.3

Last spring, Educational Services began a multi-phase evaluation of the Community Liaison Program. This evaluation is part of our efforts to strengthen support to our most at-risk students. The overall evaluation is a mixed method study that will include both qualitative and quantitative data collection. Phase one of the evaluation consisted of a formative assessment of the role of the community liaison. From May 2004 to March 2005, the community liaisons have been developing a common template for a portfolio that serves as a data collection and organization tool as well as offers an opportunity for each community liaison to reflect on her work against a common set of standards. (The National Standards for Parent/Family Involvement from the National PTA [May 1998] formed the framework for the portfolios.) Each liaison has completed the preparation of a portfolio during this time as well. The Phase One evaluation looks across those portfolios and identifies (1) common themes, (2) site-specific themes, and (3) issues and challenges within the job. Findings and recommendations from the evaluation are included for the Board of Education's consideration. A description of the plans for the Phase Two portion of the evaluation is also included in the report.

Copies of the report have been made available to the Board of Education. Copies will be available at the meeting and are available for review in the Office of the Superintendent.

\* \* \* \* \*

Public Comments

Maria Rodriguez, Community Liaison

A copy of the powerpoint presentation made by Donna Muncey is attached.

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/WINSTON A. BRAHAM  
RE: 2005-06 PROPOSED FTE/LABOR COSTS

INFORMATION  
03/17/05

INFORMATIONAL COMMUNICATION NO. I.1

This document is being submitted as part of the 2005-06 Budget Planning Calendar Document. These FTE and dollar figures will comprise a significant portion of our 2005-06 Budget Projections.

Enclosed are the following items:

1. Certificated FTE List by Site & Funding Sources
2. Certificated Salaries without Benefits/Step & Column Costs
3. Classified FTE List by Site & Funding Sources
4. Classified Salaries without Benefits
5. Summary of General Fund's Salary Costs Including Statutory Benefits
6. Average Certificated FTE Salary by Site and Average Certificated FTE Compensation Cost by Site\*

\*Please note: Numbers exclude Special Education-related costs, costs of accrued vacations and holidays (which are carried/reported as District liability) but include Health & Medical Benefits costs.

**Format Note:**

(The *Excel* report that accompanies this item is included in the printed copy of the agenda and is listed as a separate document for the Board meeting listed for March 17, 2005 on the district's web page.)

TO: BOARD OF EDUCATION

INFORMATION

03/17/05

FROM: JOHN E. DEASY/WINSTON A. BRAHAM

RE: PHYSICAL ACCESS PERIMETER IMPROVEMENT ACTION PLAN

INFORMATIONAL COMMUNICATION NO. I.2

In our effort to improve safety of students, staff, constituents and District property at our Elementary Schools, District staff will work immediately to initiate the following steps, with oversight by the Office of the Assistant Superintendent for Fiscal and Business Services and the Chief Financial Officer (CFO):

1. Under the signature of each respective Principal and their Leadership Team, a notification will be sent to all parents and staff, advising of our renewed effort.
2. Initiate a Physical Access Parameter Survey and implement, with haste, all constructive findings.
3. Without violating or compromising emergency egress/codes, lock/secure all access from the outside, using latches that can be opened from the interior, but not from the exterior.
4. Develop, revise and/or introduce a much tighter visitor control policy at school sites.
5. Provide all employees with photo I.D. badges within a time frame TBD.
6. Immediately install in all visible areas, without appearing to litter, as many "We Tip" signs along the exterior of school properties, as possible and practical.
7. Commission a safety expert review and analysis of said properties. This will be done through the District's liability carrier, Alliance of Schools for Cooperative Insurance Programs (ASCIP).
8. Improve lighting where possible by increasing routine inspections to determine the presence of working bulbs & fixtures and increasing candle power/wattage where possible.

9. Request through the respective Principals, that they convene immediate safety discussion with their respective parent or governance groups to identify safety problems with possible solutions, and that said findings and recommendations be submitted to our District's Senior Cabinet for review and processing.
10. Evaluate the condition of all 2-way radios and, as needed, procure additional 2-way radios to expand the user group.
11. The CFO and/or Superintendent will seek an appropriate expenditure process/authorization to implement/expend funds, as needed, to bring about reasonable and prudent improvement to the immediate physical surroundings of our elementary schools.
12. Student Services should ensure that all school sites have in place their required current/updated School Safety Plan and that periodic exercises/practice drills, including students and staff, are carried out with increased frequency and purpose.
13. District staff will seek to develop a close proactive working relationship with Santa Monica Police Department to improve safety.
14. Once the expert survey is completed, to the extent that budget increases are necessary to implement their recommendations, the Board will be apprised of said recommendations and petitioned for related budget approvals no later than the first available Board Meeting after the recommendations become known.

TO: BOARD OF EDUCATION

INFORMATION

03/17/05

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOK ADOPTION

INFORMATION ITEM NO. I.3

It is recommended that the textbooks listed below be considered for adoption for the Santa Monica-Malibu Unified School District. The Board of Education will take action to adopt these books at the next Board of Education meeting.

**LIFE OF PI**, written by Yann Martel. Adoption requested by Carol Jago of Samohi for grades 9-10

COMMENT: In accordance with the Board of Education policy, the textbook listed above will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA.

TO: BOARD OF EDUCATION

BOARD MEMBER ITEM

03/17/05

FROM: OSCAR DE LA TORRE

**Postponed**

RE: SCHOOL AND COMMUNITY SOLUTIONS/ACTIVITIES TO ONGOING  
ISSUES OF COMMUNITY VIOLENCE

BOARD MEMBER ITEM NO.01

The community has an unfortunate history of violence which has repeatedly taken the lives of community members. Many of these incidents have been gang related and led to the recent summit on gang violence held February 26. The second session is scheduled to be held Saturday, March 12 at John Adams Middle School from 9 a.m. to noon.

This item provides the Board of Education with an opportunity to discuss school activities that can be preventative and responsive to acts of violence in the community.

\* \* \* \* \*

Mr. de la Torre requested that his item be postponed. He will return the item following the community Gang Violence Forum taking place on Saturday, April 9, at John Adams Middle School at 9 a.m.