

**For a Listing of Upcoming Board Meetings see Page v of this Table of Contents**

**Santa Monica-Malibu Unified School District  
Board of Education  
Meeting  
November 20, 2003**

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education will be held on Thursday, November 20, 2003 at the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica. At 5 p.m., the Board will call the meeting to order and move to Closed Session for the reasons listed in Section III, below. The Closed Session will be held in the Board Conference Room of the District Offices, 1651 16<sup>th</sup> Street, Santa Monica. The Board will reconvene the meeting in Open Session at 7 p.m. in the Santa Monica City Council Chambers.

**The Public Portion of the Meeting Begins at 7 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- Jan Williams - Former Assistant Director, Business and Fiscal Services

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

**V APPROVAL OF THE AGENDA**

**VI APPROVAL OF MINUTES**

A.1 Approval of Minutes: May 17, 2001; June 14, 2001 and November 6, 2003 ..... 1

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Curriculum and Instruction**

A.02 Approval of Independent Contractors ..... 2  
A.03 Overnight Field Trip(s) 2003-04 ..... 3  
A.04 Basic/Supplemental Textbooks to be Adopted ..... 4

**Business and Finance**

A.05 Acceptance of Gifts - 2003-04 ..... 5-5d  
A.06 Conference and Travel Approval/Ratification ..... 6-7  
A.07 Award of Purchase Orders ..... 8-8e  
A.08 Adopt Resolution 03-07 - Gann Amendment ..... 9-10f

**Proposition X/State Modernization**

**Personnel**

A.09 Certificated Personnel - Elections, Separations ..... 11-15  
A.10 Classified Personnel - Merit ..... 16-21  
A.11 Classified Personnel - Non-Merit ..... 22-23

**General Functions**

**VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

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November 20, 2003

**IX COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports**
- B. School Report** - Edison Language Academy
- C. SMMCTA Report**
- D. SEIU Report**
- E. Santa Monica-Malibu Education Foundation Report**
- F. PTA Council President Report**
- G. Personnel Commission Report** - Celia Carroll

**X SUPERINTENDENT’S REPORT**

- District Advisory Committees - Policy Review
- Santa Monica High School Redesign

***MAJOR and DISCUSSION Items***

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.12 Approval of the Single Plan for Student Achievement - Santa Monica High School, Lincoln Middle School, Franklin, McKinley and Roosevelt Elementary Schools (previously known as School Improvement Plan) ..... 24
- A.13 Analysis of SMASH Charter Petition/Petitioner Response and Public Hearing - SMASH Charter School Petition ..... 25-33
- A.14 Nutrition and Physical Activity Policy ..... 34-43b
- A.15 Stupski Family Foundation, Memorandum of Understanding ..... 44-44g

**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.1 Analysis of the Special Education Department ..... 45-46
- D.2 Excellence in Student Achievement – California Standards Test Results, Grades 2 through 11 ..... 47

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**XIII INFORMATIONAL ITEMS**

**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

**XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX ADJOURNMENT**

The next regular meeting is scheduled to be held on Thursday, December 4, 2003, at 7 p.m. in the Board Room of the District's Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA.

**Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting. Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM**

Approved: \_\_\_\_\_

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President

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Superintendent

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<b>Board of Education Meeting Schedule</b>					
<b>July through December, 2003</b>					
<b>Month</b>	<b>1st Thurs.</b>	<b>2nd Thurs.</b>	<b>3rd Thursday Discussion Mtg.</b>	<b>4th Thursday</b>	<b>Special Note:</b>
July				31 DO	One regular meeting in July
August			21 DO		One regular meeting in Aug.
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
<b>January through June, 2004</b>					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM		
March	4 DO		17 DO (Wednesday)		18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22 DO	4/5-16: Spring Break
May	6 DO		20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

Meeting Dates Approved 6/26/03

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22, 3/4, 3/17, 4/22, 5/6, 6/3 and 6/24  
 Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.  
 Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica.

Complete Board of Education agendas are available in *pdf* format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

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**Santa Monica-Malibu Unified School District  
Board of Education**

November 20, 2003

**I CALL TO ORDER**

A Roll Call

Maria Leon-Vazquez - President

Jose Escarce - Vice President

Emily Bloomfield

Julia Brownley

Oscar de la Torre

Mike Jordan

Shane McLoud

Bryce Maddock - Santa Monica High School

Camden Vilkin - Malibu High School Student Representative

B Pledge of Allegiance

**II CLOSED SESSION**