

For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education Meeting AGENDA
September 18, 2003**

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education will be held on Thursday, September 18, 2003, at the Santa Monica City Council Chambers, 1685 Main Street, Santa Monica. The Board will call the meeting to order at **4 p.m.** in the District Office Board Conference Room and move to Closed Session for the reasons listed in Section III, below. The Board will reconvene in **Open Session at 7 p.m. in the Santa Monica City Council Chambers.**

**New Teachers Reception 6:30 p.m. Santa Monica City Hall - Lobby
The Public Portion of the Meeting Begins at 7 p.m. - City Council Chambers**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters Related to Public Employee discipline/dismissal/release/employment status pursuant to GC§54957, as cited in the Brown Act
- Public Employee: Performance Evaluation/Superintendent/Performance Targets/Evaluation, pursuant to GC §54954.5 and GC §54957, as cited in the Brown Act.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.
September 18, 2003

IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS

- Recognition of New Teachers
- Recognition of Parent Volunteers - Opening of School

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

- A.1 Approval of Minutes: September 4, 2003 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

- A.2 Approval of Independent Contractors 2
- A.3 Overnight Field Trip(s) 2003-04 3
- A.4 Approval of a Memorandum of Understanding with the California Reading and Literature Project/Center X 4
- A.5 Approval of a Memorandum of Understanding with the Los Angeles County Office of Education Bilingual Teacher Training Program 5
- A.6 Agreement with the State Department of Education to Accept Funding For the Infant and Toddler Program for Fiscal Year 2002-2003 Through 2003-2004 6

Business and Finance

- A.7 Acceptance of Gifts - 2003-04 7-7d
- A.8 Conference and Travel Approval/Ratification 8-9
- A.9 Award of Purchase Orders 10-10c

Personnel

- A.10 Certificated Personnel - Elections, Separations 11-13
- A.11 Special Service Employees 14
- A.12 Certificated Administrative Appointment/ Psychologist, Student and Family Support Services 15
- A.13 Classified Personnel - Merit 16-24
- A.14 Classified Personnel - Non-Merit 25

General Functions

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

This Public Comment section is limited to 20 minutes. If the number of persons wishing

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September 18, 2003

to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports**
- B. School Report -**
- C. SMMCTA Report -**
- D. SEIU Report -**
- E. Santa Monica-Malibu Education Foundation Report -**
- F. PTA Council President Report -**
- G. Personnel Commission Report -**

X SUPERINTENDENT’S REPORT

None

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

- A.15 Completion of Evaluation: Superintendent’s Performance Targets
and Subsequent Performance Bonus, Fiscal Year 2002-2003 26
- A.16 Approval of Special Education Contracts 27-29
- A.17 Revision of Board Policy 5125.1 - Release of Directory Information 30-31

XI MAJOR ITEMS (continued)

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

A.18	Public Hearing - Santa Monica-Malibu Classroom Teachers Association (SMMCTA) Initial Proposal	32-34
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XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Introduction and Primer on Charter Schools	35-36
D.2	Strategic Plan and Theory of Action for Improving Student Achievement	37

XIII INFORMATIONAL ITEMS

I.1	Organizational Charts/Educational Services, Fiscal Services and Human Resources	38-38c
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XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion

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on items listed for CLOSED SESSION following the regular business meeting.

XX

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled to be held on Thursday, October 2, 2003, at 7 p.m. in the Board Room of the Administrative Offices, 1651 16th Street, Santa Monica, CA.

**Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 3 every Saturday at 8 PM**

Board Of Education Meeting Schedule					
JULY THROUGH DECEMBER, 2003					
Month	1st Thurs.	2nd Thurs.	3rd Thurs. Discussion Meeting	4th Thurs.	Special Note
July				31 DO	one regular meeting in July
August			21 DO		one regular meeting in August
September	4 MHS		18 SM		9/18 Charter Schools
October	2 DO		16 SM		10/16 -
November	6 MHS		20 SM		11/20 - school plans; achievement data
December	4 DO				12/4 - school plans
JANUARY THROUGH JUNE, 2004					
January	1 HOLIDAY no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM		
March	4 DO		17 DO (Wednesday)		18-19 Stairway to the Stars (Civic Aud)
April	1 MHS			22 DO	4/5-16 Spring Break
May	6 DO		20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

approved 6/26/03

District Office (DO) 7/31, 8/21,10/2, 11/6,1/8/04,1/22,3/4, 3/17, 4/22, 5/6, 6/3 and 6/24
 Malibu Meetings (MHS) 9/4, 12/4,2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.
 Santa Monica City Council Chambers (SM) 9/18, 10/16,11/20,2/19, 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16th Street in Santa Monica.

Complete Board of Education agendas are also available in pdf format, 24/7, on the District's website:

www.smmusd.org.

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**Santa Monica-Malibu Unified School District
Board of Education**

September 18, 2003

I CALL TO ORDER

A Roll Call

Maria Leon-Vazquez - President
Jose Escarce - Vice President
Emily Bloomfield
Julia Brownley
Oscar de la Torre
Mike Jordan
Shane McCloud - excused absence

Bryce Maddock - Santa Monica High School - voting
Camden Vilkin - Malibu High School Student Representative

B Pledge of Allegiance

II CLOSED SESSION