

**For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents**

**Santa Monica-Malibu Unified School District  
Board of Education  
MEETING AGENDA  
August 21, 2003**

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education will be held on Thursday, August 21, 2003. Following Roll Call at 5:00 p.m. at the District Offices 1651 16<sup>th</sup> Street, the Board will move to Closed Session in the Board Conference Room for the reasons listed in Section III, below. The Board will reconvene in Open Session at 7 p.m. in the Board Room of the Administrative Offices.

**The Public Portion of the Meeting Begins at 7 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act
- Personnel Matters Related to Public Employee discipline/dismissal/release/employment status pursuant to GC§54957, as cited in the Brown Act

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

**V APPROVAL OF THE AGENDA**

---

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

August 21, 2003

-i-

**VI APPROVAL OF MINUTES**

A.1 July 31, 2003 ..... 1

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Agreement with the State Department of Education to Accept Funding for the Child Development Program for Fiscal Year 2002-2003 through 2004-2005 ..... 2  
A.3 Basic/Supplemental Textbooks to be Adopted ..... 3  
A.4 Approval of Beginning Teacher Support and Assessment (BTSA) Induction Plan ..... 4

Business and Finance

A.5 Acceptance of Gifts - 2003-04 ..... 5-5e  
A.6 Conference and Travel Approval/Ratification ..... 6-8  
A.7 Award of Purchase Orders ..... 9-9  
A.8 Approval of Vendors - Annual Food and Supply ..... 10-11  
A.9 Denial of Claim - Robert Hurt ..... 12

Personnel

A.10 Certificated Personnel - Elections, Separations ..... 13-20  
A.11 Classified Personnel - Merit ..... 21-27  
A.1 2 Classified Personnel - Non-Merit ..... 28

General Functions

**VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

**IX COMMUNICATIONS**

---

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports
- B. School Report
- C. SMMCTA Reports
- D. SEIU Report
- E. Santa Monica-Malibu Education Report
- F. PTA Council President Report
- G. Personnel Commission Report

**X SUPERINTENDENT’S REPORT**

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the Board but are of interest to the Board and public.

- Final State Budget - Update
- Opening of School - Update
- Leadership Team Retreat

***MAJOR and DISCUSSION Items***

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

|      |   |    |
|------|---|----|
| A.13 | Certificated Administrative Appointment/Chief Academic Officer,<br>Educational Services ..... | 29 |
| A.14 | Certificated Administrative Appointment/Director, Coordinated<br>Educational Services .....   | 30 |
| A.15 | Certificated Administrative Appointment/ Principal, McKinley Elementary<br>School .....       | 31 |

---

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

|      |   |       |
|------|---|-------|
| A.16 | Certificated Administrative Appointment / Principal, Santa Monica<br>Alternative School House (SMASH) ..... | 32    |
| A.17 | Certificated Administrative Appointment/ Assistant Principal,<br>John Adams Middle School .....             | 33    |
| A.18 | Certificated Administrative Appointment/Assistant Principal,<br>Roosevelt Elementary School .....           | 34    |
| A.19 | Certificated Administrative Appointment/Assistant Principal,<br>Lincoln Middle School .....                 | 35    |
| A.20 | Certificated Administrative Appointments/Director Educational Services: .....                               | 36    |
| A.21 | Certificated Administrative Appointments/Program Facilitators .....   | 37    |
| A.22 | Approval of Special Education Contracts .....   | 38-39 |
| A.23 | Approve Application - English Language Acquisition Program (ELAP) ...                                       | 40-41 |
| A.24 | Nominations for Membership to the Los Angeles County Committee<br>On School District Organization .....     | 42    |

**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

**XIII INFORMATIONAL ITEMS**

None

**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

|      |   |    |
|------|---|----|
| PR.1 | Public Request from Tom Carter re: funding issues pertaining to Parcel Tax,<br>Unexplained variances, calculation of participants for<br>free/reduced meals ..... | 43 |
|------|---|----|

**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

**XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The

---

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

Board of Education will be given any backup information available at this time.

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX ADJOURNMENT**

The next regular meeting of the Board of Education is scheduled to be held on Thursday, September 4, at 7 p.m. in the Malibu High School auditorium, 30215 Morningview Drive, Santa Monica, CA

**Meetings held in Santa Monica are taped for rebroadcast  
and played on Cable Channel 16 (City TV) at 11:00 AM  
on the Sunday following the Board meeting.  
Meetings are rebroadcast in Malibu on Government Access  
Channel 3 every Saturday at 8 PM**

---

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

August 21, 2003

| Board Of Education Meeting Schedule |                      |                        |                               |                        |  |
|-------------------------------------|----------------------|------------------------|-------------------------------|------------------------|--|
| JULY THROUGH DECEMBER, 2003         |                      |                        |                               |                        |  |
| Month                               | 1st Thurs.           | 2 <sup>nd</sup> Thurs. | 3rd Thurs. Discussion Meeting | 4 <sup>th</sup> Thurs. | Special Note   |
| July                                |                      |                        |                               | 31 DO                  | one regular meeting in July  |
| August                              |                      |                        | 21 DO                         |                        | one regular meeting in August  |
| September                           | 4 MHS                |                        | 18 SM                         |                        | 8/18 Charter Schools   |
| October                             | 2 DO                 |                        | 16 SM                         |                        | 10/16 - school plans   |
| November                            | 6 MHS                |                        | 20 SM                         |                        | 11/6 - school plans; achievement data                                |
| December                            | 4 DO                 |                        |                               |                        | One meeting in December  |
| JANUARY THROUGH JUNE, 2004          |                      |                        |                               |                        |  |
| January                             | 1 HOLIDAY no meeting | 8 DO                   |                               | 22 DO                  |  |
| February                            | 5 MHS                |                        | 19 SM                         |                        |  |
| March                               | 4 DO                 |                        | 17 DO (Wednesday)             |                        | 18-19 Stairway to the Starts (Civic Aud)                             |
| April                               | 1 MHS                |                        |                               | 22 DO                  | 4/5-16 Spring Break  |
| May                                 | 6 DO                 |                        | 20 SM                         |                        |  |
| June                                | 3 MHS                |                        |                               | 24 DO                  | 6/3 - Recognition of Retirees<br>6/14-18: Graduation Week Activities |

approved 6/26/03

District Office (DO) 7/31, 8/21,10/2, 11/6,1/8/04,1/22,3/4, 3/17, 4/22, 5/6, 6/24  
 Malibu Meetings (MHS) 9/4, 12/4,2/5, 4/1,6/3 - Malibu High School Aud. 30215 Morningview Drive, Malibu.  
 Santa Monica City Council Chambers (SM) 9/18, 10/16,11/20,2/19, 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16<sup>th</sup> Street in Santa Monica.

Complete Board of Education agendas are also available in pdf format, 24/7, on the District's website:

[www.smmusd.org](http://www.smmusd.org).

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

August 21, 2003

-vi-

**Santa Monica-Malibu Unified School District  
Board of Education**

August 21, 2003

**I CALL TO ORDER**

A Roll Call

Maria Leon-Vazquez - President  
Jose Escarce - Vice President  
Emily Bloomfield  
Julia Brownley  
Oscar de la Torre  
Mike Jordan  
Shane McLoud

Bryce Maddock - Santa Monica High School  
\_\_\_\_\_ - Malibu High School Student Representative

B Pledge of Allegiance

**II CLOSED SESSION**

---

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

August 21, 2003

-vii-