

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
04/22/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 16, 2002

March 17, 2004

March 25, 2004

April 1, 2004

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

04/22/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

| Contractor/Contract Dates | Description | Site | Funding |
|---|--|-------------|--|
| Michael E. Hill Sept 1, 2003 - June 30, 2004 Cost: Not to Exceed \$10,000 | To provide for sites the 2002-03 District-wide School Accountability Report Cards | Ed Services | Instructional Administration 01-00000-0-11100-21000-5802-030-1300 |
| Bill Lombard Saturday, May 8, 2004 Cost: Not to exceed \$2,500 | To provide an in-service/presentation for algebraic thinking and one-time permission for exclusive duplication of Consultant's copyrighted materials for attendees of the in-service/presentation. | John Adams | Title II (Teacher Quality) 01-40350-1-11100-1000-5802-035-1300 |
| Norma Rosales, MD Jan. 15, 2003 - June 30, 2004 Cost: Not to exceed \$500 | To provide Parent Workshops for the Infant and Support Program | CDS | IFSP 12-94190-0-85000-59000-5802-070-2700 |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION
04/22/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.03

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

LA COIDAD DE LAS BESTIAS, written by Isabel Allende, for 8th grade Spanish Literature. Adoption requested by M.A. Kusion at John Adams.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

04/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.04

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$115,304.43 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$115,264.43, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 4-22gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

04/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|--|--------------------------|
| <u>HOLMES, Beth</u> Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund - Function: Other Genl. Admin. | Calif. State Univ. Northridge Education Expo Northridge, CA April 15, 2004 | \$175.00 |
| <u>JONES, Teri</u> Regional Occupational Program 01-35500-0-38000-10000-5220- 080-7800 General Fund - Resource: Carl Perkins II | Students for the Advancement of Global Entrepreneurship Chico, CA March 26 - 28, 2004 | \$320.00 + SUB |
| <u>KITTEL, Gina</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education | Lindamood Bell "On Cloud Nine Math" San Luis Obispo, CA May 1, 2004 | \$550.00 |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|--|---|--------------------------------------|
| <u>SACHS, Teri</u> Health Services 01-00000-0-11100-31400-5220- 041-1400 General Fund - Function: Health Services | Managing School Emergencies Rosemead, CA April 30, 2004 | \$74.00 |
| <u>SUSKIN, Robyn</u> John Muir Elementary 01-71400-0-11100-10000-5220- 005-4050 General Fund - Resource: GATE | Kate Kinsella "Reading to Learn" Strategies & Skills Long Beach, CA April 29, 2004 | \$179.00 + SUB |
| Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance) | | |
| <u>BRONSTEIN, Susan</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - Resource: Medi-Cal Billing Option | Linking Health & Student Achievement Palm Springs, CA October 18, 2003 | \$126.71 OVERAGE |
| Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services | | |
| <u>BARTOLI, Lisa</u> + 2 Additional Staff Franklin Elementary 01-71400-0-11100-10000-5220- 002-4020 General Fund - Resource: GATE | Marcy Cook Math Conference Buena Park, CA May 12, 2004 | \$567.00 Total + 3 SUBS |
| <u>CONNORS, Beth</u> <u>HO, Pat</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other Genl. Admin. | Quintessential School Systems Fiscal Year Transition Tasks San Mateo, CA May 4, 2004 | \$724.00 |
| <u>GECHT, Marcia</u> <u>MILLER, Stephanie</u> Olympic High 01-00000-0-11100-10000-5220- 014-4140 General Fund - Function: Instruction | The Anti-Defamation League-A World of Difference West Los Angeles, CA April 26 & 28, May 3 & 5, 2004 | \$250.00 Total |
| <u>HAGEN, Marcia</u> <u>HOLMES, Beth</u> Personnel Services 01-40350-0-11100-10000-5220- 025-1250 General Fund - Resource: IASA Title II | Credential Counselors & Analysts of Calif. Meeting Westchester, CA April 29, 2004 | \$60.00 Total |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|--|---|---------------------------|
| HARRIS, Peggy MOORE, John English Lang. Development 01-62860-0-11100-10000-5220- 032-2560 General Fund - Resource: Certificated Staff Performance | High Point Program: Visitation Inglewood, CA March 16, 2004 | \$70.00 + 1 SUB |
| Out-of-State Conferences: Individual | | |
| KEMP, Anita Regional Occupational Program 01-35500-0-38000-10000-5220- 080-7800 General Fund - Resource: Carl Perkins II | International Career Development Conference Nashville, TN April 30 - May 4, 2004 | \$975.00 |
| Out-of-State Conferences: Group | | |
| NONE | | |

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

ACTION/CONSENT
04/22/04

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from March 25, 2004 through April 14, 2004 for fiscal year 2003/04.

AGENDA

NOTE:

The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
04/22/04
 FROM: JOHN E. DEASY/KENNETH R. BAILEY/BETH CONNORS
 RE: APPROVAL OF FIRST INTERIM BUDGET TRANSFERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the budget transfers from the First Interim Report by major object code as approved at the 12/04/03 Board Meeting (Item A.19) for the following funds:

| <u>GENERAL FUND</u> | | |
|---------------------|--|------------------------------|
| 01-1000 | Certificated Salaries | \$ 766,800 |
| 01-2000 | Classified Salaries | \$ 1,909,908 |
| 01-3000 | Benefits | \$ 882,583 |
| 01-4000 | Books & Supplies | \$ 1,769,115 |
| 01-5000 | Other Services & Expenditures | \$(285,506) |
| 01-6000 | Equipment | \$ 176,489 |
| 01-7000 | Other Outgo | <u>\$ 175,972</u> |
| | Total Increased Adjustments for Expenditures | <u>\$ 5,395.361</u> |
| | | |
| 01-8000 | Revenue Limit | \$(267,255) |
| 01-8200 | Federal Revenues | \$ 684,388 |
| 01-8500 | State Revenues | \$ 466,651 |
| 01-8600 | All Other Local Revenues | <u>\$ 794.005</u> |
| | Total Increased Adjustments for Revenue | <u>\$ 1,677,789</u> |
| | | |
| 01-9790 | Increase(Decrease) in Fund Balance | <u><u>\$ (3,747,752)</u></u> |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
04/22/04
 FROM: JOHN E. DEASY/KENNETH R. BAILEY/BETH CONNORS
 RE: APPROVAL OF SECOND INTERIM BUDGET TRANSFERS

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the budget transfers from the Second Interim Report by major object code as approved at the 03/11/04 Board Meeting (Item A.06) for the following funds:

| <u>GENERAL FUND</u> | | |
|---------------------|--|--------------------------|
| 01-1000 | Certificated Salaries | \$ 249,825 |
| 01-2000 | Classified Salaries | \$(59,706) |
| 01-3000 | Benefits | \$(464,688) |
| 01-4000 | Books & Supplies | \$(173,129) |
| 01-5000 | Other Services & Expenditures | \$ 424,503 |
| 01-6000 | Equipment | \$ 16,140 |
| 01-7000 | Other Outgo | <u>\$(46,791)</u> |
| | Total Decreased Adjustments for Expenditures | <u>\$(53,846)</u> |
| | | |
| 01-8000 | Revenue Limit | \$ 264,174 |
| 01-8200 | Federal Revenues | \$ 179,922 |
| 01-8500 | State Revenues | \$(174,651) |
| 01-8600 | All Other Local Revenues | \$ 291,969 |
| 01-8900 | Contributions | <u>\$ 121,770)</u> |
| | Total Increased Adjustments for Revenue | <u>\$ 683,184</u> |
| | | |
| 01-9790 | Increase(Decrease) in Fund Balance | <u><u>\$ 737,030</u></u> |

MOTION MADE BY:
 SECONDED BY:

STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT
04/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF LICENSE AGREEMENT #LA6XC587E WITH SPRINT
PCS FOR A TELECOMMUNICATIONS SITE AT MALIBU CANYON ROAD

RECOMMENDATION NO. A.09

It is recommendation that the Board of Education approve a license agreement with Sprint PCS to lease space at the Malibu Canyon Road site for their telecommunications equipment.

COMMENTS: At the July 31, 2003 Board Meeting, a lease proposal was made by representatives of Sprint PCS to locate a microcell facility on the District's property at Malibu Canyon Road. The Board directed staff to forward the proposal to legal counsel for review. This was brought back for further discussion at the September 4, 2003 Board Meeting.

The proposed lease is for five (5) years at \$1,500 per month, with annual increases of 3% and three additional 5-year option periods.

District's legal counsel has reviewed and revised the License Agreement on behalf of the District. Staff recommends approval of the License Agreement.

A copy of the Agreement has been forwarded to Board Members under separate cover.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

04/22/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY/CINDY ATLAS

RE: APPROVAL OF READING SPECIALIST FOR SPECIAL EDUCATION

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve an increase to the budget in the amount of \$11,300 to provide additional compensation for the Reading Specialist for the Learning Resource Center, who has been working beyond the teacher contract day.

COMMENTS: In order to avoid students missing school during the regular school day, there is a need for the Reading Specialist and her aide to work with most of the students either before or after school hours, on most days working from 8:00 a.m. to 5:00 p.m.

In addition, due to the intense nature of the reading interventions used at the Learning Resource Center, most students need to be seen either one-on-one or in small groups of two or three students. This means that only so many groups can be run during the school day hours, therefore overlapping into the after-school hours.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
04/22/04
 FROM: SUPERINTENDENT/JOSEPH N. QUARLES
 RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

Unless otherwise noted, all items are included in the 2003/04 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

| | | | |
|---|-----------------|------------------|------------------------|
| Mercier, Alisha | 32 hrs @\$24.38 | 4/05/04-4/08/04 | <u>Own Hrly/\$780</u> |
| | | TOTAL OWN HOURLY | \$780 |
| Comment: CDS Programs Operating During Spring Break 15% Lead Teacher Increment 12-CD:Fed Chld Care Ctr-BSD Fctr | | | |
| Langley, Zoe | 64 hrs @\$23.06 | 4/05/04-4/16/04 | <u>Own Hrly/\$1476</u> |
| | | TOTAL OWN HOURLY | \$1,476 |
| Comment: CDS Programs Operating During Spring Break 15% Lead Teacher Increment 12-Unrestricted Resource | | | |
| Drymon, Cheryl | 64 hrs @\$29.85 | 4/05/04-4/16/04 | Own Hrly/\$1910 |
| Patton, Roxanna | 64 hrs @\$24.15 | 4/05/04-4/16/04 | Own Hrly/\$1545 |
| Schlegel, Gretchen | 64 hrs @\$33.14 | 4/05/04-4/16/04 | <u>Own Hrly/\$2121</u> |
| | | TOTAL OWN HOURLY | \$5,576 |
| Comment: CDS Programs Operating During Spring Break 15% Lead Teacher Increment 12-CD:St Genl Child Care (GCTR) | | | |
| Arthur, Diane | 64 hrs @\$18.04 | 4/05/04-4/16/04 | Own Hrly/\$1155 |
| Barba, Yessenia | 64 hrs @\$17.41 | 4/05/04-4/16/04 | Own Hrly/\$1114 |
| Castellon, Emma | 64 hrs @\$19.31 | 4/05/04-4/16/04 | Own Hrly/\$1236 |
| Cerrato, Wendy | 64 hrs @\$16.46 | 4/05/04-4/16/04 | Own Hrly/\$1053 |
| Conway, Kenyatta | 64 hrs @\$17.10 | 4/05/04-4/16/04 | Own Hrly/\$1094 |
| Daanish, Daa'im | 64 hrs @\$16.15 | 4/05/04-4/16/04 | Own Hrly/\$1034 |
| Lumsden, Peter | 64 hrs @\$29.64 | 4/05/04-4/16/04 | Own Hrly/\$1897 |
| Patel, Varsha | 64 hrs @\$15.83 | 4/05/04-4/16/04 | Own Hrly/\$1013 |
| Pekkanen, Jaana | 64 hrs @\$24.69 | 4/05/04-4/16/04 | Own Hrly/\$1580 |
| Pitney, Bertha | 64 hrs @\$24.69 | 4/05/04-4/16/04 | Own Hrly/\$1580 |
| Prinz, Leah | 64 hrs @\$26.37 | 4/05/04-4/16/04 | <u>Own Hrly/\$1688</u> |
| | | TOTAL OWN HOURLY | \$14,444 |
| Comment: CDS Programs Operating During Spring Break 12-CD:St Genl Child Care (GCTR) | | | |
| Chaheme, Yessenia | 64 hrs @\$18.99 | 4/05/04-4/16/04 | <u>Own Hrly/\$1215</u> |
| | | TOTAL OWN HOURLY | \$1,215 |
| Comment: CDS Programs Operating During Spring Break 12-CD:Fed Chld Care Ctr-BSD Fctr | | | |
| Martinez, Maria | 64 hrs @\$21.74 | 4/05/04-4/16/04 | Own Hrly/\$1391 |
| Samimi, Leili | 64 hrs @\$18.36 | 4/05/04-4/16/04 | <u>Own Hrly/\$1175</u> |
| | | TOTAL OWN HOURLY | \$2,566 |
| Comment: CDS Programs Operating During Spring Break 12-CD:Extended Day Care (GLTR) | | | |
| Cruse, Patricia | 64 hrs @\$25.32 | 4/05/04-4/16/04 | Own Hrly/\$1620 |
| Douglas, Jennfier | 64 hrs @\$25.95 | 4/05/04-4/16/04 | Own Hrly/\$1661 |
| Gheewala, Nasreem | 64 hrs @\$20.26 | 4/05/04-4/16/04 | Own Hrly/\$1297 |
| Gonzalez, Yolanda | 64 hrs @\$19.13 | 4/05/04-4/16/04 | Own Hrly/\$1224 |
| Henry, Cassy | 64 hrs @\$18.36 | 4/05/04-4/16/04 | Own Hrly/\$1175 |
| Justis, Vicki | 64 hrs @\$27.86 | 4/05/04-4/16/04 | Own Hrly/\$1783 |

| | | | |
|--------------------|-----------------|------------------|------------------------|
| Sterling, Patricia | 64 hrs @\$21.00 | 4/05/04-4/16/04 | Own Hrly/\$1344 |
| Vega, Dolores | 64 hrs @\$21.00 | 4/05/04-4/16/04 | Own Hrly/\$1344 |
| Yadegari, Sholeh | 64 hrs @\$21.95 | 4/05/04-4/16/04 | <u>Own Hrly/\$1405</u> |
| | | TOTAL OWN HOURLY | \$12,853 |

Comment: CDS Programs Operating During Spring Break
12-Unrestricted Resource

JOHN ADAMS MIDDLE SCHOOL

| | | | |
|----------------|----------------|--------------------------|-----------------------|
| Scotland, Alva | 8 hrs @\$35.60 | 03/08/04-03/16/04 | <u>Est Hrly/\$285</u> |
| | | TOTAL ESTABLISHED HOURLY | \$285 |

Comment: Preparation for coordinated compliance review
01-School Improvement Prog, 7-12

CABRILLO ELEMENTARY

| | | | |
|----------------|-----------------|--------------------------|-----------------------|
| Stanley, Erin | 20 hrs @\$35.60 | 03/01/04-06/30/04 | <u>Est Hrly/\$712</u> |
| Tonooka, Janis | 20 hrs @\$35.60 | 03/01/04-06/30/04 | <u>Est Hrly/\$712</u> |
| | | TOTAL ESTABLISHED HOURLY | \$1,424 |

Comment: Homework Club
01-Gifts

EDISON ELEMENTARY

| | | | |
|-------------------|-----------------|--------------------------|-----------------------|
| Dworin, Jeanne | 20 hrs @\$35.60 | 02/01/04-03/31/04 | <u>Est Hrly/\$712</u> |
| Jacob-Marai, Nora | 20 hrs @\$35.60 | 02/01/04-03/31/04 | <u>Est Hrly/\$712</u> |
| | | TOTAL ESTABLISHED HOURLY | \$1,424 |

Comment: Bilingual translation
01-Unrestricted Resource

| | | | |
|--------------|-----------------|--------------------------|------------------------|
| Oyman, Deniz | 50 hrs @\$35.60 | 04/01/04-6/25/04 | <u>Est Hrly/\$1780</u> |
| | | TOTAL ESTABLISHED HOURLY | \$1,780 |

Comment: Recruitment Coordinator
01-IASA:Title I Basic-LW Inc/Neg

LINCOLN MIDDLE SCHOOL

| | | | |
|-----------------|---------------|--------------------------|-----------------------|
| Allen, Samantha | 20 hrs @35.60 | 12/04/03-03/05/04 | <u>Est Hrly/\$712</u> |
| | | TOTAL ESTABLISHED HOURLY | \$712 |

Comment: Math Counts coach
01-Gifted/Talented Educ (GATE)

SANTA MONICA HIGH SCHOOL

| | | | |
|----------------|-----------------|------------------|------------------------|
| Marek, Celia | 54 hrs @\$72.67 | 3/22/04-6/30/04 | Own Hrly/\$3924 |
| Solomon, Daryl | 54 hrs @\$44.94 | 3/22/04-6/30/04 | Own Hrly/\$2427 |
| Faas, Kathleen | 54 hrs @\$37.34 | 3/22/04-6/30/04 | Own Hrly/\$2018 |
| Horn, Lorraine | 54 hrs @\$68.64 | 3/22/04-6/30/04 | <u>Own Hrly/\$3707</u> |
| | | TOTAL OWN HOURLY | \$12,076 |

Comment: Coverage for teacher on administrative leave
01-Unrestricted Resource

HOURLY TEACHERS

LINCOLN MIDDLE SCHOOL

| | | | |
|--------------|-----------------------|--------------------------|-------------------------|
| Stout, Lewis | As needed @\$35.60/hr | 2/01/04-6/18/04 | <u>Est Hrly/\$- - -</u> |
| | | TOTAL ESTABLISHED HOURLY | \$ - - - |

Comment: Sound and Lighting Technician

STUDENT AND FAMILY SUPPORT SERVICES

| | | | |
|-------------|-----------------------|--------------------------|-------------------------|
| Moen, JoDee | As needed @\$35.60/hr | 3/17/03-6/30/04 | <u>Est Hrly/\$- - -</u> |
| | | TOTAL ESTABLISHED HOURLY | \$ - - - |

Comment: Home Instruction

TOTAL ESTABLISHED HOURLY and OWN HOURLY = \$56,611

SUBSTITUTE TEACHERS

Effective

CHILD DEVELOPMENT SERVICES

(\$@14.24 hourly rate)

Diaz, Evelyn 3/11/04-6/30/04

REGULAR DAY-TO-DAY SUBSTITUTES

| | |
|----------------|---------|
| Cano, Sandra | 3/17/04 |
| Firek, Jan | 3/25/04 |
| Gallego, Sosha | 3/25/04 |

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

| | |
|-----------------|---------|
| Brown, Juliann | 3/23/04 |
| Malfer, Warren | 3/18/04 |
| Smith, E. Paige | 3/31/04 |
| Ziv, Danna | 3/22/04 |

CHANGE IN ASSIGNMENT

| | |
|-------------------------------|----------------------------|
| Name/Assignment | |
| <u>Location</u> | <u>Effective</u> |
| Baltrushes, Susan | 3/29/04-6/18/04 |
| Cabrillo Elementary | |
| <u>From:</u> 20% | |
| <u>To:</u> 100% | |
| Drymon, Cheryl | 02/01/04-06/30/04 |
| CDS | |
| <u>From:</u> 100% CDS/Teacher | |
| <u>To:</u> 37.50% CDS/Teacher | |
| 62.50% CDS/Lead Teacher | - 15% lead teacher stipend |

LEAVES OF ABSENCE (with pay)

| | |
|----------------------------|-----------------------------------|
| Name/Assignment | |
| <u>Location</u> | <u>Effective</u> |
| Adams, Judith | 02/23/04-03/19/04 |
| Grant Elementary | |
| [medical] | |
| Franke, Anoushka | 05/13/04-06/18/04 |
| SAMOHI | |
| [maternity] | |
| Bautista-Nicholas, Claudia | 12/17/03-03/05/04 |
| SAMOHI | |
| [maternity] | |
| McCracken, Jerry Lynn | 10/27/03-03/24/04 (revised dates) |
| Lincoln MS | |
| [maternity] | |
| Tymchuk, Marilyn | 03/16/04-04/30/04 |
| Cabrillo Elementary | |
| [medical] | |
| Wetmore, Elayne | 02/09/04-05/19/04 |
| McKinley Elementary | |
| [maternity] | |
| Woodwell, Jane | 05/03/04-05/12/04 |
| Pt Dume Marine Science | |
| [personal] | |

LEAVES OF ABSENCE (without pay)

| | |
|----------------------------|-----------------------------------|
| Name/Assignment | |
| <u>Location</u> | <u>Effective</u> |
| Bautista-Nicholas, Claudia | 03/08/04-06/18/04 |
| SAMOHI | |
| [family care] | |
| McCracken, Jerry Lynn | 03/25/04-04/19/04 (revised dates) |
| Lincoln MS | |
| [family care] | |
| McCraw, Renee | 09/03/04-06/24/05 |
| Pt Dume Marine Science | |
| [child care] | |
| Traylor, Priscilla | 04/19/04-06/18/04 |
| Franklin Elementary | |
| [personal] | |
| Wetmore, Elayne | 02/09/04-06/18/04 |
| McKinley Elementary | |
| [maternity] | |

Woodwell, Jane
Pt Dume Marine Science

05/03/04-06/18/04
[personal]

RESIGNATIONS

| <u>Name/Assignment</u> | <u>Effective</u> |
|--|------------------|
| <u>Location</u> Busse, Nathan SAMOHI | 6/18/04 |
| Chattaway, Amy John Adams Middle School | 6/18/04 |
| Reynolds, Laree Lincoln MS | 6/18/04 |

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/JOSEPH N. QUARLES
RE: SPECIAL SERVICES EMPLOYEES

ACTION/CONSENT
04/22/04

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

| <u>Name/Location</u> | <u>Not to Exceed</u> | <u>Effective</u> | <u>Rate</u> |
|---|----------------------|-------------------|-------------|
| Baxter, Peter Pt. Dume Marine Science Elementary, teach science classes to GATE students afterschool on Fridays FUNDING: 01-71400-0-11100-10000-2917-019-1501-100% Gifted/Talented Educ (GATE) | \$650 | 01/30/04-04/03/04 | \$25/hr |
| Berg, Shelley Will Rogers Elementary, poetry writing, editing and performance workshops FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA | \$5,200 | 3/22/04-6/18/04 | \$75/hr |
| Tafi, Mary Webster Elementary School, provide nutrition lessons for grades K-2 FUNDING: 01-72600-0-11100-10000-2917-008-1501-100% School Improvement Prog, K-6 | \$5,000 | 02/25/04-06/30/04 | \$34.90/hr |

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
04-22-04

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

WARFIELD, PHYSICAL ACTIVITIES SPEC 03-26-04
CATHRYN 4.0 HRS/SY SMASH
RANGE: 26 STEP: 01

VOLUNTARY TRANSFER

GLEASON, CUSTODIAN I NSI 03-22-04
TIM 8.0 HRS/12 ROGERS
FR: CUST I NSI SAMOHI

UNPAID LEAVE OF ABSENCE

BUNAYOG, ACCOUNTING TECHNICIAN 03-29-04
JESSE FISCAL SERVICES 04-16-04

MEDICAL LEAVE OF ABSENCE

JONES, INST ASST - SPECIAL ED 03-04-04
CECELIA SAMOHI 04-05-04

MCGEE, ADMINISTRATIVE ASST 04-01-04
LESLIE SAMOHI 05-12-04

RAMIREZ, CAFETERIA WORKER I 02-01-04
MARIA SAMOHI 03-20-04

SERNA, SR ADMINISTRATIVE ASST 04-01-04
MARIA FISCAL SERVICES 04-20-04

TEMP/ADDITIONAL

BOYD, CUSTODIAN I NSI 03-01-04
KATHERINE SAMOHI 06-30-04

CONSTANZA, BIL COMMUNITY LIAISON 03-29-04
SIUGEN STUDENT SERVICES 03-29-04

CROWLEY, OFFICE SPECIALIST 03-22-04
W JENINE SPECIAL ED 04-30-04

DIAZ, OFFICE SPECIALIST 03-10-04
CHRISTINA SPECIAL ED 04-30-04

ESCALERA, INST ASST - BILINGUAL 03-12-04
ROSALIE STUDENT SERVICES 03-18-04

HADLOCK-PILTZ, INST ASST - CLASSROOM 03-29-04
TANYA SAMOHI 06-30-04

| | | |
|------------------------------------|--|----------------------|
| HUN, EMILY | INST ASST - CLASSROOM ADAMS | 03-19-04 06-18-04 |
| JIMENEZ, MARGARET | INST ASST - BILINGUAL STUDENT SERVICES | 03-12-04 03-18-04 |
| PAVLAKOVICH, JULIA | INST ASST - CLASSROOM ADAMS | 03-26-04 06-18-04 |
| SMITH, LUZ | TRANSLATOR ED SERVICES | 03-08-04 06-30-04 |
| WILSON, STANLEY | CAMPUS SECURITY OFFICER PERSONNEL COMMISSION | 03-29-04 03-29-04 |
| <u>SUBSTITUTE</u> | | |
| BRYANT, LORETTA | INST ASST - CLASSROOM FRANKLIN | 03-19-04 06-18-04 |
| CRUISE, ANNE | CHILDREN CENTER ASSISTANT CDS | 02-11-04 06-30-04 |
| RILEY, MARTELLE | BUS DRIVER TRANSPORTATION | 03-24-04 06-23-04 |
| SCOTT, BEN | CAMPUS SECURITY OFFICER SAMOHI | 03-17-04 06-30-04 |
| STAMER, LINDA | ADMINISTRATIVE ASST SAMOHI | 03-29-04 05-15-04 |
| <u>RETIRED</u> | | |
| MACKAVOY, MARTHA | INST ASST - SPECIAL ED GRANT | 03-24-04 |
| <u>ESTABLISHED POSITION</u> | | |
| | CHILDREN CENTER ASSISTANT 3.5 HRS/SY CABRILLO | 03-01-04 |
| | INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI | 03-11-04 |
| | INST ASST - CLASSROOM 3.2 HRS/SY CABRILLO | 03-25-04 |

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/ROBERT SEEDS
RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION/CONSENT
04-22-04

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE GRANT

| | | |
|--------------------------|--------|---------------------|
| ASCENCIO, ROXANA | SAMOHI | 02-25-04 - 06-30-04 |
| CORTES-MOLINA, MARICELA | SAMOHI | 03-10-04 - 06-30-04 |
| DUARTE, ERICK | SAMOHI | 03-10-04 - 06-30-04 |
| MARTINEZ-LOPEZ, MARICELA | SAMOHI | 03-10-04 - 06-30-04 |

CHILD CARE ASST

| | | |
|---------------|--------------|---------------------|
| ALKOTOB, IRMA | STUDENT SERV | 02-23-04 - 05-14-04 |
|---------------|--------------|---------------------|

NOON AIDE

| | | |
|--------------------|----------|---------------------|
| BRYANT, LORETTA | FRANKLIN | 03-23-04 - 06-18-04 |
| DELGIUDICE, DENISE | ROGERS | 03-24-04 - 06-18-04 |
| GIROUX, STEPHANIE | EDISON | 03-26-04 - 06-18-04 |

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO BOARD OF EDUCATION

ACTION/CONSENT
04/22/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: RESOLUTION NO. 03-19 HONORING DR. MICHAEL GRUNING,
OUTGOING CHAIRMAN, SANTA MONICA CHAMBER OF COMMERCE
FOR 2003-2004

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt attached Resolution No. 03-19 in honor of Dr. Michael Gruning, the outgoing Chairman of the Santa Monica Chamber of Commerce for 2003-2004.

COMMENT: Dr. Gruning will be honored at the Chamber of Commerce Annual Installation Ceremony for his service to the Chamber as Chairman for 2003-2004. The District is appreciate of the Chamber's support and is please to be part of the celebration of Dr. Gruning's contributions to the community through the Santa Monica Chamber of Commerce.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

**Santa Monica-Malibu Unified School District
Board of Education
Resolution No.03-19
In Honor of Dr. Michael Gruning**

WHEREAS, Michael Gruning has demonstrated extraordinary leadership as 2003-04 Chairman of the Board of the Santa Monica Chamber of Commerce, which will have a lasting impact on the Chamber's membership and community it serves; and

WHEREAS, Michael Gruning, together with the Santa Monica Chamber of Commerce Board of Directors, has led the Chamber with historic and unprecedented actions to protect and defend the needs of small and large Santa Monica businesses' ability to remain economically healthy and viable throughout a sometimes turbulent year; and

WHEREAS, Michael Gruning has provided strong leadership and support of the individual committee and task force chairs and members in the areas of nonprofit organization, education, auto dealers, environmental and governmental affairs, parking and traffic, and economic development, homeless and minimum wage issues; and

WHEREAS, Michael Gruning has continued to demonstrate his passionate commitment to those who reach out for help, assistance and just someone to listen and care through education programs and social service agencies, especially focusing on youth; and

WHEREAS, Michael Gruning has successfully strengthened the Santa Monica Chamber of Commerce's position in the community as a vital, sincerely caring participant through sensitivity to peoples' needs, whether from our business community or residents;

NOW, THEREFORE, BE IT RESOLVED, that Dr. Michael Gruning is hereby honored and recognized for his leadership, invaluable time and contributions as Chairman of the Santa Monica Chamber of Commerce for 2003-2004.

PASSED AND ADOPTED by the Board of Education of the Santa Monica-Malibu Unified School District, County of Los Angeles, this 22nd day of April, 2004.

President

Vice-President

Member

Member

Member

Member

Member

Superintendent of Schools

TO: BOARD OF EDUCATION ACTION/MAJOR
4/22/04
FROM: JOHN E. DEASY/LINDA KAMINSKI/MAROLYN FREEDMAN
RE: APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS 2003-2004

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the Comprehensive School Safety Plans (CSSP) for all district schools pursuant to Education Code 35294.

COMMENT: New California legislation mandates that the governing board of the school district discuss each school's Comprehensive School Safety Plan prior to approval and adoption.

Board members must discuss how the school safety plan addresses the needs of the school and pupils within that school and how the school site council considered the three essential components. These are:

1. Assuring each pupil a safe physical environment
2. Assuring each pupil a safe, respectful, accepting and emotionally nurturing environment
3. Providing each child resiliency skills

Board members have been provided with a written statement and an Action Plan from each school summarizing how their Comprehensive School Safety Plan addresses the needs of the school and its pupils. The Action Plan is based on the assessment of safety at their site, per Education Code 35294.2.

Board members also received a checklist for each school which indicates the school's compliance with the mandated Comprehensive School Safety Plan components. Each completed Comprehensive School Safety Plan was reviewed by Pupil Services Coordinator, Marolyn Freedman. The Comprehensive School Safety Plan for each school is on file in the Superintendent's Office for review.

This item will return to the Board annually.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

DISCUSSION

04/01/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: ADVANCED PLACEMENT COURSES - PRESENTATION

DISCUSSION ITEM NO. D.1

Students pursuing the most rigorous preparation for college enroll in Advanced Placement courses offered in English, mathematics, science, history/social science, foreign language and art. Performance in these courses is measured through national examinations tied to the curriculum of each course. Scores range from a 1 to 5. Scores of 3 to 5 may be accepted by colleges and universities for course credit and generally predict superior performance during the first year of college. District participation and performance in Advanced Placement courses will be discussed for all students as well as disaggregated groups of students.

TO: BOARD OF EDUCATION

DISCUSSION

04/01/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: NEW SAT

DISCUSSION ITEM NO. D.2

The College Board administers the SAT test used by most colleges and universities as one of their admissions criteria. The SAT assesses student reasoning based on knowledge and skills developed by the student in school coursework. Juniors (Class of 2006) will be the first class to take the new SAT for college admissions beginning with the PSAT in Fall 2004 and a new SAT in Spring 2005. The new SAT will improve the alignment of the test with current curriculum and institutional practices in high school and college. By including a third measure of skills -- writing, the new SAT will help colleges make better admissions and placement decisions and reinforce the importance of writing throughout a student's education.

TO: BOARD OF EDUCATION

INFORMATION

04/22/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: BASIC/SUPPLEMENTAL TEXTBOOKS AND/OR INSTRUCTIONAL
MATERIALS TO BE ADOPTED

INFORMATION ITEM NO. I.1

It is recommended that the following textbook(s) and/or Instructional Material be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these materials at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) and/or supplemental materials listed below will be on public display for two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

PROJECT ALERT, created and written by Phyllis Ellikson et. al. (RAND Corporation). Requested for adoption by Kathy McTaggart at the District Office for Grades 7-8 to educate students about substance abuse.