

For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents

Santa Monica-Malibu Unified School District
Board of Education
MEETING AGENDA

December 12, 2002

The public is cordially invited to a small reception to honor departing Board Members and to welcome incoming Board Members. The reception will be held in the Testing Room immediately prior to the Board Meeting, from 6:30 to 7:00 PM.

This reception has been funded by private donation.

The next regular meeting of the Santa Monica-Malibu Unified School District's Board of Education is scheduled to be held on December 12, 2002, in the Board Room of the District's Administrative Offices, 1651 16th Street Santa Monica. Following Roll Call, at 5 PM, the Board will move to Closed Session, for reasons listed in Section III, below. The Board will reconvene in Open Session at 7 PM in the Board Room following the above-referenced reception.

THE PUBLIC PORTION OF THE MEETING BEGINS AT 7:00 PM

If you wish to address the Board of Education regarding an item that is scheduled for this meeting, you must submit the "Request to Address" card **prior** to discussion of that item. If you wish to address the Board of Education regarding an item that is not scheduled on this meeting's agenda, you may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option. Cards are located with meeting materials at the back of the room.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION:

- Conference with Real Property Negotiator Regarding Various District Properties pursuant to §CG54954.5 as cited in the Brown Act.
- Personnel Matters related to Public Employee discipline/dismissal/release/employment status pursuant to GC§54947 as cited Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS.

- In Recognition of Meritorious Service: Retiring Board Members
Pam Brady, Brenda Gottfried and Tom Pratt
- National Board Certification Teacher Nancy Skorko
- John Muir Elementary School Presentation
- John Muir Elementary School PTA President Report - Christine Barot

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

A.1 1
November 21, 2002

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Basic and Supplemental Textbooks to be Approved 2
A.3 Approval of Overnight Field Trips 3
A.4 Approval of Independent Contractors 4
A.5 Approval for Independent Contractor: John C. Jarboe 5

General Functions

None

Business and Finance

A.6 Approval of Purchase Orders 6-6e
A.7 Acceptance of Gifts: Fiscal Year 2002-03 7-7d
A.8 Approval of Conference and Travel 8-11
A.9 Approval of District Technology Plan 12-12ss

Proposition X /State Modernization

None.

Personnel

A.10 Certificated Personnel - Elections, Separations 13-15
A.11 MOU: Department of Secondary Education/Northridge/SMMUSD 16-16a
A.12 Approval of Special Services Employees 17-19
A.13 Classified Personnel - Merit 20-23
A.14 Classified Personnel - Non-Merit 24

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports
- B. SMMCTA Report
- C. SEIU Report
- D. Santa Monica-Malibu Education Foundation
- E. PTA Council President Report

X Superintendent's Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

- / Update on the Development of the District's Gift Policy
- / Update on the Parcel Tax Committee

Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the

Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items.

When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.15	Election of the President of the Board of Education	25
A.16	Election of the Vice President of the Board of Education	26
A.17	Designation of the Superintendent as Secretary to the Board	27
A.18	Election of Annual Representative to LACSTA	28
A.19	Election of Voting Representative : Los Angeles County Committee	29
A.20	Classified Administrative Contract Renewal: Director, Business and Fiscal Services	30
A.21	Approval of Ranking and Indication of Support For Personnel Commissioner Candidates	31
A.22	Approval of Additional Members to the Ad Hoc Advisory Committee on the Parcel Tax	32
A.23	Approval of Additional Appointments to the Special Education District Advisory Committee	33
A.24	Approval of Special Education Contracts	34-35
A.25	Approval with State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2002-03	36
A.26	Certification of Authorized Signatures	37-37b
A.27	Approval of <u>Resolution Number 02-07</u> : Construction School Facilities	38-42
A.28	Acceptance of Funds for the Stupski Family Foundation	43
A.29	Authorization to Increase District Transportation Fees	44-45
A.30	Authorization to Increase Food and Nutrition Services a la Carte Prices	46
A.31	2002-03 First Interim Report	47
A.32	Budget Adjustments	48

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	2003-04 Budget - Tentative Ideas for Reduction	49-49m
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INFORMATIONAL ITEMS

I.1	Certification of Election Results/Measure EE	50-50g
I.2	Strategic Plan Implementation	51
I.3	Basic/Supplemental Textbooks to be Adopted	52

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

This meeting will be adjourned In Memory of Long-time, Dedicated and Much-loved SMMUSD Employees, Beatrice Poole (Webster School) and Bruce Henrie (Maintenance and Operations).

The next meeting of the Board of Education is scheduled to be held on **Thursday, December 19, 2002**, at 7 PM in the District Offices, 1651 16th Street, Santa Monica, California.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

For a Listing of All Upcoming Board Meetings see Page vi of this Table of Contents

Board Of Education Meeting Schedule

JULY THROUGH DECEMBER, 2002

Month	1st	2nd	3rd Discussion Meeting	4th	Special
July					No Meetings in July
August		8		22	23 - tentative: Board Retreat (29)
September	5		19 *		19 - Data Review Discussion Session
October	3 **		17 *		(30) <u>17</u>- Race and Discipline Workshop
November	7		21 *		(29)
December		12	19		(12) Tentative Reschedule of 12/5/02 19 - SIP's Workshop

JANUARY THROUGH JUNE, 2003

January		9		23	23: Charter Schools discussion
February	6 **		20 *		1: Possible Board Retreat 20: Institute for Learning discussion
March	6		19(W)		20-21: Stairway 19: Standards-based Instruction discussion
April	3 **		17 *		(Spring break 4/16/03 thru 4/25/03) 17 - Passover 17: Preliminary Budget Planning discussion
May	1 **		15 *		(29) 15: Budget Planning discussion
June	5 **			26	W/O 6/16: Graduations

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Agenda Distribution:

A complete distribution list is available in the Office of the Superintendent upon request.

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16th Street in Santa Monica.

Complete Board of Education agendas are also available in pdf format, 24/7, on the District's website, www.smmusd.org.

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
December 12, 2002**

I CALL TO ORDER

A Roll Call

Julia Brownley - President
Maria Leon-Vazquez - Vice President
Pam Brady *
Jose Escarce
Brenda Gottfried *
Mike Jordan
Tom Pratt *

Emily Bloomfield **
Oscar de la Torre **
Shane McLoud **

Moises Castillo - Santa Monica High School Student Representative
Christine Hoff - Malibu High School Student Representative
Amelia Tomlin - Olympic High School Student Representative

B Pledge of Allegiance

II CLOSED SESSION

* retiring Board Member
** Board-members elect