

***For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents***

Santa Monica-Malibu Unified School District  
Board of Education  
**MEETING AGENDA**

**March 6, 2003**

The next regular meeting of the Santa Monica-Malibu Unified School District's Board of Education is scheduled to be held on March 6, 2003, in the Board Room of the District's Administrative Offices, 1651 16th Street Santa Monica. Following Roll Call, at **5:00 PM**, the Board will move to Closed Session, for reasons listed in Section III, below. The Board will reconvene in Open Session at 7 PM in the Board Room.

**THE PUBLIC PORTION OF THE MEETING BEGINS AT 7:00 PM**

If you wish to address the Board of Education regarding an item that is scheduled for this meeting, you must submit the "Request to Address" card **prior** to discussion of that item. If you wish to address the Board of Education regarding an item that is not scheduled on this meeting's agenda, you may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option; it is printed (back-to-back) in English and Spanish. Cards are located with meeting materials at the back of the room. If you need assistance in filling out the card, please ask the Board clerk.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III CLOSED SESSION:**

- Personnel Matters Related to Public Employee discipline/dismissal/ release/administrative reassignment/ probationary non-reelection/ employment status pursuant to GC§54957, as cited in the Brown Act
- Conference with Superintendent and Assistant Superintendents regarding 2002-2003 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

March 6, 2003

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**IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS**

- Will Rogers Elementary School
- PTSA Report - President Alison Buell
- Tracie Thomas - Santa Monica GEMS Business/ Professional Award

**V APPROVAL OF THE AGENDA**

**VI APPROVAL OF MINUTES**

A.1 ..... 1  
February 20, 2003

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Curriculum and Instruction**

A.2 Basic and Supplemental Textbooks to be Approved ..... 2  
A.3 Approval of Overnight Field Trips ..... 3-4  
A.4 Approval of Independent Contractors ..... 5

**Business and Finance**

A.5 Approval of Purchase Orders ..... 6-6c  
A.6 Acceptance of Gifts ..... 7-7d  
A.7 Approval/Ratification of Conference and Travel ..... 8-10

**Proposition X /State Modernization**

None.

**Personnel**

A.8 Certification Personnel – Elections and Separations ..... 11-14  
A.9 Certificated Administrative Appointments: Coordinators/ Student Services/  
Special Education ..... 15  
A.10 Certificated Administrative Appointment: Multi-Site Supervisor/  
Child Development Services/ Head Start ..... 16  
A.11 Classified Personnel - Merit ..... 17-19  
A.12 Classified Personnel - Non-Merit ..... 20

**General Functions**

A.13 Acceptance of Funds from the Stupski Family Foundation ..... 21

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If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

## VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.

## IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports
- B. SMMCTA Reports
- C. SEIU Report
- D. Santa Monica-Malibu Education Report
- E. PTA Council President Report
- F. School Funding Measure
- G. Special Request: Report from the Fine Arts District Advisory Committee (DAC)

## X Superintendent's Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

None.

### *Items*

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the

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Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.14	Approval of Revised Graduation Requirements .....	22-24
A.15	Amendment of <u>Resolution Number 02-11: Release of Certificated Administrative Employees</u> .....	25-26
A.16	Approval of <u>Resolution Number 02-24: (Anticipated) Non-Renewal of Certificated Temporary Contracts Effective June 20, 2003</u> .....	27-30
A.17	Adoption of <u>Resolution Number 02-23: Reduction or Discontinuance of Particular Kinds of Services</u> .....	31-35
A.18	Authorization of One Year Restructuring of DAC Reporting Process .....	36-38
A.19	2003 CSBA Delegate Assembly Election Ballot .....	39-39a
A.20	Adoption of <u>Resolution Number 02-22: In Support of Assembly Constitutional Amendment 4 (Simitian)/ School District Parcel Taxes</u> ...	40-41
A.21	Adoption of <u>Resolution Number 02-21: Commending Mark Olson</u> .....	42-32
A.22	Acceptance of the 2001-2002 Financial Audit .....	
A.23	Approval of the 2002-2003 Second Interim Report .....	45-45ee
A.24	Approval of Budget Adjustments .....	46-46t

**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Math/Science Support Plan (Samohi) .....	47
D.2	First Reading: <u>Adoption of Board policy 1330 (a): Community Relations/ Use of School Facilities/ Schedule of Charges/ Use of Facilities</u> .....	48-52
D.3	Draft of 2003-2004 Budget Reinstatement Plan .....	53-56

**XIII INFORMATIONAL ITEMS**

I.1	Change of Meeting Locations and Dates (2002-03 School Year) .....	57
I.2	Basic/Supplemental Textbooks to be Adopted .....	58

**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

PR.1	Offer to Print District’s Legal Advertisements Free for One Year .....	59
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**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

**XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX ADJOURNMENT**

The next meeting of the Board of Education is an additional business meeting scheduled to be held on **Wednesday, March 19, 2003**, at 7 PM in the Board Room of the District's Administrative Office, 1651 16<sup>th</sup> Street, Santa Monica, California, 90404, unless otherwise noticed. The Wednesday date was assigned to accommodate attendance at Stairway to the Stars, March 20 and 21, 2003.

**Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting.**

**Meetings are rebroadcast in Malibu on Government Access Channel 15 every Thursday at 2 PM and every Saturday & Sunday at 8 PM**

<b>Board Of Education Meeting Schedule</b>					
<b>JULY THROUGH DECEMBER, 2002</b>					
<b>Month</b>	<b>1st</b>	<b>2nd</b>	<b>3rd Discussion Meeting</b>	<b>4th</b>	<b>Special</b>
July					No Meetings in July
August		8		22	23 - tentative: Board Retreat (29)
September	5		19 *		<b>19 - Data Review Discussion Session</b>
October	3 **		17 *		(30) <b><u>17- Race and Discipline Workshop</u></b>
November	7		21 *		(29)
December	5	12	19		(12) Tentative Reschedule of 12/5/02 <b>19 - Board Agenda Management and SIP's Workshop</b>
<b>REVISED</b>	<b>REVISED</b>	<b>JANUARY THROUGH JUNE, 2003</b>		<b>REVISED</b>	<b>REVISED</b>
January		9		23	<b>23: Charter Schools discussion</b> <b>30 - Parcel Tax</b>
February	6 **		20 *		<b>1: Board Retreat</b> <b>20: Institute for Learning discussion</b>
March	6		19(Wed)		<b>19: Standards-based Instruction discussion</b> 20-21 Stairway to the Starts (Civic Aud)
April	3			<u>24</u>	(Spring break 4/16/03 thru 4/25/03) <b>24: Preliminary Budget Planning discussion</b>
May	1 **		15 *		(29) <b>15: Budget Planning discussion</b>
June	5 **			26	W/O 6/16: Graduations

\*\* Malibu Meetings (10/3, 2/6/03, 4/3, 5/1, 6/1/02) - Malibu High School Auditorium 30215 Morningview Drive, Malibu

\* Santa Monica City Council Chambers (9/19, 10/17, 11/21, 2/20/03, 4/17, 5/15) - 1685 Main Street, Santa Monica

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16<sup>th</sup> Street in Santa Monica.

Complete Board of Education agendas are also available in *pdf* format, 24/7, on the District's website, [www.smmusd.org](http://www.smmusd.org).

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

March 6, 2003

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**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
March 6, 2003**

I      CALL TO ORDER

A      Roll Call

Maria Leon-Vazquez - President  
Jose Escarce - Vice President  
Emily Bloomfield  
Julia Brownley  
Oscar de la Torre  
Mike Jordan  
Shane McLoud

Moises Castillo - Santa Monica High School Student Representative  
Christine Hoff - Malibu High School Student Representative

B      Pledge of Allegiance

II     CLOSED SESSION