

For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents

Santa Monica-Malibu Unified School District
Board of Education
MEETING AGENDA

February 20, 2003

The next regular meeting of the Santa Monica-Malibu Unified School District's Board of Education is scheduled to be held on February 20, 2003, in the City of Santa Monica's Council Chambers, 1685 Main Street, Santa Monica. Following Roll Call, at **5:00 PM** in the Board Room of the District's Administrative Offices, 1651 16th Street, Santa Monica, the Board will move to Closed Session, for reasons listed in Section III. The Board will reconvene in Open Session at 7 PM in Council Chambers.

THE PUBLIC PORTION OF THE MEETING BEGINS AT 7:00 PM

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting, must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda, may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Secretary.

I CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY.

III CLOSED SESSION.

- Personal matters related to Public Employee discipline/dismissal/release/employment status pursuant to GC§54957, as cited in the Brown Act
- Conference with Superintendent and Assistant Superintendents regarding 2001-2002 Strategies for Negotiations with Non-Represented Employee, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) pursuant to §GC 54956.8, as cited in the Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS.

- Santa Monica Alternative School House
- Santa Monica Alternative School House PTSA Report - Barry Cassilly and Patti Feinberg, Co-Presidents

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

A.1 1
None.

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Overnight Field Trip 2002-03 2
A.3 Approval of Basic/Supplemental Textbooks to be Adopted 3
A.4 Approval of Independent Contractors 4-5
A.5 Approval of Special Education Contracts 6-7
A.6 Adoption of Resolution Number 02-20: In Support of Visual and
Performing Arts 8-9

General Functions

None.

Business and Finance

A.7 Award of Purchase Orders 10-10e
A.8 Acceptance of Gifts - 2002-03 11-11d
A.9 Conference and Travel Approval/Ratification 12-13
A.10 Authorization to Increase Bid Limits 14
A.11 Approval for Disposal/Sale of Surplus Equipment 15-16
A.12 Award of Copy Paper Bid to Boise Cascade 17

Proposition X/State Modernization

A.13 Authorization for an Increase in Budget Limitation Agreement (BLA) #11,
Amendment 15.1, Malibu Underground Utilities 18-21b
A.14 Authorization for an Increase in Budget Limitation Agreement (BLA) #3
for Additional Work at Barnum Hall 22

Personnel

A.15 Certificated Personnel - Elections, Separations 23-27
A.16 Special Services Employees 28-29
A.17 Approval of Teaching Assignments Pursuant to Ed Code 30-32
A.18 Student Teaching Agreement - California State University Dominguez Hills .. 33

VII CONSENT CALENDAR [Personnel (continued)]

A.19	Classified Personnel - Merit	34-36
A.20	Classified Personnel - Non-Merit	37-38

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes, unless otherwise determined at the Board’s discretion.

If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI, CONTINUATION OF PUBLIC COMMENTS.**

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports
(Malibu High School, Olympic High School, Santa Monica High School)
- B. SMMCTA Report
- C. SEIU Report
- D. Santa Monica-Malibu Education Foundation
- E. PTA Council President Report

X Superintendent’s Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

/ State Budget Update

Major Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda. Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items.

When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.21	Adopt <u>Resolution Number 02-19: Allocation of Funds to Qualify for Matching Preserve L.A. Grant from the J. Paul Getty Trust to Clean and Restore the Fire Curtain Mural in Santa Monica High School’s Barnum Hall</u>	39-40
A.22	Recertification of 2001-02 Unaudited Actual Financial Report	41-42
A.23	2001-02 Financial Audit PULLED	43
A.24	Approval of Lease with Boys and Girls Club of Santa Monica	44
A.25	Renewal of the Moratorium on the District’s Permit Policy for the 2003-04 School Year	45-49c
A.26	Approval of Revised Graduation Requirements	50-52
A.27	BUDGET PACKET: ACTION ITEMS	53-71
A.27.a	Adoption of Resolutions Relative to Staff Layoffs	53-54
A.27.a.1	Adoption of <u>Resolution Number 02-11: Release and Reassignment of Certificated Administrative Employees</u>	55-56
A.27.a.2	Adoption of <u>Resolution Number 02-12: Release and Reassignment of Certificated Administrative Employees</u>	57-58
A.27.a.3	Adoption of <u>Resolution Number 02-13: Reduction or Discontinuance of Particular Kinds of Services (CSR)</u>	59-61
A.27.a.4	Adoption of <u>Resolution Number 02-14: Reduction or Discontinuance of Particular Kinds of Services (Nurses)</u>	62-64
A.27.a.5	Adoption of <u>Resolution Number 02-15: Reduction of Discontinuance of Particular Kinds of Services (Categorical Programs)</u>	65-67
A.27.a.6	Adoption of <u>Resolution Number 02-16: Determination of Seniority Among Certificated Employees with the Same Seniority Date (“Tie-Breaker” Resolution)</u>	68-71
A.27.b	BUDGET PACKET: INFORMATIONAL ITEMS	72-88e
A.27.b.1	General Memorandum from Kenneth R/ Bailey, Chief Financial Officer	72-75

MAJOR ITEMS XI [A.27.b Budget Packet -(continued)]

A.27.b.2	Memorandum from Superintendent John E. Deasy: <u>Decision-Making Process for Reduction of Services 2003-2004 School Year</u>	76-78
A.27.b.3	Memorandum from Superintendent John E. Deasy: <u>Reduction or Discontinuance of Particular Kinds of Services “Layoff”</u>	79-83
A.27.b.4	Time Line of Activities Related to Reducing or Eliminating Certificated Services	84
A.27.b.5	Governor’s Mid-Year Budget Proposal	85-87b
A.27.b.6	Enrollment Projection for 2003-2004 School Year	88-88e

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Institute for Learning Update	89-91b
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XIII INFORMATIONAL ITEMS

I.1	Basic and Supplemental Textbooks to be Adopted	92
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XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

PR.1	Offer to Print District’s Legal Advertisements Free for One Year	93
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XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS”.

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The

Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

The next meeting of the Board of Education is scheduled to be held on **Thursday, March 6, 2003**, at 7 PM in the Board Room of the District's Administrative Offices, 1651 16th Street, Santa Monica, California, unless otherwise noticed.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

For a Listing of All Upcoming Board Meetings see Page 6 of this Table of Contents

Board Of Education Meeting Schedule					
JULY THROUGH DECEMBER, 2002					
Month	1st	2nd	3rd Discussion Meeting	4th	Special
July					No Meetings in July
August		8		22	23 - tentative: Board Retreat (29)
September	5		19 *		19 - Data Review Discussion Session
October	3 **		17 *		(30) 17- Race and Discipline Workshop
November	7		21 *		(29)
December	5	12	19		(12) Tentative Reschedule of 12/5/02 19 - Board Agenda Management and SIP's Workshop
REVISED JANUARY THROUGH JUNE, 2003 REVISED					
January		9		23	23: Charter Schools discussion
February	6 **		20 *		1: Possible Board Retreat 20: Institute for Learning discussion
March	6		19(W)		20-21:Stairway 19: Standards-based Instruction discussion
April	3 **		17 *		(Spring break 4/16/03 thru 4/25/03) 17 - Passover 17: Preliminary Budget Planning discussion
May	1 **		15 *		(29) 15: Budget Planning discussion
June	5 **			26	W/O 6/16: Graduations

** Malibu Meetings (10/3, 2/6/03, 4/3, 5/1, 6/1/02) - Malibu High School Auditorium 30215 Morningview Drive, Malibu

* Santa Monica City Council Chambers (9/19, 10/17, 11/21, 2/20/03, 4/17, 5/15) - 1685 Main Street, Santa Monica

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16th Street in Santa Monica.

Complete Board of Education agendas are also available in *pdf* format, 24/7, on the District's website,

www.smmusd.org.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
February 20, 2003**

I CALL TO ORDER

A Roll Call

Maria Leon-Vazquez - President
Jose Escarce - Vice President
Emily Bloomfield
Julia Brownley
Oscar de la Torre
Mike Jordan
Shane McLoud

Christine Hoff - Malibu High School Student Board Representative
Moises Castillo - Santa Monica High School Student Board Representative

B Pledge of Allegiance

II CLOSED SESSION