

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY
RE: APPROVAL OF MINUTES

ACTION
02/20/03

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes: None.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: JOHN E. DEASY

RE: OVERNIGHT FIELD TRIP (S) 2002-03

RECOMMENDATION NO. A.2

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2002-2003 school year. No child will be denied due to financial hardship.

<u>School</u> <u>Grade</u> <u># of</u> <u>Students</u>	<u>Destination</u> <u>Dates</u>	<u>Principal</u> <u>Teacher</u>	<u>Cost / Paid</u> <u>for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Roosevelt Grade 5 102 students going on trip	Idyllwild, CA Astro Camp 05/02/03 to 05/04/03	Jerry Harris Randy Seligson	\$220.00 per student paid for by sponsors and donations	Science	Astro Camp is a unique outdoor science program focusing on astronomy, physics, space technology, meteorology and geology. With the universe as a classroom, the student will learn science processes through hands-on programs and inquiry activities. This is a great adventure in science education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: JOHN E. DEASY

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.3

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

HOLT LITERATURE & LANGUAGE THIRD COURSE / 9TH GRADE, Published by Holt Rinehart Winston for English Language Arts, requested for adoption by Chris Rivera, Educational Services

HOLT LITERATURE & LANGUAGE FOURTH COURSE / 10TH GRADE, Published by Holt Rinehart Winston for English Language Arts, requested for adoption by Chris Rivera, Educational Services

HOLT LITERATURE & LANGUAGE FOURTH COURSE / 11TH GRADE, Published by Holt Rinehart Winston for English Language Arts, requested for adoption by Chris Rivera, Educational Services

HOLT LITERATURE & LANGUAGE FOURTH COURSE / 12TH GRADE, Published by Holt Rinehart Winston for English Language Arts, requested for adoption by Chris Rivera, Educational Services

CALIFORNIA HIGH SCHOOL EXIT EXAM WORKBOOK-MATH , Published by Coordination Group Publications, requested for adoption by Chris Rivera, Educational Services

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

CONSENT/ACTION

02/20/03

FROM: JOHN E. DEASY/ JUDY ABDO

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.4

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2002/2003 budget.

Contractor/Contract Dates	Description	Site	Funding
Music Center Education Division Feb. 1, - June 30, 2003 Cost: Not to exceed \$1,590	To provide workshops to students to learn how to use their bodies as a creative tool as they explore imaginary objects, play games and physicalize characters. To learn how to use their creations in mime stories, incorporating emotions as well as actions	Franklin	PTA 01-90150-0-11100-10000-5802-002-4020
Bethune Theatredanse Feb. 1 - June 30, 2003 Cost: Not to exceed \$3,500	To provide a dance and music program to Special Education students in IS program one day per week	Malibu High School	Gift 01-90120-0-11100-10000-5802-010-4100
Joseph Soto Jan. 23 - June 30, 2003 Cost: Not to exceed \$1,000	To provide parent education workshops in Spanish for the Infant & Family Support Program	Child Development Services	IFSP 01-94190-0-81000-59000-5802-070-2700
El Nido Family Centers May 1, - June 30, 2003 Cost: Not to exceed \$8,000	To provide additional counseling services	Rogers	GPA 01-00040-0-11100-10000-5802-006-4060
Santa Monica Puppet & Magic Center February 13, 2003 Total Contract: \$175	To give a 45 minutes presentation to the Head Start/State Preschool Program at Grant.	Child Development Services	12-60550-0-85000-10000-5802-070-2700

Contractor/Contract Dates	Description	Site	Funding
ASUCLA - Jerry Mann Sept. 30, 2002 - June 30, 2003 Cost: Not to exceed \$22,877.04	Peer advising and tutoring at Santa Monica High School	SamoHi	Gift - \$10,000 01-90120-0-11100-10000-5802-015-4150 ELILP - \$10,000 01-62880-0-11100-10000-5802-035-1300 API - \$2,877.04 01-00030-11100-10000-5802-015-4150
UCLA Writing & Math Project Feb. 1 - June 30, 2003 Cost: Not to exceed:\$18,000	To provide services for secondary level contents specific differentiated instruction	Ed Services	Ed Services 01-00000-0-19600-10000-5802-030-1300
Robert Evans Jan. 1 - Feb. 1, 2003 (amended dates) Cost: Not to exceed \$4,500	Amendment of previous contract approved by the Board 01/23/03 to provide services for a seminar to district personnel on his book "The Human Side of Change"	Ed Services (amended site)	Ed Services 01-00000-0-19600-10000-5802-030-1300 (amended funding)
Nancy Craig Feb 5 - June 30, 2003 (amended dates) Cost: Not to exceed \$14,000	Amendment of previous contract approved by the Board 01/23/03 to provide differentiated Instruction to district personnel	Ed Services (amended site)	Ed Services 01-00000-0-19600-10000-5802-030-1300 (amended funding)
Mary Breden Jan. 6 - March 21, 2003 Cost: Not to exceed \$2,000	To provide guest conducting services to the 2003 Stairway of the Stars program	Ed Services	Stairway 01-90120-0-17300-10000-5802-030-1300

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/20/03

FROM: JOHN E. DEASY/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Cheerful Helpers	12-15-94	NPA - Counseling	#57	\$ 2,040
ERAS	06-19-87	NPA - Educational Therapy	#58	\$ 980
Little Citizens	11-06-91	NPS	#18 UC03038	\$ 24,000
Contract Increase				
Step by Step	09-30-97	NPA - Behavior Therapy	#51 UC03173	\$ 11,040
Contract Increase				
Step by Step	03-24-98	NPA - Behavior Therapy	#20 UC03093	\$ 9,000
Contract Increase				
Step by Step	07-12-98	NPA - Behavior Therapy	#21 UC03094	\$ 11,000
Contract Increase				
Therapy West	Various	NPA - PT	#3 UC03004	\$ 56,000
Contract Increase				

Amount Budgeted NPS/NPA 02/03	\$ 2,912,000
Prior Board Authorization as of 02/06/03	\$ 2,820,254
Balance	91,746

Positive Adjustment	\$ 40,800
(See attachment)	132,546

Total Amount for these Contracts	\$ 114,060
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Balance	<u>\$ 18,486</u>
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Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400
 There has been a reduction in authorized expenditures of NPS/NPA contracts for
 FY 2002-03 in the amount of **\$ 40,800** as of February 20, 2003.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Island View	NPS	#13 UC03033	R	\$ 7,000	Student placed at private school per parent.
Island View	NPS	#14 UC03034	R	\$ 4,900	Student transferred to another NPS.
Pacific Ridge	NPS	#59 UC03135	R	\$ 28,900	Student only attended Summer School.

Non-Instructional Consultants

2002-2003 Budget 01-65000-0-50010-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	04-23-98	Reimbursement to Parent for outside services as per IEP. For school year 2002-2003	#17	\$ 47,000

Amount Budgeted Instructional Consultants	\$ 153,000
Prior Board Authorization as of 01/23/03	<u>\$ 89,776</u>
Balance	\$ 63,224
 Total Amount for these Contracts	 <u>\$ 47,000</u>
 Balance	 <u>\$ 16,224</u>

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: JOHN E. DEASY/CHRIS RIVERA/TOM WHALEY

RE: ADOPTION OF RESOLUTION NUMBER 02-20: IN SUPPORT OF VISUAL AND PERFORMING ARTS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the attached Resolution Number 02-20: In Support of Visual and Performing Arts.

COMMENT: The LAEP (Local Arts Education Partnership) grant is a grant funded by the sale of the California "Arts Lover" License plates. It is a 3-year grant designed to fund projects that partner local non-profit arts organizations with school districts. The 18th Street Arts Complex is applying for the grant with the Santa Monica-Malibu Unified School District in the form of a partnership. The grant will essentially continue and expand the current partnership that already exists between the 18th Street Arts Complex and the SMMUSD. This program connects local artists with elementary classroom teachers and works to incorporate all four arts disciplines into the curriculum. If funded, the first year would provide \$20,000 for development. The second and third years would provide \$30,000 each year with a possibility of even more funding depending upon the sale of license plates. The districts only commitment is a matching \$10,000 the first year and \$20,000 for each of the next two years. The district's contribution will be met by listing these amounts as part of the Fine Arts Coordinators position. Therefore these funds will be listed as "in-kind".

In Santa Monica, there is a rich variety of arts opportunities for our schools to take advantage of. This grant will allow the SMMUSD and 18th Street Arts Complex to bring these opportunities to our students...where they belong.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NUMBER 02-20:
IN SUPPORT OF VISUAL AND PERFORMING ARTS**

WHEREAS, arts education, which includes dance, drama, music, theatre, and visual arts is an integral part of basic education for all students, kindergarten through grade twelve; and

WHEREAS, the California State Board of Education has adopted a policy urging the implementation of the Arts Education Program: and

WHEREAS, in further support of this policy, the State Board of Education adopted Visual and Performing Arts Contents Standards for California Public Schools, Pre kindergarten through Grade Twelve

NOW THEREFORE BE IT RESOLVED, that Santa Monica-Malibu Unified School District Board of Education does hereby encourage Santa Monica-Malibu Unified School District to develop a policy, allocate resources, and carry out a plan to provide a high quality comprehensive arts education program for all students, based on the adopted visual and performing arts curriculum resource documents; and

BE IT FURTHER RESOLVED, that the Board of Education shall disseminate copies of this resolution to all schools in Santa Monica-Malibu Unified School District.

ADOPTED this 20th day of February, year of 2003.

JOHN DEASY
Superintendent and Secretary to the Board of Education

TO: BOARD OF EDUCATION

ACTION/CONSENT

2/20/03

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 18, 2002, through February 13, 2003, for fiscal year 2002/03.

AGENDA

NOTE: The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: ACCEPTANCE OF GIFTS - 2002-03

ACTION/CONSENT
02/20/03

RECOMMENDATION NO. A.8

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$170,749.38 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2002-2003 income and appropriations by \$169,844.38, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2002-2003.

AGENDA

NOTE: The list of gifts is available on the District's website, www.smmusd.org, as a pdf file; to view the gift report:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 02-20gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.9

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HARRIS, Stacy</u> Webster Elementary No Cost to District	Innovative, Practical Strategies for Grande 2 Oxnard, CA January 27, 2003	SUB ONLY
<u>IPIÑA, ELIZABETH</u> Edison Elementary 01-72600-0-11100-10000-5220- 001-4010 General Fund - Resource: SIP K-6	Creating a College Culture at Home Santa Monica, CA January 31, 2003	\$10.00 + SUB
<u>JAGO, Carol</u> Santa Monica High No Cost to District	California Assn. of Teachers of English Conference Palm Springs, CA February 14 - 16, 2003	SUB ONLY
<u>KELLER, Anne</u> Special Education 01-65000-0-57700-11200-5220- 043-1400 General Fund - Resource: Special Education No Cost to District	Language! Annual Trainers Meeting San Diego, CA January 17 - 20, 2003 Lindamood Bell Conference Anaheim, CA March 13 - 14, 2003	\$450.00 0

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>THORESON, Bonnie</u> Malibu High 01-71400-0-11100-10000-5220- 010-4100 General Fund - Resource: GATE	College Board AP Program Santa Barbara, CA January 25, 2003	\$175.00
Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
NONE		
Out-of-State Conferences: Individual		
<u>HADLOCK-PILTZ, K. Tassie</u> Santa Monica High No Cost to District	AP Reading - U.S. History San Antonio, TX May 28 - June 8, 2002	SUB ONLY
<u>JAGO, Carol</u> Santa Monica High No Cost to District	2007 NAEP Reading Framework Washington, DC February 12 - 13, 2003	SUB ONLY
<u>RHODES, Christopher</u> Santa Monica High No Cost to District	ACDA National Convention New York, NY February 11 - 16, 2003	SUB ONLY
<u>SAMARGE, Pat</u> Franklin Elementary 73-90180-0-00000-21400-5220- 030-1300 Found. Trust Fund Resource: RGK Foundation	Institute for Learning Pittsburgh, PA January 11 - 14, 2003	\$700.00
Out-of-State Conferences: Group		
None		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: AUTHORIZATION TO INCREASE BID LIMITS

RECOMMENDATION NO. A.10

It is recommended that the Board of Education increase the legal bid limit for equipment, materials, supplies and repairs, based on the direction of the State of California, to \$59,600.

COMMENT: Public Contract Code (PCC) 20111(d) & 20651(d) stipulates that the State will annually adjust bid limits. The bid limits for 2001 were set at \$56,900 for the purchase of equipment, materials, or supplies to be furnished, sold or leased to the district; services, except construction services; and repairs including maintenance. Annual increases to the bid limit are based on the average value of the Implicit Price Deflator for state and local government purchases as published by the United States Department of Commerce. The adjustment amount issued by the State of California is calculated by dividing the average of index values for the four quarters of the prior year by the average of index values for the four quarters of the second prior fiscal year. This years increase is 1.184%, which changes the bid limit from \$58,900 to \$59,600, as of January 1, 2003.

The \$15,000 threshold on Public Works (construction contracts) specified in Section 20111(b) is not subject to annual adjustments.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the disposal and/or sale of surplus equipment listed below.

COMMENT: All items are obsolete or beyond economic repair. Items will be disposed of in accordance with Educational Code 17545 and 17547.

SCHOOL/DEPT.	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Roosevelt	Typewriter	1	IBM Wheelwriter 6781	11-TFC98	Unknown
Cabrillo	Copier	1	Savin 5325	870430	None
Maintenance	Cell Phone	1	Nextel i1000	000503040229100	None
Transportation	Cell Phones	2	Nextel i1000	000101624497100,10162449210	None
	Radio	1	Audiovox MVX-460	0675726200	None
Ed Services	CPU	1	Gateway P5-133	0006798931	05432
	Monitor	1	Gateway 2000	Unknown	021235
McKinley	CPU	3	HP Deskwriter 680c	SG6531N2KX, 3114S13164, 3337S28206	05995, 10434, 10427
	CPU	2	HP Deskwriter 520	US48KIG19B, US48L1G00W	01426, 02929
	CPU	1	HP Deskwriter 540	US4AM1D04Y	01397
	CPU	3	Macintosh IICI	F2222LTN716, F1203190724, F1242705744	10433, 10381, 10406
	CPU	1	Macintosh II FX	F3037NFAC41	02327
	CPU	1	Macintosh LCII	SG066BCF06	10424
	CPU	1	Performa 6116 CD	S05455U7425	01109
	CPU	1	PowerMac 7200/120	FC61728M6MY	Unknown
	Monitor	1	Apple 15" Display	CY7510WQ6UC	None
	Monitor	1	Apple 13" Display	249X5	None
	Monitor	1	Apple Studio Display 17	CY93258J6ZC	None
	Floppy Drive	1	Apple Exterior Drive	SS9142BH00J	None
Adult Ed	Scanner	1	Scanmark 2250	48CH LAF	Unknown

SCHOOL/DEPT.	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
	Scanner	1	Opscan 5 #20	0508845	03008
	CPU	2	DFI-D10	A73510147,A73510129	07803, 07805
	Keyboards	7	Apple, Gateway, IBM, NMB	Various	None
	Label Writer	1	Costar XL	C963-10388F	None
	Modem	1	USRObotics 0459	21NJ2817CTUK	0459
	Monitor	1	Gateway EV 700A	17014C142628	None
	Monitor	1	Apple M910211/D	ZC5234QQ045	None
	CPU	1	Apple	XB5310Q74YQ	None
	Mouse	4	Apple, IBM, Microsoft, Logitech	Various	None
	CPU	1	Apple PowerMac 2500/75LC	S05447P86LC	03003
	Printer	1	Apple M4238	BG200EB5AJ	05236
	Printer	2	HP C2670A, C2106A	SG7B51311B, 3225A25032	06384,02989
Adams	CPU	1	Apple 520	MY341343H07	1206
		6	Apple 5200	XB6086CVM, XB60867H6LC, XB6086DA6LC, XB6086D96LC, XB60860N6LC, XB6086D96LC	1827,10909,1348,1931,1212,1843
		1	Apple 5260	TY7053Q58Z2	5410
		6	Apple 5400	TY7105W59DQ, TY71054J9DQ, TY7105WL9QD, TY71054Z9DQ, TY71056E9DQ, TY7105WA9DQ	5582, 5585, 5588, 5583, 5589, 5587

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE: AWARD OF COPY PAPER TO BOISE CASCADE

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award the purchase of copy paper to Bosie Cascade for the prices listed below.

COMMENT: Bids were sent to six (6) suppliers, five (5) returned bids, three (3) returned bids for specified paper. Bids returned for non-specified paper were higher priced than the specified paper and was not considered. Prices listed below are case prices including tax:

	Boise Cascade	Corporate Express		Xerox
		3/31/03	4/03	
8 1/2 x 11 White				
1-99 rms	\$26.08	\$27.50	\$29.44	\$34.05
100-199 rms	\$26.08	\$27.50	\$29.44	\$30.96
200-299 rms	\$26.08	\$27.50	\$29.44	\$28.04
300-399 rms	\$26.08	\$27.50	\$29.44	\$28.04
Pallet (400 rms)	\$24.57	\$27.50	\$29.44	\$26.68
4,400 rms	\$23.49	\$27.50	\$29.44	\$24.68
Container (8800 rms)	\$22.84	\$27.50	\$29.44	\$24.14
8 1/2 x 14 White	\$32.48	\$39.08	Same	\$44.27
8 1/2 x 14 Color	\$43.41	\$58.24	Same	\$67.00
8 1/2 x 11 Color				
1-99 rms	\$34.32	\$39.51	Same	\$39.84
100-199 rms	\$34.32	\$39.51		\$35.70
200-299 rms	\$33.02	\$39.51		\$34.64
300-399 rms	\$31.94	\$39.51		\$34.64
Pallet (400 rms)	\$31.94	\$39.51		\$32.04
Minimum Order	Ream	Ream	Ream	4 Cases
Shipping	Delivered Price	Delivered Price	Delivered Price	Delivered Price
Delivery	Next Day	Next Day, Legal - 3 days	Next Day, Legal - 3 days	4-40 rms 1-3 bus. days; 440-880 rms 5-12 bus days
Conditions	60 days w/30 day notice	As indicated above	As indicated above	After 6/30, 5% qtrly increases

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT
2/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY/J.W. BERRIMAN

RE: AUTHORIZATION FOR AN INCREASE IN BUDGET LIMITATION
AGREEMENT #11, AMENDMENT 15.1, MALIBU UNDERGROUND
UTILITIES

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve an **increase** in Budget Limitation Agreement #11 from \$727,648 to \$744,627 in the form of Contract Amendment 15.1 with an amount equal to \$16,979, for modernization work attributed to differing site conditions and added scope of work.

Funding Information:

Source: Proposition X - General Obligation Bonds
State New Construction Funds
State Modernization Funds
Developer Fees

Fund: 30-00000-0-92000-85000-6200-010-2600

Comments: During the course of construction of the underground utility work at Malibu High School, certain added work was performed by Jacobs' subcontractors attributed to either differing site conditions or added work requested by the District. In addition, certain work specified by design, but not required under field conditions was deleted. Additionally, original funding for certain overtime work was not used and is being returned to the District.

Jacobs has negotiated eight change orders and will execute a ninth with its subcontractor, A-1 Electric, to perform the necessary work as set forth in the attached proposed Contract Amendment #15.1. The change order amount is \$22,454. Funds returned and not used by A-1 Electric are \$6,586 and the Jacobs Facilities Program construction management fee is **\$1,111**. Funding for the work will come from the unallocated budget for Santa Monica Schools. The following page is a summary of the cost associated with Budget Limitation Agreement #11, including this proposed amendment.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

COPY

January 20, 2003

L446

Wally Berriman
Director, Facilities Management
Santa Monica-Malibu Unified School District
1651 Sixteenth Street
Santa Monica, California 90404

Subject: SMMUSD Modernization; Bid Pack 3A.5, Malibu High School
Underground Utilities
BLA 11, Proposed Final Amendment 15.1.

Dear Mr. Berriman:

Having completed the reconciliation of changes for BLA 11, Bid Pack 3A.5, Malibu High School Underground Utilities, I have prepared and enclosed the proposed final amendment for **\$16,979**. Enclosed are a draft board action memo, draft Amendment 15.1, supporting spreadsheets, change order documentation and agreements. A net fee of 7% has been incorporated as agreed between you and Scott Cram.

This amendment is submitted as a final amendment to this BLA. There are no WTBD funds involved. The available contingency was completely used. All OCIP-related insurance premiums have been assessed and refunded (one small credit change order is still pending with A-1 Electric but will not impact this amendment). All changes to be paid by the district have been mutually agreed to. And there is a small amount set aside in the allowances that had not been used to be returned.

I have also enclosed a copy of the applicable pages of our most recent change order log which constitutes our final accounting of funds for this BLA.

Sincerely,

W. Scott Harral, P.E.
Senior Program Manager

enclosures

cc: Pat Linne, Rick Hodgson, Sylvia Levandis, file (w/encl)

CONTRACT AMENDMENT **NO. 15.1**

This document (hereinafter as "Amendment") dated January 20, 2003, will serve as Contract Amendment Number 15.1 to the Agreement for Program Management Services ("PM Agreement") dated August 12, 1999, **and** is between the Santa Monica-Malibu Unified School District ("Owner") and Jacobs Facilities, Inc. ("**Jacobs**"). This Amendment supplements Contract Amendment 15. All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment cover work associated with Bid Package 3A.5, Malibu High School Underground Utilities, as identified in the attached nine change order documents issued to A-1 Electric performing work under contract with Jacobs.

Additionally, funds set aside in Amendment 15 to compensate A-1 Electric for certain overtime work were not used and are returned to the Owner.

COST

Costs **as stated in** the current contract as **amended** will be modified in accordance with the attached summary. **A fixed price** amount of \$16,979, to compensate Jacobs and its subcontractor, is added to BLA 11 accordingly.

SCHEDULE

The work described herein has been performed and, therefore, impacts to schedule, if any, have been incurred. Jacobs agrees to waive any claim for extended performance and consequent impact damages provided that the Owner does not assess liquidated damages against this BLA. All work was substantially complete within the specified completion date.

This Amendment applies only after it has been fully executed by both parties.

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the date written above.

**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

JACOBS FACILITIES INC.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

TO: BOARD OF EDUCATION

ACTION/CONSENT

2/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY/J.W. BERRIMAN

RE: AUTHORIZATION FOR AN INCREASE IN BUDGET LIMITATION
AGREEMENT #3 FOR ADDITIONAL WORK AT BARNUM HALL

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve an increase in Budget Limitation Agreement #3 from \$5,192,023 to \$5,272,023 in the form of Contract Amendment 4.5 in an amount equal to \$80,000 to compensate Jacobs Facilities, Inc. in accordance with the Agreement for Program Management Services for additional fees paid to WLC Architects.

Funding Information:

Source: State Modernization
Proposition X - General Obligation Bonds
Fund: 30-00000-0-93000-85000-6200-015-2600

Comments: As a result of the extended performance of work at Barnum Hall, the period of performance for construction administrative services by the Architect of Record was comparably extended. In accordance with the terms of the Agreement for Program Management Services, the District is required to compensate Jacobs Facilities, Inc., for the additional WLC construction administrative services. Assessed liquidated damages will cover this additional expense.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION CONSENT/ACTION
02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO.A.15

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>JOHN ADAMS MIDDLE SCHOOL</u>			
Dempsey, Juliet	14.75 hrs @\$35.60	8/28 & 29/02	Est Hrly/\$530
		TOTAL ESTABLISHED HOURLY	\$530

Comment: Attending Professional Development Days
01-Gifts

Dempsey, Juliet	1.75 hrs @\$35.60	1/6/03	Est Hrly/\$62
		TOTAL STIPEND	\$62

Comment: Sub for after-school library assistant to keep library open
01-Gifts

Cady, Linda	17 hrs @\$35.60	1/19-24/03	Est Hrly/\$600
Dipley, Jeri	17 hrs @\$35.60	1/19-24/03	Est Hrly/\$600
Gray, Shana	17 hrs @\$35.60	1/19-24/03	Est Hrly/\$600
Hart, Matt	17 hrs @\$35.60	1/19-24/03	Est Hrly/\$600
Steinmetz, Brigette	17 hrs @\$35.60	1/19-24/03	Est Hrly/\$600
		TOTAL ESTABLISHED HOURLY	\$3,000

Comment: Chaperone Science Magnet Trip to Yosemite
01-Unrestricted Resource

Brown, Dan	11.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$400
Harris, Christina	11.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$400
Hart, Matt	11.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$400
Holland, Kurt	11.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$400
Steinmetz, Brigitte	11.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$400
Torres, Lupe	11.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$400
Burgee, Martha	5.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$200
Post, Joel	5.5 hrs @\$35.60	2/7-16/03	Est Hrly/\$200
		TOTAL ESTABLISHED HOURLY	\$2,800

Comment: Chaperone Science Magnet Trip to Astrocamp

CHILD DEVELOPMENT SERVICES

Justis, Vicki	64 hrs @\$32.29	12/2/02-1/3/03	Own Hrly/\$2003
Vega, Dolores	64 hrs @\$24.15	12/2/02-1/3/03	Own Hrly/\$1546
		TOTAL OWN HOURLY	\$3,549

Comment: Winter Break: CDS Operating 12/23/02-1/3/03
12-Unrestricted Resource

EDISON ELEMENTARY

Baker, Rufus	110 hrs @\$35.60	1/6/03-6/20/03	Est Hrly/\$3916
Gridley, Steve	110 hrs @\$35.60	1/6/03-6/20/03	Est Hrly/\$3916
Jacob-Marai, Nora	110 hrs @\$35.60	1/6/03-6/20/03	Est Hrly/\$3916
		TOTAL ESTABLISHED HOURLY	\$11,748

Comment: State after school intervention program

01-Unrestricted Resource

Oyman, Deniz	96 hrs @\$35.60	10/14/02-6/20/03	<u>Est Hrly/\$3418</u>
		ESTABLISHED HOURLY	\$3,418

Comment: Recruitment Coordinator-conducts parent orientations and composes parent material for distribution
01-IASA:Title Cap exp/private sch

GRANT ELEMENTARY

Adams, Judy	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Donovan, Michael	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Friedman, Susan	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Hopkins, Miriam	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Lipson, Jennifer	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Soo, Jennifer	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Takashima, Iris	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Teisl, Shannon	38 hrs @\$35.60	1/6/03-5/30/03	Est Hrly/\$1353
Thomas, Christine	38 hrs @\$35.60	1/6/03-5/30/03	<u>Est Hrly/\$1353</u>
		TOTAL ESTABLISHED HOURLY	\$12,177

Comment: Teach Homework Club
01-Local Parcel Tax

EDUCATIONAL SERVICES

Fowler, Amy	56 hrs @\$35.60	9/6/02-6/30/0	Est Hrly/\$2000
Keller, Anne	112 hrs @\$35.60	9/6/02-6/30/03	Est Hrly/\$4000
King, Ken	56 hrs @\$35.60	9/6/02-6/30/03	Est Hrly/\$2000
Teplin, Amy	56 hrs @\$35.60	9/6/02-6/30/03	Est Hrly/\$2000
Thatcher, Cindy	56 hrs @\$35.60	9/6/02-6/30/03	<u>Est Hrly/\$2000</u>
		TOTAL STIPEND	\$12,000

Comment: Assisting new teachers 2002/2003 school year
01-Stf Dev:Begin Tchr Sup (BTSA)

LINCOLN MIDDLE SCHOOL

Santomieri, Amy	14 hrs @\$35.60	12/23/02-6/20/03	Est Hrly/\$498
Stauffer, Nathaniel	14 hrs @\$35.60	12/23/02-6/20/03	<u>Est Hrly/\$498</u>
		TOTAL ESTABLISHED HOURLY	\$996

Comment: Dance Supervision
01-Reimbursed by ASB

MALIBU HIGH

Szilagyi, Lisa	10 hrs @\$35.60	7/1-30/02	<u>Est Hrly/\$356</u>
		TOTAL ESTABLISHED HOURLY	\$356

Comment: Observing two days for PAR program
01-CA. Peer Assistance and Review

MCKINLEY ELEMENTARY

Kincannon, Marie	130 hrs @\$35.60	11/1/02-6/20/03	<u>Est Hrly/\$4628</u>
		TOTAL ESTABLISHED HOURLY	\$4,628

Comment: Teach Music K-5
01-Gifts

Bishop, Shannon	110 hrs @\$35.60	1/13/03-6/20/03	Est Hrly/\$3916
Gonzalez, Gabriella	110 hrs @\$35.60	1/13/03-6/20/03	Est Hrly/\$3916
Hovest, Christine	40 hrs @\$35.60	1/13/03-6/20/03	<u>Est Hrly/\$1424</u>
		TOTAL ESTABLISHED HOURLY	\$9,256

Comment: Intervention Teacher
01-Unrestricted Resource

PT DUME MARINE SCIENCE

Gruber, Meghan 30 hrs @\$35.60 1/20/03-5/30/03 Est Hrly/\$1068
ESTABLISHED HOURLY \$1,068

Comment: Study skills and after school intervention class
01-School improvement prog, K-6

Hollander, Christine 66 hrs @\$35.60 1/20/03-5/30/03 Est Hrly/\$2350
ESTABLISHED HOURLY \$2,350

Comment: Reading intervention support for grades 2-4
01-School improvement prog, K-6

ROGERS ELEMENTARY

Jones, Tristen 3.5 hrs @\$35.60 1/6/03 Est Hrly/\$125

Lyons, Irma 6.5 hrs @\$35.60 1/6/03 Est Hrly/\$231

Teplin, Amy 3.5 hrs @\$35.60 1/6/03 Est Hrly/\$125

TOTAL ESTABLISHED HOURLY \$481

Comment: Parent Ed Night Meeting
01-Parent/Tchr:Nell Soto Program

SANTA MONICA HIGH SCHOOL

Luong, Theresa 14 hrs @\$35.60 12/01/02-1/31/03 Est Hrly/\$500
TOTAL ESTABLISHED HOURLY \$500

Comment: Filing of Testing Materials
01-Reimbursed by ASB

Irwin, Sanford 220 hrs @\$35.60 1/6/03-6/21/03 Est Hrly/\$7832
TOTAL ESTABLISHED HOURLY \$7,832

Comment: Work with student two hours daily after school per IEP
01-Special Education

STUDENT SERVICES

Burrows, Linda 92 hrs @\$55.66 1/28/03-6/30/03 Own Hrly/\$5121
TOTAL OWN HOURLY \$5,121

Comment: Work free period to take over Heidi Kleis's students
01-Special Education

Acosta, George 4.25 hrs @\$35.60 12/5&6/02 Est Hrly/\$150

Bates, Abigail 4.25 hrs @\$35.60 12/5&6/02 Est Hrly/\$150

DeMorst, Wendi 4.25 hrs @\$35.60 12/5&6/02 Est Hrly/\$150

Kenney, Michelle 4.25 hrs @\$35.60 12/5&6/02 Est Hrly/\$150

Omura, Dawn 4.25 hrs @\$35.60 12/5&6/02 Est Hrly/\$150

Ramirez, Luis 4.25 hrs @\$35.60 12/5&6/02 Est Hrly/\$150

TOTAL ESTABLISHED HOURLY \$900

Comment: Facilitator-Racial Harmony Grant
01-Medi-Cal Billing Option

HOURLY TEACHERS

STUDENT SERVICES

Mehring, Patti As Needed @\$35.60 12/16/02-6/20/03 Est Hrly/\$ - -
TOTAL ESTABLISHED HOURLY \$ - -

Comment: Home Instruction
01-Unrestricted Resource - As Needed
01-Special Education - As Needed

EXTENDED DUTY UNITS

LOCATION RATE ACTIVITY EFFECTIVE TOTAL

SANTA MONICA HIGH SCHOOL

Black, Mark	13 units @\$224	Wrestling	11/1/02-01/31/03	\$2912
Braff, David	6.5 units @\$224	Girls BB	11/1/02-01/31/03	\$1456
Burnett, Michael	12 units @\$224	Boys JV BB	11/1/02-01/31/03	\$2688
Flanders, Matt	13 units @\$224	Girls Water Polo	11/1/02-01/31/03	\$2912
Gatell, Frank	13 units @\$224	Girls Soccer	11/1/02-01/31/03	\$2912
Hecht, James	13 units @\$224	Boys BB	11/1/02-01/31/03	\$2912
Verdugo, Marty	12 units @\$224	Boys BB	11/1/02-01/31/03	\$2688
			TOTAL EXTENDED DUTY UNITS	\$18,480
			01-Unrestricted Resource	

**TOTAL ESTABLISHED HOURLY, OWN HOURLY and
EXTENDED DUTY UNITS = \$101,252**

SUBSTITUTE TEACHERS

Effective

REGULAR DAY-TO-DAY

(@120 Daily Rate)

Siegel, Julie 1/24/03

LONG-TERM SUBSTITUTES

(@\$184 Daily Rate)

Gridley, Steven 1/14/03

ADULT EDUCATION

(@\$35.60 Hourly Rate)

Amsberry, Adrian 12/5/02

DeLaPena, Rose Marie 12/5/02

Morton, Rena 12/5/02

CHANGE IN ASSIGNMENT

Name/Assignment

Location

Effective

Pastrana, Victor 1/06/03-6/20/03

John Adams Middle School

From: 100%

To: 120%

Monroe, Sabrina 1/06/03-6/20/03

John Adams Middle School

From: 120%

To: 100%

TEMPORARY CONTRACTS

Name/Assignment

Location

Percentage

Effective

Acevedo, Lucy 80% 1/27/03-6/20/03

Samohi/Humanities [replacing L. Becher]

Blasi, Tasha 100% 1/27/03-6/20/03

Samohi/Health Science [replacing A. Groefsema]

Cariati, Jeanne 100% 1/27/03-6/20/03

Malibu/MS Resource [replacing D. Morrell]

Franco, Thomas Samohi/Math	60%	1/27/03-6/20/03 [replacing K. Johnson]
Hoffman, Heidi Grant Elementary	100%	1/27/03-4/28/03 [replacing Neumann]

ABOLISH POSITION

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Foster, Cynthia Samohi/Alliance Case Manager	1/28/03

RESCINDING OF TERMINATION

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Perkins, Stacie Samohi	1/27/03 [termination originally on 1/23/03]

MOTION MADE BY:
SECONDED BY:

STUDENT ADVISORY VOTE: N/A
AYES
NOES:
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.16

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2002/03 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Berger, Shelley Will Rogers Elementary School, educating students in poetry and presentation FUNDING: 01-90150-0-11100-10000-2917-006-1501-100% Reimbursed by PTA	\$5,000	01/06/03-5/30/03	\$75/hr
Gravella, Jesse Franklin Elementary School, vocal education in concepts (rhythm, rounds) and a performance to culminate the program FUNDING: 01-90150-0-11100-10000-2917-002-1501-100% Reimbursed by PTA	\$1,500	1/15/03-4/9/03	\$50/hr
Kahn, Diana Franklin Elementary School, teaching music to 2nd grade classes FUNDING: 01-90150-0-11100-10000-2917-002-1501-100% Reimbursed by PTA	\$1,500	02/01/03-6/20/03	\$50/hr
Meek, Dolores, Child Development Services, direct implementation of all infant and family support program activities FUNDING: 01-94190-0-81100-59000-2910-070-1501-100% St. John's Infant and Family	\$8,000	03/01/03-6/30/03	\$25/hr
Spain, Susie Student Services, provide weekly substance abuse prevention groups for students and their parents at Santa Monica High School FUNDING: 01-90120-0-11100-10000-2917-040-1501-100% Gifts	\$8,000	11/01/02-6/30/03	\$1000/mo

TO: BOARD OF EDUCATION

ACTION/CONSENT

2/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: APPROVAL OF TEACHING ASSIGNMENTS PURSUANT TO EDUCATION CODE

RECOMMENDATION NO.A.17

It is recommended that the Board of Education approve the following teaching assignments for the 2002-2003 school year in accordance with the education code provisions specified. The teachers listed below meet the criteria to teach outside their credential authorization pursuant to the various Education Code Sections and have given their consent to the assignment.

EDUCATION CODE #44256(b):

<u>Teacher/Site</u>	<u>Current Assignment</u>
James Jaffe, Lincoln	Physical Education
Roe Johnston, Lincoln	General Science

Comment: Allows Multiple Subject credential holders to teach a departmentalized class below grade 9 if they have 12 overall or 6 upper division semester units in the subject to be taught.

EDUCATION CODE #44258.2:

<u>Teacher/Site</u>	<u>Current Assignment</u>
Ursula Brooks, Malibu	Math
Melanie Diamond, Lincoln	Social Science (Humanities)
Julie Erb, Malibu	English (Humanities)
Sara Greenfield, Lincoln	Social Science (Humanities) Exploratory Spanish
Victoria Harvey, Malibu	Social Science (Humanities)
Kristine Haenschke, Lincoln	Social Science (Humanities)
Shannon Hale, Adams	English (Humanities)
Michael Miller, Malibu	General Science
Nancy Schellkopf, Malibu	Physical Science
Nathaniel Stauffer, Lincoln	Social Science (Humanities)
Frances Young, Lincoln	English (Speech)

Comment: Allows Single Subject credential holders to teach a departmentalized class (outside their credential authorization) grades 5-8 if they have 12 overall or 6 upper division semester units in the subject to be taught.

EDUCATION CODE #44258.3:

<u>Teacher/Site</u>	<u>Current Assignment</u>
Brenda Armstrong, Samohi	Driver's Education
Sylvie Asselin, Lincoln	French
Karin Korvin, Samohi	French
Ronaldo Vieira, Lincoln	English/Social Science (Humanities)

Comment: Allows holders of credentials (other than emergency permits) to teach departmentalized classes. Teacher competency verified by subject matter specialists using guidelines established by Board Policy 4113.

EDUCATION CODE #44258.7(b):

<u>Teacher/Site</u>	<u>Current Assignment</u>
Mark Black, Samohi	Wrestling
David Braff, Samohi	Basketball
Michael Burnett, Samohi	Football
William Cady, Samohi	Cross Country
Tania Fischer, Samohi	Cross Country
Matthew Flanders, Samohi	Water Polo
James Hecht, Samohi	Basketball

Comment: Allows holders of credentials (other than physical education) to teach one period per day in a competitive sport. Teacher must have completed a minimum of 20 hours of first aid instruction.

EDUCATION CODE #44258.7(c)(d):

<u>Teacher/Site</u>	<u>Current Assignment</u>
Judith Anderson, Lincoln	Technology
Gregory DiLeo, Lincoln	Technology
Victoria Harvey, Malibu	Keyboard
Brigette Leonard, Malibu	Theatre
Bryan Sanders, Samohi	Technology
Amanda Valenzuela, Lincoln	Technology

COMMENT: A full-time teacher who has special skills and preparation outside their credential authorization may be assigned to teach an elective course in the area of special skill (excluding English, math, science and social science).

EDUCATION CODE #44263

<u>Teacher/Site</u>	<u>Current Assignment</u>
Mark Black, Samohi	Physical Science
Berkeley Blatz, Samohi	German
John Carey, Malibu	Physical Science
Jeanne Davenport, Lincoln	English/Social Science (Humanities)
LaSonja Roberts, Samohi	Social Science (Humanities)

COMMENT: Allows credential holder to teach any single subject in which they have 18 overall or 9 upper division semester units or a self-contained classroom if they have 60 semester units equally distributed among four subjects.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: STUDENT TEACHING AGREEMENT - CALIFORNIA STATE UNIVERSITY
DOMINGUEZ HILLS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education enter into a Student Teaching Agreement between California State University Dominguez Hills and the Santa Monica-Malibu Unified School District.

INSTITUTION: California State University Dominguez Hills
EFFECTIVE: January 1, 2003 through September 1, 2005
PAYMENT: \$16.67 per quarter unit and \$25 per semester unit

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher. The university is billed by the District after completion of the student teaching assignment. The master teachers are then paid the amount due them per the agreement after the District has received the monies from the respective universities.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/JOHN SLISS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
02-20-03

RECOMMENDATION NO. A.19

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

BELLONI, ANGELA	INST ASST - PHYSICAL ED 5.1 HRS/SY PT.DUME RANGE: 20 STEP: 01	01-22-03
CORNELL, CONSTANCE	INST ASST - CLASSROOM 5.1 HRS/SY PT.DUME RANGE: 18 STEP: 01	01-27-03
DE LOS SANTOS, GABRIELA	INST ASST - CLASSROOM 3.0 HRS/SY MCKINLEY RANGE: 18 STEP: 01	01-28-03

WORKING OUT OF CLASS

DOTY, KENNETH	LEAD CUSTODIAN 8.0 HRS/12 SAMOHI FR: CUSTODIAN I	01-01-03 02-18-03
GOMEZ, JOSE	SITE FOOD SERVICE COORD 7.0 HRS/SY LINCOLN FR: CAFETERIA WORKER II	02-01-03 04-01-03
HERSCHBERGER, PATSY	SR ADMINISTRATIVE ASST 8.0 HRS/12 FOOD SERVICES FR: ADMINISTRATIVE ASSISTANT	01-10-03 04-30-03
YEPEZ, VICTORIA	CAFETERIA WORKER II 7.0 HRS/SY ROGERS FR: CAFETERIA WORKER I	02-01-03 04-01-03

PROFESSIONAL GROWTH

BATCHELOR, EUGENE	CAMPUS SECURITY OFFICER SAMOHI	02-01-03
CARTEE-JENKINS, KERYL	CHIEF STEWARD PERSONNEL SERVICES	02-01-03

DO, THU HONG	INST ASST - SPECIAL ED LINCOLN	09-01-02
ESCOBAR, VICTORIA	CAFETERIA WORKER II MUIR	02-01-03
LE, DUC	ACCOUNTING ASSISTING II FISCAL	02-01-03
RICHSON, JENNIFER	CAFETERIA COOK BAKER MALIBU	02-01-03

MEDICAL LEAVE OF ABSENCE

CONNORS, ELIZABETH	DIRECTOR, FISCAL/BUSINESS FISCAL	01-10-03 02-09-03
PAREDES, GUILLERMINA	SR OFFICE SPECIALIST ADAMS	11-13-02 02-15-03

TEMP/ADDITIONAL

CONRAD, WEI-JIN	INST ASST - CLASSROOM WEBSTER	01-01-03 06-30-03
COOLEY, SUSAN	INST ASST - CLASSROOM WEBSTER	11-01-02 06-30-03
GUTIERREZ, NANCY	BIL COMMUNITY LIAISON SPECIAL ED	12-10-02 06-30-03
LUCAS, RALPH	INST ASST - CLASSROOM MCKINLEY	01-06-03 06-20-03
OCAMPO, IRMA	BIL COMMUNITY LIAISON STUDENT SERVICES	09-16-02 06-30-03
PEINADO, MARIA	BIL COMMUNITY LIAISON STUDENT SERVICES	09-16-02 06-30-03
ROBINSON, MARIA	BIL COMMUNITY LIAISON STUDENT SERVICES	09-16-03 06-30-03

SUBSTITUTE

BERRIOS, MERCEDES	OFFICE SPECIALIST MCKINLEY	01-01-03 06-30-03
CALDWELL, DAROLD	BUS DRIVER TRANSPORTATION	02-03-03 06-30-03

ERIKSON, ANNA	CHILDREN CENTER ASSISTANT CDS	12-01-02 06-30-03
GORDON, ROBIN	OFFICE SPECIALIST ROGERS	01-06-03 03-24-03
MOYA, PATRICIA	INST ASST - SPECIAL ED SPECIAL ED	01-27-03 06-30-03
SCHOELLKOPF, ILLANA	INST ASST - SPECIAL ED SPECIAL ED	01-16-03 06-30-03
SHANLEY, SCOTT	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	02-03-03 06-30-03
TAKAHASHI, SUE	OFFICE SPECIALIST SAMOHI	01-16-03 06-30-03
TAKAMATSU, JENNIFER	INST ASST - CLASSROOM LINCOLN	01-01-03 06-30-03

DISQUALIFICATION FROM PROBATIONARY STATUS

PIZZARRO-MACK, TINA	ACCOUNTING ASSISTANT II SAMOHI	12-31-03
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RESCIND RESIGNATION

MONGE, BRENDA	BUS DRIVER TRANSPORTATION	01-31-03
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RESIGNATION

BURRELL, CATHERINE	CAFETERIA WORKER I ROGERS	01-31-03
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ABOLISH POSITION

VACANT	INST ASST - SPECIAL ED 6.0 HRS/SY CABRILLO	01-24-03
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MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

02-20-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.20

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN

MELENDEZ, MICHELLE	SAMOHI	12-11-02 - 06-30-03
MENDEZ, PEDRO	SAMOHI	12-11-02 - 06-30-03
WILLIAMS, MARSHA	SAMOHI	12-11-02 - 06-30-03

STUDENT HELPER

HERNANDEZ, MAIRA	WORKABILITY	01-22-03 - 06-30-04
HORNBEK, ROBERT	WORKABILITY	12-12-02 - 06-30-03

NOON AIDES

BARRERAS-GRACIANO, LAURA	ROGERS	01-06-03 - 06-20-03
CAMPBELL, CHARLOTTE	PT.DUME	01-06-03 - 06-20-03
COOPER, CORY	MCKINLEY	01-01-03 - 06-20-03
DAVIDSON, DIANE	PT.DUME	01-06-03 - 06-20-03
DIAZ, EVELYN	ROGERS	01-06-03 - 06-20-03
DOMINY, ERIN	ROGERS	01-06-03 - 06-20-03
GISS, WENDY	WEBSTER	01-01-03 - 06-30-03
GONZALEZ, SIMONA	ROOSEVELT	01-06-03 - 06-20-03
INIGUEZ, WILMA	ROGERS	01-06-03 - 06-20-03
KELLER, EVELYN	PT.DUME	01-06-03 - 06-20-03
LAWRENCE, JENNIFER	CABRILLO	01-06-03 - 06-30-03
LOWNDS, ELI	ROOSEVELT	01-06-03 - 06-20-03
LUCAS, RALPH	MCKINLEY	01-01-03 - 06-20-03
MALDONADO, ALEJANDRA	MCKINLEY	01-01-03 - 06-20-03
ORTEGA, SERGIO	ROGERS	01-06-03 - 06-20-03
RAMOS, RITA	MCKINLEY	01-01-03 - 06-20-03
REABER, WINIFRED	GRANT	01-06-03 - 06-20-03
RODRIGUEZ, SARA	ROGERS	01-06-03 - 06-20-03
SEPULVEDA, BRIAN	WEBSTER	01-01-03 - 06-30-03
SILVERBERG, KELLY	WEBSTER	01-01-03 - 06-30-03
TURTZER, HEATHER	PT.DUME	01-06-03 - 06-20-03

CHILD CARE ASSISTANT

GUTIERREZ, ISAURA	CDS	01-06-03 - 06-30-03
RIVAS, ELENA	CDS	01-31-03 - 06-30-03

INSTRUCTIONAL SPECIALIST

HARO, KATIDIA MCKINLEY 01-30-03 - 06-20-03

ASSISTANT COACH

CARRION, CARLO	SAMOH	02-01-03 - 02-28-03
CAVNAR, JASON	MALIBU	02-01-03 - 05-31-03
CZARNETZKI, MICHAEL	SAMOH	01-01-03 - 05-31-03
DEBUS, CHARLES	SAMOH	12-01-02 - 05-30-03
GALLO, PAUL	MALIBU	02-01-03 - 05-31-03
HEARN, MICHAEL	SAMOH	01-13-03 - 05-31-03
JACKSON, FRANK	SAMOH	11-26-02 - 05-31-03
JONES, MALANA	MALIBU	01-27-03 - 06-20-03
PERLMUTTER, HOLLIE	MALIBU	01-30-03 - 06-20-03
ROBERTSON, HUSH	SAMOH	01-01-03 - 05-31-03
SCHRAEDER, CHERIE	SAMOH	03-01-03 - 06-30-03
SUGARMAN, AMARIAH	SAMOH	12-01-02 - 03-31-03
TRINH, NGUYEN	SAMOH	01-01-03 - 04-30-03

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ADOPT RESOLUTION NUMBER 02-19: ALLOCATION OF FUNDS TO QUALIFY FOR MATCHING PRESERVE L.A. GRANT FROM THE J. PAUL GETTY TRUST TO CLEAN AND RESTORE THE FIRE CURTAIN MURAL IN SANTA MONICA HIGH SCHOOL'S BARNUM HALL

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt Resolution Number 02-19: Allocation of Matching Funds with J. Paul Getty Trust to clean and restore the Barnum Hall fire curtain mural at Santa Monica High School.

COMMENTS: The District has received a \$47,000 grant from the J. Paul Getty Trust, with the stipulation that the District match that amount, to clean and restore the fire curtain mural at Santa Monica High School.

The mural was created by artist Stanton MacDonald-Wright and is considered a valuable resource from the Works Progress Administration (W.P.A.) during the 1930's.

Funding Information:

Source: Restore Barnum Hall

Fund: 01-91150-0-00000-00000-8699-015-0000

Staff recommends approval of the attached Resolution.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

**Before the Governing Board of the
Santa Monica-Malibu Unified School District
County of Los Angeles, State of California**

Resolution Number 02- 19

Allocation of Funds to Qualify for Matching Preserve L.A. Grant From the J. Paul Getty Trust to Clean and Restore the Fire Curtain Mural in Santa Monica High School's Barnum Hall

WHEREAS, The 20-foot by 40-foot mural, *Entry of the Gods into Valhalla*, painted in 1938 on Barnum Hall's fire curtain, is a significant and valuable work of W.P.A. art by preeminent modernist Stanton MacDonald-Wright; and

WHEREAS, The mural is covered with dust, cobwebs, and paint is flaking off in many places; and

WHEREAS, The District, through the Restore Barnum Hall committee, commissioned a study by a local art conservator to produce a restoration plan for the mural and submitted the plan as part of an application to the J. Paul Getty Trust's Preserve L.A. Grant Program; and

WHEREAS, The Getty Grant Program has awarded the District a \$47,000 matching grant, which is half the projected cost of \$94,000 for cleaning and restoring the mural; and

WHEREAS, Receipt of the Getty funding is contingent upon the District's allocating \$47,000 of its own funds to the project; and

WHEREAS, Funds are available in the District's Restore Barnum Hall account:
01-91150-0-00000-00000-8699-015-0000

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Santa Monica-Malibu Unified School District, that \$47,000 from the District's Restore Barnum Hall account be allocated to be used in conjunction with the grant from the J. Paul Getty Trust to clean and restore the Stanton MacDonald-Wright mural on the fire curtain in Santa Monica High School's Barnum Hall.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 20th day of February, 2003 by the following vote:

AYES:

NOES:

ABSENT:

Maria Leon-Vazquez, President, Board of Education
Santa Monica-Malibu Unified School District

I, John Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Board meeting held on February 20, 2003.

John Deasy, Secretary of the Board of Education

Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: RECERTIFICATION OF 2001-02 UNAUDITED ACTUAL FINANCIAL REPORT

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the following adjustments to the 2001-02 Unaudited Actual Financial Report ending fund balances and certify these balances in preparation for the 2001-2002 audit.

COMMENTS: The 2001-02 Unaudited Actual Financial Report was approved by the Board of Education at its November 7, 2002 Board Meeting (Item A.22). Due to the multiple technical problems with the interface between PeopleSoft (LACOE's software), the HRS payroll system and our in-house financial system (Carter-Pertaine), it is necessary to recertify the 2001-02 Unaudited Actual Financial Report with the following adjustments:

FUND 01 - GENERAL FUND

Projected Fund Balance	\$ 7,990,370
Revised Fund Balance	<u>\$ 8,163,543</u>
Adjustment to Report	\$ 173,173

****Please note that PeopleSoft's Local General Fund Contribution (object 8980) between resource accounts must be adjusted in 2002-03. This adjustment of <\$83,883>, shown as a restatement of fund balance Audit Restatement(object code 9795) on page 2 of the General Fund section of the Unaudited Actual Financial report, will impact the General Fund balance in 2002-03.***

FUND 11 - ADULT EDUCATION FUND

Projected Fund Balance	<\$ 7,888>
Revised Fund Balance	<u>\$ 60,804</u>
Adjustment to Report	\$ 52,916

FUND 12 - CHILD DEVELOPMENT FUND

Projected Fund Balance	\$ 518,969
Revised Fund Balance	<u>\$ 525,986</u>
Adjustment to Report	\$ 7,017

FUND 13 - CAFETERIA FUND

Projected Fund Balance	\$ 78,296
Revised Fund Balance	<u>\$ 78,124</u>
Adjustment to Report	<\$ 172>

<u>FUND 14 - DEFERRED MAINTENANCE</u>		
Projected Fund Balance		\$ 3,145,589
Revised Fund Balance		\$ 3,110,256
Adjustment to Report		<\$ 35,333>
<u>FUND 21 - STATE SCHOOL BLDG FUND</u>		
Projected Fund Balance		\$11,869,265
Revised Fund Balance		\$12,440,009
Adjustment to Report		\$ 570,744
<u>FUND 25 - CAPITAL FACILITIES FUND</u>		
Projected Fund Balance		\$ 256,242
Revised Fund Balance		\$ 577,477
Adjustment to Report		\$ 321,235
<u>FUND 30 - STATE SCHOOL BLDG LEASE/PURCHASE</u>		
Projected Fund Balance		\$ 3,752,529
Revised Fund Balance		\$ 3,222,663
Adjustment to Report		<\$ 529,866>
<u>FUND 40 - SPEC. RESERVE FUND</u>		
Projected Fund Balance		\$ 964,036
Revised Fund Balance		\$ 994,427
Adjustment to Report		\$ 30,391
<u>FUND 56 - FLEX CAPITAL SERV FUND</u>		
Projected Fund Balance		\$ 835
Revised Fund Balance		\$ 841
Adjustment to Report		\$ 6
<u>FUND 71 - RETIREE BENEFITS FUND</u>		
Projected Fund Balance		\$ 177,469
Revised Fund Balance		<\$ 90,626>
Adjustment to Report		<\$ 268,095>

***NOTE:** The 2001-02 Unaudited Actual Financial Report has been distributed to Board Members and is available for public review in the Office of the Chief Financial Officer.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

~~PULLED~~

~~PULLED~~

~~PULLED~~

~~PULLED~~

~~TO: BOARD OF EDUCATION~~

~~ACTION/MAJOR
02/20/03~~

~~FROM: SUPERINTENDENT/KENNETH R. BAILEY/BETH CONNORS~~

~~RE: ACCEPTANCE OF THE 2001-02 FINANCIAL AUDIT~~

~~RECOMMENDATION NO. A.23~~

~~It is recommended that the Board of Education accept the 2001-02 Financial Audit and approve the administrative responses to the "Findings" and "Recommendations" as contained in the audit.~~

~~COMMENTS: The 2001-02 financial audit has been completed by Roy Blair, Certified Public Accountant. The Board of Education has received copies of the audit and an information copy of the audit is available for public review in the Office of the Assistant Superintendent for Fiscal/Business Services.~~

~~A section of the audit report contains a series of "Findings" and "Recommendations" and "District Responses" for Board consideration.~~

~~Mr. Roy Blair will be available at the Meeting to answer questions.~~

~~MOTION MADE BY:~~

~~SECONDED BY:~~

~~STUDENT ADVISORY VOTE~~

~~AYES:~~

~~NOES:~~

~~ABSTENTIONS:~~

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/20/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF LEASE WITH BOYS AND GIRLS CLUB OF SANTA
MONICA

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve a lease at John Adams Middle School between the Boys and Girls Club of Santa Monica and the School District.

COMMENTS: The Boys and Girls Club of Santa Monica would like to lease space at the John Adams Middle School site to provide various after-school, weekend and summer programs for girls and boys living in the Santa Monica area and/or attending Santa Monica schools. The term of the lease is 10 years initially, with subsequent lease renewals every 5 years.

Staff recommends approval of the lease.

AGENDA

NOTE:

A copy of the lease has been forwarded to members of the Board of Education under separate cover and is available for public review in the Office of the Chief Financial Officer.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR
02-20-03

FROM: JOHN E. DEASY/LAUREL SCHMIDT

RE: RENEWAL OF THE MORATORIUM ON THE DISTRICT'S PERMIT
POLICY FOR THE 2003-2004 SCHOOL YEAR

RECOMMENDATION NO. A.25

It is recommended that the Board of Education renew its moratorium on the District Permit Policy for the 2003-2004 school year.

BACKGROUND: In August, 2002, the Board of Education adopted a moratorium on the district permit policy for the 2002-2003 school year, with the direction that the Board would review the moratorium in February, 2003.

COMMENT: In light of the State budget deficit and proposed district plan to reduce staff and increase class size, maintaining the moratorium would prevent further increase in class.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

INTERDISTRICT ATTENDANCE POLICY

- A. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Governing Board recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the District to transfer to another school within the District or out of the District
 - A.1 Involuntary loss of housing should not interfere with a child completing his/her education in the Santa Monica-Malibu Unified School District.

- B. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.

- C. The Board is committed to providing a quality education for all District students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.

- D. Final approval of permits for all students, including student needing specialized programs, such as GATE, special education, ELL, etc., shall rest at the District and shall be contingent upon space availability. The District will not pay excess costs to provide specialized services to students on permit.

- E. Except for the conditions listed below, effective September 2002, there will be a moratorium on the receipt of all new interdistrict attendance permits. The moratorium will be reviewed in February, 2003. Exceptions to the moratorium are as follows:
 - 1. All students currently attending on an interdistrict permit will be allowed to remain in the District until they leave or graduate, assuming that they uphold appropriate standards of behavior and attendance.

2. Guidelines previously applied to SMASH, Edison, including the immersion program through Grade 8, and our preschools will remain in effect.

Requests for permits will be received (granted) in the following order:

1. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;
 - 1.a the District guarantees same-school placement
2. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)];
 - 2.a the district guarantees a seat in a district school to all children of district employees who have requested a new interdistrict permit; staff will do its best to accommodate requests for a specific school but will not guarantee requested placement. On-going permit holders are not effected and will continue in the home school being currently attended.
3. If space and budget permit, staff will do its best to accommodate requests for placement for siblings (of current interdistrict permit holders) who will be entering Kindergarten, 1st, 6th or 9th Grade. If a permit is received (granted) there is no guarantee of same-school placement. On-going permit holders are not effected and will continue in the home school being currently attended.
 - 3.a Siblings of recent [within the last three (3) years] graduates of the Santa Monica-Malibu Unified School District who attended on interdistrict permits will be allowed to enroll under this section, under the same provisions
4. Interdistrict permits for children of employees of the cities of Malibu or Santa Monica.

LEGAL REFERENCE:

EDUCATION CODE

46600-46611	Interdistrict attendance agreements
48204	Residency requirements for school attendance
48915	Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district
48918 Rules governing expulsion procedures
48980 Notice at beginning of term
52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

DISTRICT POLICIES RELATED TO PERMITS:

BP 5116 Intradistrict Open Enrollment
BP 5111 Attendance: Admission of Students
BP 5145.3 Desegregation Plan

DISTRICT GOAL REFERENCE

A. Quality Education for All

Policy Adopted: January 27, 1994
Policy Amended: April 1, 1999
Policy Amended:
CSBA Updated: February, 1995

AGENDA

NOTE:

All SMMUSD Board policies are available on line at www.smmusd.org, on scroll down menu click on "Policies" then follow the step-by-step instructions to access.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PUPIL SERVICES DEPARTMENT
STUDENT PERMITS
2002-2003 School Year

Total Interdistrict Permits: 2,455

New Interdistrict permits this year: 97

Adams:	5
Lincoln:	1
Malibu M.S.	3
Malibu High	0
Samohi:	21

Cabrillo:	8
Franklin:	8
Grant:	4
McKinley:	6
Muir:	3
Rogers:	13
Roosevelt:	4
Webster:	21

Previous permit policy.

Edison:	30
SMASH:	23

Intradistrict permits granted:

New, siblings:	80
New, other:	67

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/20/03

FROM: JOHN E. DEASY

RE: APPROVAL OF REVISED GRADUATION REQUIREMENTS

RECOMMENDATION NO. A. 26

At its meeting of January 23, 2003, the Board of Education received a report from the Redesign Team at Santa Monica High School. One of the requests included in that report was to revise high school graduation requirements to meet more the rigorous academic expectations and the resultant environment that will take place at the "new" Samohi.

Because any such revision of high school graduation requirements would have district-wide effect, staff was directed to bring recommendations to the Board for discussion. Following discussion at its meeting of February 6, 2003, staff was directed to bring the recommendations to the Board for action.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of the Superintendent

January 30, 2003

TO: Members of the Board of Education

FROM: John E. Deasy, Superintendent

RE: High School Graduation Requirements

On January 23, 2003 the administrative staff from Santa Monica High School presented recommendations on behalf of both SAMOHI and Malibu High, that the Board strongly consider modification of the minimum requirements for high school graduation.

Specifically, staff recommends:

- A. Increase the current mathematics requirement from two (2) to three (3) years, and
- B. Modify the current foreign language/arts requirement to require one (1) year of foreign language and one (1) year of a visual or performing art. At present, students are required to take one (1) year of either visual or performing arts, speech, debate, foreign language or American Sign Language.

With respect to the above staff recommendations concerning adding an additional year of mathematics to the current requirement, the first grade level to be impacted would be the Class of 2007 (current 8th graders). This recommendation therefore, would not go into implementation until the 2005-06 school year.

With respect to the second recommendation, requiring all students to take a full year of foreign language would require immediate additional staffing for the 2003-04 school year. The number of additional FTE required could be as high as five (5), but would likely be lower given we are currently staffed to accommodate those students who would have taken a foreign language anyway.

My recommendation at this time is that we increase the mathematics requirement from two (2) to three (3) years effective with the 2005-06 school year. With respect to the foreign language/visual and performing arts requirement, I recommend we hold on implementation until such time that the district's financial resources will allow us to properly implement it.

Santa Monica- Malibu Unified School District
High School Graduation Requirement Comparison

Subject	UC/CSU Requirement	Current SMMUSD Requirement	<u>New</u> SMMUSD Requirement
English	4 years	4 years	No Change
Mathematics	3 years	2 years	3 years
Science	2 years	2 years	No Change
Social Studies	2 years	3 years	No Change
Language	2 years	1 year of either	1 year *
Visual/ Performing Arts	2 years		1 year *
College Prep Elective	1 year	None	No Change
Physical Ed	None	2 years	No Change
Health	None	1 semester	No Change
Humanities	None	1 semester	No Change

* This requirement is not recommended for implementation until such time as financial conditions allow for hiring of additional staff.

TO: BOARD OF EDUCATION ACTION/MAJOR
02-20-03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/ KENNETH R. BAILEY/
RICK BAGLEY

RE: APPROVAL OF RESOLUTIONS RELATIVE TO STAFF LAYOFFS,
SUPPLEMENTAL AND INFORMATIONAL ITEMS

RECOMMENDATION NO. A.27

At its meetings of January 30, 2003, and February 6, 2003, the Board of Education received and reviewed information relative to the current budget crisis, generally, and specifically, relative to staff layoffs.

The information provided at those meetings has not changed but the formatting/presentation of the information has been adjusted as follows:

- Recommendations A.27.a.1 through A.27.a.6** - Resolutions Relative to Staff Layoffs (Action Items)
- Recommendations A.27.b.1 through A.27.b.6** - Supplementary Materials (Informational and Discussion Items Only)

It is believed that presenting the information in this manner will facilitate the progress of the meeting while providing all pertinent information in one location within the agenda.

RECOMMENDATION NO. A.27.a.1 through A.27.a.6
Resolutions

At the direction of the Board the following resolutions have been brought forward for adoption.

- A.27.a.1 Adoption of Resolution Number 02-11: Release and Reassignment of Certificated Administrative Employees
- A.27.a.2 Adoption of Resolution Number 02-12: Release and Reassignment of Certificated Administrative Employees
- A.27.a.3 Adoption of Resolution Number 02-13: Reduction or Discontinuance of Particular Kinds of Services (CSR)
- A.27.a.4 Adoption of Resolution Number 02-14: Reduction or Discontinuance of Particular Kinds of Services (Nurses)

- A.27.a.5 Adoption of Resolution Number 02-15: Reduction or Discontinuance of Particular Kinds of Services (Categorical Programs)
- A.27.a.6 Adoption of Resolution Number 02-16: Determination of Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker" Resolution)

**RECOMMENDATION NO. A.27.b.1 through A.27.b.6
Supplementary Materials**

- A.27.b.1 General Memorandum from Kenneth R. Bailey, Chief Financial Officer (Information)
- A.27.b.2 Memorandum from Superintendent John E. Deasy: Decision-Making Process from Reduction of Services 2003-04 School Year (Information)
- A.27.b.3 Memorandum from Superintendent John E. Deasy: Reduction or Discontinuance of Particular Kinds of Services ("Layoff") (Information)
- A.27.b.4 Time Line of Activities Related to Reducing or Eliminating Certificated Services (Discussion)
- A.27.b.5 Governor's Mid-Year Budget Proposal (Discussion)
- A.27.b.6 Enrollment Projection for 2003-2004 (Information)

TO: BOARD OF EDUCATION ACTION/MAJOR
02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-11: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES

RECOMMENDATION NO. A.27.a.1

It is recommended that the Board of Education adopt Resolution Number 20-11: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES

MOTION MADE BY:
SECONDED BY:

AYES:
NOES:
ABSTENTIONS:

RESOLUTION NUMBER 02-11

**RELEASE OF
CERTIFICATED ADMINISTRATIVE EMPLOYEES**

BE IT RESOLVED that the Board of Education has determined that the following certificated administrative employees shall be released from their administrative positions and because these certificated employees have not attained permanency in any other position, the Superintendent or his designee is hereby authorized to give written notice that their employment in the District will end effective June 30, 2003 pursuant to California Education Code section §44951.

Employee 013003-1153
Employee 013003-6724
Employee 013003-8979
Employee 013003-4842
Employee 013003-6749

APPROVED, this 20th day of February, 2003, by the Board of Education of the Santa Monica-Malibu Unified School District.

President

Vice President

Member

Member

Member

Member

Member

TO: BOARD OF EDUCATION ACTION/MAJOR
02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-12: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES

RECOMMENDATION NO. A.27.a.2

It is recommended that the Board of Education adopt the Resolution Number 02-12: RELEASE AND REASSIGNMENT OF CERTIFICATED ADMINISTRATIVE EMPLOYEES.

MOTION MADE BY:

SECONDED BY:

AYES:

NOES:

ABSTENTIONS:

RESOLUTION NUMBER 02-12

**RELEASE AND REASSIGNMENT OF
CERTIFICATED ADMINISTRATIVE EMPLOYEES**

BE IT RESOLVED that the Board of Education has determined that the following certificated administrative employees shall be released from their administrative positions and reassigned at the end of the 2002-03 school year. The Superintendent or his designee is hereby authorized to give written notice of this action pursuant to California Education Code section §44951.

Employee 013003-4715
Employee 013003-4989
Employee 013003-9854
Employee 013003-1971

APPROVED, this 20th day of February, 2003, by the Board of Education of the Santa Monica-Malibu Unified School District.

President

Vice President

Member

Member

Member

Member

Member

TO: BOARD OF EDUCATION ACTION/MAJOR
02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-13: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE (CSR)

RECOMMENDATION NO. A.27.a.3

It is recommended that the Board of Education adopt Resolution Number 02-13: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2003.

This Resolution relates to the reduction or discontinuance of teaching services provided at the elementary, middle and high school levels throughout the district and is the result of increasing class sizes at specific levels. Staffing ratios for purposes of reducing or discontinuing these services are as follows:

	Current 2002-03	2003-04
K-2	20:1	20:1
3rd	20:1	30:1
4-5	30:1	30:1
6-8	30:1	35:1
Malibu HS	30:1	37:1
SAMOHI	33:1	37:1

MOTION MADE BY:
SECONDED BY:

AYES:
NOES:
ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-13

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year (**NOTE: specific reductions will be brought forward to the meeting of March 6, 2003**):

1. Reduce Kindergarten through Fifth Grade Classroom Teaching Services - 20 FTE
2. Reduce Sixth through Twelfth Grade Classroom teaching Services - 45 FTE
(NOTE: specific subject areas will be delineated at the meeting of March 6, 2003)

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 65.0 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

WHEREAS, the Education Code required that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 20th day of February, 2003 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Maria Leon-Vazquez
President, Board of Education
Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Regular Board Meeting held on February 20, 2003.

John E. Deasy
Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION ACTION/MAJOR
02/20/03
FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY
RE: ADOPTION OF RESOLUTION NUMBER 02-14: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE (Nurses)

ITEM NO. A.27.a.4

It is recommended that the Board of Education adopt Resolution Number 02-14: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE.

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2003.

This Resolution relates to the reduction or discontinuance of particular kinds of services in the area of school nursing and elementary instrumental music. Specifically, this Resolution will reduce school nursing services from 10.7 FTE to 5.5 FTE (a reduction of 5.2 FTE). This Resolution will discontinue elementary instrumental music services, with a reduction of 6.67 FTE.

MOTION MADE BY:
SECONDED BY:

AYES:
NOES:
ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-14

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year:

1. Reduce School Nursing Services - 5.2 FTE
2. Reduce Elementary Instrumental Music Services - 6.67 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 11.87 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

WHEREAS, the Education Code required that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in

accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 20th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Maria Leon-Vazquez
President, Board of Education
Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Regular Board Meeting held on February 20, 2003.

John E. Deasy
Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION ACTION/MAJOR
02/20/03
FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY
RE: ADOPTION OF RESOLUTION NUMBER 02-15: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

ITEM NO. A.27.a.5

It is recommended that the Board of Education adopt Resolution Number 02-15: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

COMMENT: The Superintendent is recommending to the Board of Education that it discuss and take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2003.

This Resolution relates to the reduction or discontinuance of particular kinds of services in categorical programs (excluding special education and child development). Up through this year, funding for categorical programs was provided separately for each program. The Governor's budget for 2003-04 now combines all categorical funding into one "block grant". The State is consequently giving Boards of Education the flexibility and authority to allocate funds among the various programs, as each Governing Board deems appropriate for their particular district.

Because we do not yet know how these funds will be allocated or which categorical programs the district will retain or modify, it is recommended as a precautionary measure that the Board authorize preparation for reduction or discontinuance of particular kinds of categorical services as may be determined at a later date.

MOTION MADE BY:
SECONDED BY:
AYES:
NOES:
ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-15

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2003-2004 school year:

1.	ESL	6.0 FTE
2.	ELD	0.6667 FTE
3.	Miller Unruh	2.0 FTE
4.	Title 1	2.0 FTE
5.	Reading Specialist	3.0 FTE
6.	Reading Recovery	1.0 FTE
7.	ROP	1.6 FTE
8.	LEP	2.6 FTE
9.	BTSA	4.0 FTE
10.	Other	5.0 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 30.4667 FTE employees for the 2003-2004 school year.

WHEREAS, in determining the service to be reduced, the Board of Education has considered all assured and/or attrition known as of this time;

WHEREAS, the Education Code required that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2003-2004 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2003-2004 school year.

BE IT FURTHER RESOLVED that the Superintendent, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or his designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 20th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Maria Leon-Vazquez
President, Board of Education
Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Special Board Meeting held on February 20, 2003.

John E. Deasy
Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION
2/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ADOPTION OF RESOLUTION NUMBER 02-16: DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES WITH THE SAME SENIORITY DATE ("Tie Breaker Resolution")

RECOMMENDATION NO. A.27.a.6

It is recommended that the Board of Education adopt Resolution Number 02-16: Determination of Seniority Among Certificated Employees with the Same Seniority Date (Tie Breaker Resolution).

COMMENT: As the District prepares to implement the reduction or discontinuance of particular kinds of services, it is a requirement to have Board direction regarding the determination of seniority among certificated employees with the same first date of paid service in probationary status. Consequently, the Board must act to direct staff as to the specific criteria to be used in making these determinations as necessary.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE: N/A

AYES:

NOES:

ABSTENTIONS:

**BEFORE THE GOVERNING BOARD OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NUMBER 02-16

**DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES WITH THE
SAME SENIORITY DATE ("Tie-Breaker Resolution")**

WHEREAS, pursuant to Education Code Section 44955, the Board is required, as between employees who first rendered paid service to the District on the same date, to determine the order of termination solely on the basis of the needs of the District and its students; and

WHEREAS, Education Code Section 44955 requires that upon the request of any employee whose order of termination is determined as stated above, the governing board shall furnish in writing no later than five (5) days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee relative to the other employees in the group.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That this Board determines that the needs of the District and the students of this District are best served by resolving seniority ties within the meaning of Education Code Sections 44955, subdivision (b) (third paragraph) and Section 44846, by applying the criteria set forth in paragraphs 4 through 14 below;
2. That as between employees who first rendered paid service to the District in a probationary post on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;
3. That the criteria set forth in paragraphs 4 through 14 below are listed in priority order and each criterion shall be used only if the preceding criteria do not delineate the order of termination;
4. As between certificated employees possessing the same seniority date as defined in Education Code Section 44845, and who possess a currently valid, non-emergency BCLAD and a professional clear credential, a preliminary credential (or their equivalent, if any, under previous provisions of law), or internship credential these employees, will be regarded as having greater seniority for purposes of determining seniority order;

5. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees possessing a currently valid, non-emergency CLAD (or its equivalent under previous provisions of law, or other document permitting the instruction of English Language Learners) and a professional clear credential, a preliminary credential (or their equivalent, if any, under previous provisions of law) or an internship credential will be regarded as having greater seniority for purposes of determining seniority order;
6. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then certificated employees currently holding a valid professional clear credential (or its equivalent under previous provisions of law) with the broader scope of K-12 services, as defined by supplementary authorizations or majors, as the case may be, will be regarded as having greater seniority purposes of determining seniority order;
7. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employees holding a preliminary credential with the broader scope of K-12 services, as defined by supplementary authorizations or majors, as the case may be, will be regarded as having greater seniority for purposes of determining seniority order;
8. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employees holding a professional clear credential with no supplementary authorizations or majors will be regarded as having greater seniority for purposes of determining seniority order;
9. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employees holding a preliminary credential, with no supplementary authorizations or majors, will be regarded as having greater seniority for purposes of determining seniority order;
10. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then certificated employees currently holding an internship credential will be regarded as having greater seniority for purposes of determining seniority order;
11. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then as between certificated employees holding the same credential the employee having the greater amount of

teaching experience, shall be given preference for purposes of determining seniority order. Teaching experience shall be evaluated in the following priority order:

- a) previous complete school years of K-12 teaching experience in SMMUSD;
 - b) previous complete school years of K-12 teaching experience outside SMMUSD;
12. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee with the earliest original hire date within this District will be regarded as having greater seniority for purposes of determining seniority order;
13. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee with a Master's Degree or higher will be regarded as having greater seniority for purposes of determining seniority order;
14. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the winner shall be the certificated employee with the highest undergraduate grade point average.

Such criteria shall be applied to rank the order of individuals for purpose of layoff and reemployment, subject to exceptions allowed by law;

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District, on the 20th day of February, 2003 by the following vote:

AYES: _____

NOES: _____

ABSTAINED: _____

Maria Leon-Vazquez
President, Board of Education
Santa Monica-Malibu Unified School District

I, John E. Deasy, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its special meeting held on February 20, 2003.

John E. Deasy
Secretary, Board of Education
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: PROPOSED BUDGET REDUCTIONS

DISCUSSION
02-20-03

ITEM NO. A.27.b.1

Governor Gray Davis' fifth State Budget announcement was sober and shocking. His proposed budget calls for major budget reductions and tax increases to address a \$34.6 billion State Budget shortfall. For the second year in a row, schools are facing a mid-year budget cut, current year cut of \$2.7 billion. The proposed 2003-04 State Budget would bring to \$4.8 billion, the amount that schools would lose in revenue over an 18-month period.

The specifics of the Governor's Budget proposals are:

,	2002-03 Revenue Limit reductions	2.15%
,	2002-03 categorical reductions	3.66%
,	2002-03 additional categorical cut	7.46%
,	2003-04 additional categorical cut	1.28%
,	A Block Grant proposal, combining 64 categoricals into one unrestricted grant	
,	Suspension of reimbursements for Mandated Cost Claims	

The effects of the Governor's Proposed Budget reduction and the current condition of our own financials leads us to believe that the District is facing a \$12 million shortfall for 2003-04. As a result, staff is proposing a similar amount of budget cuts for the Board's consideration. The recommendation is to make the following cuts:

,	Administrative Staff	12.00 FTEs	\$ 1,372,519
,	Certificated Staff	102.87 FTEs	\$ 6,721,663
,	Classified Staff	56.17 FTEs	\$ 3,242,522
,	Program & Service Reductions	35.73 FTEs	\$ 1,421,496
,	Contracted Services		<u>\$ 998,259</u>
	Total:	206.77 FTEs	\$13,756,459

In addition to these proposed cuts, the District has already implemented a freeze in hiring and a freeze on purchasing. Supplemental salaries have been curtailed and special service contracts are being reviewed to see which can be terminated or not renewed. Fees have been increased for both transportation and food service. Energy conservation is encouraged and the District's energy conservation plan is being implemented.

Capital expenditure outlays have been deferred.

As we prepare for the implementation of the proposed State Budget reductions, there are still other preparations that need to be made:

- A. Prepare for a campaign for a Parcel Tax election
- B. Prepare for layoffs and establish a seniority list
- C. Prepare to negotiate the conditions of a layoff
- D. Plan to increase class sizes
- E. Develop school site staffing ratios
- F. Review categorical program budgets
- G. Complete analysis of all budgets that require Local General Fund Contribution (LGFC)
- H. Reorganize Educational Services Department
- I. Investigate retirement incentives
- J. Do a re-enrollment for Health Benefits
- K. Review efficiency of operations

Changes to these proposals are inevitable as our plan will be effected directly by legislative action. We hope for more flexibility by having the legislature change Education Code requirements by easing the General Fund Reserve for Economic Uncertainties requirements, easing the cap on K-3 class size reduction, easing the expenditure requirements for the restricted maintenance account, eliminating supplemental retirement contribution and removing the requirements of unfunded mandates. These options would give us more flexibility to develop a balanced budget for 2003-04.

Administration

Staff recommends that the Board consider a reduction of service in the following areas of administration:

, Assistant Supt, Student Services	1 FTE
, Director Assessment	1 FTE
, Director Professional Dev	1 FTE
, Director Curriculum	1 FTE
, Director Personnel Commission	1 FTE
, Coordinator of Fine Arts	1 FTE
, Coordinator of PE/Health	1 FTE
, Coordinator Biling/Language	1 FTE
, Fiscal Services Supervisor	1 FTE
, Elem. School Principal	1 FTE
, Elem School Asst. Principal	<u>2 FTEs</u>

Total Administrative Reductions **12 FTEs** **\$1,372,519**

Certificated Staff

Staff recommends that the Board consider a reduction of service in the following areas of certificated staffing:

New Staffing			
	Ratio		
, Samohi	37:1	15 FTEs	
, Malibu H.S.	37:1	10 FTEs	
, John Adams	35:1	10 FTEs	
, Lincoln	35:1	10 FTEs	
, Elementary	30:1	<u>21 FTEs</u>	
(K-2 20:1)		66 FTEs	\$4,074,368
, School Nurses		5.2 FTEs	339,956
		(of 10.7)	
, <u>All</u> Elementary Instrumental Music Teachers		6.67 FTE	503,868
, Various Categorical Positions		<u>25.00 FTEs</u>	<u>1,803,471</u>
Total Certificated Reductions		102.87 FTE	<u>\$6,721,663</u>

Classified Staffing Reductions

Staff recommends that the Board consider a reduction in service in the following areas of classified services: (the staff ratio was determined by reducing departments by 20%)

Departments:

, Custodians	11.81 FTE	
, Facilities	4.00 FTE	
, Grounds	3.00 FTE	
, Purchasing	2.00 FTE	
, Fiscal	3.00 FTE	
, Computer Services	2.00 FTE	
, Personnel Commission	1.00 FTE	
, Superintendent's Office	.25 FTE	
, Personnel, Certificated	1.00 FTE	
, Education Services	2.00 FTE	
, Student Services	<u>1.00 FTE</u>	
	31.06 FTEs	\$1,952,669

Classified Positions:

, Senior Admin. Asst.	2.00 FTE		
, Admin. Asst.	5.00 FTE		
, Senior Office Specialist	8.00 FTE		
, Instructional Aides Classroom	1.87 FTE		
, Staff on Special Assign.	1.00 FTE		
, Community Liaisons	2.00 FTE		
, Career Center Specialist	1.00 FTE		
, Computer/AV Technician	3.00 FTE		
, Textbook Coordinator	1.00 FTE		
, Cafeteria Worker	<u>.25 FTE</u>		
	25.12 FTEs	\$1,289,853	
Total Classified Staffing Reductions Pgm. & Salaries		56.18 FTEs	<u>\$3,242,522</u>

Programs and Services

Staff recommends that the Board consider the elimination of the following programs and services:

,	Elementary Library Coordinators	9.00 FTE	
,	Middle School Library Asst.	1.38 FTE	
,	High School Library Asst.	2.00 FTE	
,	PE Aides/PE Specialist	10.88 FTE	
,	Music Aides/Accompanist	5.19 FTE	
,	MS/HS Athletic Support	<u>7.28 FTE</u>	
	Total	35.73 FTEs	\$1,421,496

Special Services Contracts

Staff recommends that the Board consider the elimination of the current special services contracts now in force, and consider a reduction in contracts with independent contractors.

,	Contracts with certificated personnel	6	\$64,474
,	Contracts with non-certificated personnel	<u>18</u>	<u>766,430</u>
	Total Special Services Contracts	24	\$830,904
,	Miscellaneous Independent Contractor Contracts		<u>\$167,353</u>
	Total		\$998,257
	GRAND TOTALS	206.77 FTEs	<u>\$13,756,459</u>

ITEM NO. A.27.b.2
(Information)

DATE: JANUARY 24, 2003

TO: THE BOARD OF EDUCATION

FROM: JOHN DEASY

RE: DECISION MAKING PROCESS FOR REDUCTION OF SERVICES 2003-04
SCHOOL

As you begin to undertake the difficult task of making decisions to cut District services for the 2003-04 school year in response to the nearly twelve million dollar budgetary shortfall, it is clear that an explicit process that guides decision making is necessary. I believe that a well-conceived comprehensive plan enables you as the custodians of the District to be as *systematic and just* as is humanly possible, given the immensity of the responsibility that lies before you. In the September 2002 message that I published on the District's web page, I referenced how we as a country actually grew stronger after having confronted our individual and collective fears in the aftermath of the events of 9/11. Likewise, it is my hope that we as a District are able to face our fears and emerge stronger and more committed to those fundamental ideals we hold at the core of our institution as we work through the decision making process. In order to accomplish this work I propose the following:

1. The Board utilizes its expressed commitment to extraordinary achievement for all, closing the achievement gap, and equity and access as the organizing principles through which all decisions are screened. The many programs and services that the District currently offer each have constituents and each possess desirability and value to some students and families. However given the scarcity of financial resources, I propose that it is our obligation as a District to first protect those services that promote the core work of the District.

II. The Board listens to the community to obtain extensive input.

Invariably the decisions related to cuts will impact every family in the District. Therefore, the opportunity for the public to share with you information related to those cuts is a vital component of your ability to make fully informed decisions. Additionally, such an opportunity, coupled with the wide spread understanding of the process, has the

potential of engendering in the community a sense of credibility and fairness in the decision making process.

III. The Board examines all proposed cuts and reductions and creates prioritized lists for both elimination, and in the event of available funding, restoration of services.

Once the Board has screened all proposed cuts and established the items' connection to the organizing principles, it is important to determine an order or ranking of the items' relationship to the principles. This is an extremely necessary step when attempting to systematically distribute finite fiscal resources. To aid in that process the following guiding questions may be useful:

- How directly does this service impact our ability to accomplish the core work expressed in the organizing principles of extraordinary achievement, closing the achievement gap, and equity and access? (Directly, indirectly, not at all)
- Will there be other resources available to fill in the services provided by this proposed cut? (Complete coverage, partial coverage, no coverage)
- Which populations are most impacted by this cut?
- Are there contractual concessions that could be made to ameliorate or lessen this cut?

Based on analyzing each proposed cut in this manner, it is possible to make prioritized lists for reduction and, it is hoped, restoration in a systematic way that reflects our beliefs as a District.

Following is a matrix that can be utilized in your deliberations:

	Degree of Impact			Other Resources			Population Most Impacted	Contractual Concessions Needed *
	Directly	Indirectly	Not At All	Complete Coverage	Partial Coverage	No Coverage	(fill-in)	(fill-in)
Proposed Cut 1								
Proposed Cut 2								
Proposed Cut 3								
Etc.								

* e.g., An adjustment in the teachers contract that would allow Kdgn teachers to work in 3rd grade classrooms at the end of their instructional day, should grade 3 class size increase.

I strongly recommend that you adopt this process, and that it be communicated widely to the public. Establishing a sense of trust and confidence in the Board to be systematic and fair is imperative as you embark on the upcoming phase of cutbacks.

ITEM NO. A.27.b.3
(Information)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Office of the Superintendent

January 24, 2003

TO: Members of the Board of Education

FROM: John E. Deasy, Superintendent

RE: Reduction or Discontinuance of Particular Kinds of
Certificated Services ("Layoff")

As a result of the current fiscal situation in California, school districts throughout our State are coming to face the reality that reductions in existing staff will need to occur for 2003-04. In our own case, the prospect of 2003-04 budget reductions in excess of \$11 million leaves us with no alternative but to find ways to significantly reduce our existing workforce. With respect to certificated employees, we have prepared a series of Resolutions for the Board meeting of January 30, 2003, which will begin the process of reducing or discontinuing particular kinds of certificated services ("layoff") effective next school year. The purpose of this memo is to brief you on this process.

First, please be aware that the process of conducting layoffs is not only psychologically and emotionally difficult, but technically, legally and procedurally complex. With respect to the technical aspects of the process, staff is working closely with our legal counsel throughout each step. At the same time, the very real and human aspects of conducting a layoff of this magnitude are coming sharply into focus. Our Human Resources Department has made it the highest priority to treat each individual with the utmost care, respect and dignity.

The legal phrase used to describe "layoff" is "reduction or discontinuance of particular kinds of certificated services". In that regard, we are placing before you three separate Resolutions pertaining to certificated (non-management) employees, which each have a separate and distinct approach to the reduction or discontinuance of services.

The first Resolution involves a reduction of teaching services at all levels, which is made possible by increasing the ratios at which certain grades and/or levels are staffed. Specifically, we will be recommending the following:

1. Increase in class sizes at 3rd grade from 20:1 to 30:1. The result of this increase is that we estimate a reduction of approximately 20 FTE from our overall elementary teacher workforce.
2. At the middle school level, we are recommending an increase in the staffing ratio from 30:1 to 35:1. We are also recommending the elimination of 8th grade class size reduction in English and math. The result will be an overall reduction in teaching staff of approximately 25 FTE at the middle school level.
3. Finally, at the high school level we are recommending an increase in staffing ratio from 30:1 at Malibu HS and 33:1 at SAMOHI, to 37:1 at both sites. We are also recommending elimination of 9th grade class size reduction in English and math. The result will be an overall reduction in teaching staff of approximately 20 FTE at the high school level.

In all, we estimate a certificated staffing reduction of approximately 65 teachers as a result of increasing student/teacher ratios in various grades and/or levels.

The second Resolution on the January 30th agenda deals specifically with the reduction or discontinuance of particular kinds of services which are not associated with increases in class sizes. These are reductions or eliminations of direct services provided to students by specialized support and/or instructional staff. Specifically, we are recommending the following:

1. Reduction of school nursing services from the current level of 10.7 FTE to 5.5 FTE. Total reduction in nursing services would be 5.2 FTE.
2. Discontinuance of the elementary instrumental music program, which would be a reduction of 6.67 FTE.

In total, this Resolution would reduce certificated services by 11.87 FTE.

The third and final Resolution on the January 30th agenda will involve a potential reduction of services in categorically funded programs (excluding special ed and CDS). This Resolution is the result of our State's new funding structure around it's 64 categorical programs which up through this year, each have separate funding as well as separate rules, regulations and procedures. For 2003-04 and beyond, the Governor is proposing that all funding for categorical programs be bundled ("blocked")

together and distributed to school districts in the form of a single "block grant". The concept is to allow Boards of Education to determine how funds are to be allocated among their existing categorical programs. Since we do not yet know how we will elect to allocate the funds among categorical programs in SMMUSD, we are preparing to reduce or discontinue all categorical programs as strictly a precautionary measure. In all, we could reduce categorical services by up to 30.4667 FTE.

In total, we are recommending a maximum reduction of certificated staffing that totals just over 97 FTE. Of that, nearly 72 FTE (73.8%) comes from the general fund.

Once you have taken action with respect to the three Resolutions, staff must begin the process of translating FTEs into people. That process is very technically involved but must be completed by March 15th. First, staff will reduce the target number of FTEs by identifying those employees who have been hired on temporary contracts. Temporary employees serve at the "will of the board" and have each signed contracts that clearly indicate their services to the district will end on the last day of school in June. Next, we will identify those probationary teachers who are being recommended for non re-election. These would be probationary teachers in their first or second year, whose principals have recommended for non re-election during 2003-04. Finally, staff will reduce the target FTEs by a factor which takes into consideration the natural attrition of employees. In past years we have experienced teacher turnover well above 80 teachers per year. Though we do not anticipate such a large number in the current job market, there will be some natural turnover. We will calculate a conservative figure for attrition and use that to further reduce our target FTEs.

The remaining FTEs will need to be converted into actual certificated employee names and positions for purposes of layoff. Staff will then go through a process of identifying individual employees for layoff, using a seniority list that is sorted by the date each employee first rendered service in a probationary position. In the event two or more employees have the same date of first probationary service, we will need to apply specific criterion for "breaking the tie". A fourth Resolution has been placed on the January 30th agenda, which gives specific direction to staff relative to determining seniority in such instances.

On the final Board agenda for February (2/20/03) and the first meeting in March (3/6/03), staff will be presenting you with the list of employees recommended for layoff. By that time, each employee will also have received notice of the pending Board action. Final action with respect to layoff must take place by March 15, 2003. After that date, each individual employee who has been noticed of possible layoff will have an opportunity to schedule a hearing before an administrative law judge. The purposes of the hearing would be to verify the employee was correctly identified for layoff based on his/her place on the seniority list and to verify the employee has received timely notice. All hearings will be concluded and final decisions rendered, by May 1, 2003.

On or before May 7, 2003, the Board will need to take final action relative to layoff of certificated (non management) employees. After action has been taken, employees receive their final notification that layoff will actually occur.

It is important to remember that March 15th is a critical date with respect to this process. Once that date has passed, we will not be able to go back and add FTEs to the list for potential reduction or discontinuance of services. We can however, always reduce the number of FTEs scheduled for reduction.

After a layoff has taken place, employees go on a 39 month employment list, meaning that if a vacant position becomes available we will first try to re-hire those persons on the list who are qualified for the position vacated. Our hope is that over the next 39 months, we would be able to bring as many of our employees back as possible.

Memorandum to Board of Education
January 24, 2003
Page 5

As you can see, this will be a lengthy and complex process, with many details to address along the way. Most important however, will be our sensitivity and support for those employees who will lose their positions in the district. Our staff and community worked very hard to bring these people to us and we are deeply saddened at the prospect of losing them.

TO: BOARD OF EDUCATION

DISCUSSION

02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: TIME LINE OF ACTIVITIES RELATED TO REDUCING OR
ELIMINATING CERTIFICATED SERVICES

ITEM NO. A. 27.b.4

In order to insure that we follow all relevant Education Codes and legal guidelines and that notifications are properly adopted and served upon each employee, the Board is required to meet certain deadlines during the process to reduce or eliminate services. The information presented below summarizes activities that have already been completed and future deadlines which must be met:

Completed February 20	Board of Education approved the Superintendent's budget reduction proposal.
Completed March 6	Board adopted Resolution xx-xx-02 and accompanying Exhibit A which outlined the number of FT reductions to be made.
Completed March 7-14	Preliminary notices of recommendations not to reemploy distributed by site administrators to certificated employees.
Completed April 10-12	Notice of hearing date distributed to employees requesting hearing.
May 1-2	Hearing before Administrative Law Judge. This is the only time the hearing could be scheduled.
On or before May 7	Copy of the Administrative Law Judge's proposed decision delivered to each employee who was a respondent at the hearing.
May 8	Board meets to discuss and take action on the proposed decision and to instruct the Superintendent to notify the affected employees that their services will not be required or will be reduced for the 2003-2004 school year.
Prior to May 15	Notices of decision not to reemploy delivered to affected employees.

TO: BOARD OF EDUCATION
FROM: JOHN E. DEASY/KENNETH R. BAILEY
RE: GOVERNOR'S MID-YEAR BUDGET PROPOSAL

DISCUSSION
02-20-03

ITEM NO. A.27.b.5

The Governor's Mid-Year Budget Proposal for 2002-03 proposes a 3.66% (\$980 million) budget reduction across all State funding. In addition, the Governor has subsequently indicated that he recommends a 7.46% (\$482 million) reduction to most categorical programs.

The Governor's Budget Proposal for 2003-04 provides 0% (\$886 million) funding for a Cost of Living Adjustment (COLA) along with additional 1.28% (\$71 million) across-the-board cuts in most categorical programs. He has further proposed a suspension of payments for mandated cost claims (\$870 million). There is no recommended growth funding for most categorical programs (\$106 million).

The most significant proposal for 2003-04 is the Governor's recommendation to combine 64 categorical programs into one unrestricted Block Grant to school districts. The Block Grant apportionment would be agency specific, reflecting both the 3.66% reduction, the 7.46% reduction and the 1.28% reduction. The Governor estimates that the new Block Grant will be \$5.1 billion which will include major categoricals, such as Instructional Materials, Adult Education, R.O.P., Deferred Maintenance and Staff Development. (Please see Table 2 on the following two pages.)

By changing our current system of categorical programs to one unrestricted Block Grant, the District will be given the opportunity to redistribute the funds as are needed to cover the Local General Fund Contribution (LGFC) for K-3 Class Size Reduction, Special Education, Summer School and Home-to-School Transportation. A list of categorical funds which the District receives is shown below as Table 1.

Certain categorical programs will continue as State categoricals. These programs will receive separate entitlements from the proposed new Block Grant. These categoricals are: K-3 Class Size Reduction, Special Education, Child Development: State Preschool, Child Development: Extended Day Care, Standards-Based Math Staff Development and AB 75 Principal Training Program.

**TABLE 1
CATEGORICAL FUNDS RECEIVED BY THE DISTRICT**

Resource Code	State Funding Name
60550	Child Development: State Preschool
60600	Child Development: State General Child Care
60800	Child Development: Extended Day Care
60900	Child Development: SAPID
60910	Child Development: Cal-Safe Supportive Services
60920	Child Development: Cal-Safe Child Care & Development
61440	Child Development: Instructional Materials/Supplies
61450	Child Development: Facilities Renovation/Repair
62500	Early Mental Health Initiative
62670	National Board Certification
62860	Certificated Staff Performance
62850	Adult Education: Community-Based English Tutoring Program
62860	English Language Acquisition Program
62880	English Language/Intensive Literacy Program
62920	Classroom Library Materials K-4
62960	Calif. Public School Library Act of 1998
63000	Lottery - Instructional Materials
63400	Parent/Teacher: Nell Soto Program
63500	ROC/P Apportionment
63700	ROP/Adult Ed: Calwork Participation
64050	School Safety & Violence Prevention
65000	Special Education
66600	Tobacco Use Prevention Education 4-8
70180	Arts Education Partnership Grant

70450	Targeted Instructional Improvement Grant
70900	Economic Impact Aid
71010	Ed Tech: Digital High Tech Support
71100	Ed Tech: CTAPS
71200	Ed Tech: Staff Development
71400	Gifted/Talented Education
71550	Instructional Materials K-8
71600	Instructional Materials 9-12
71800	Standards-Based Instructional Materials
71860	Instructional Materials/Staff Buyout
72000	Miller-Unruh Reading Program
72300	Transportation: Home/School
72350	Transportation: Bus Replacement
72400	Transportation: Special Education
72600	School Improvement Program K-6
72650	School Improvement Program 7-12
72710	Calif. Peer Assistance & Review Program
72800	Staff Development: Beginning Teacher Support
72820	Calif. High School Coaching Educ/Training
72920	Standards-Based Math Staff Development
73250	AB 75 Principal Training Program
73750	Tenth Grade Counseling

The flexibility to decide the use of the new Block Grant will enable us to more fully protect the core educational programs. The specific categorical programs will sunset at the conclusion of this fiscal year.

Even with the flexibility of the new Block Grant, we still estimate that our total deficit for 2003-04 is approximately \$11 million, so further budget restructuring will be required in order for us to produce a balanced budget.

TO: BOARD OF EDUCATION

INFORMATION

02/20/03

FROM: JOHN E. DEASY/JOSEPH N. QUARLES/RICK BAGLEY

RE: ENROLLMENT PROJECTION FOR 2003-04

Item No. A. 27.b.6

In preparation for the 2003-04 school year, staff has prepared our annual enrollment projection for all schools and grades. This projection is based on a "cohort survival formula" which takes into consideration actual enrollment data for the past three school years. The census date used for projection purposes is the last week in October, which corresponds with the date in which CBEDS is taken.

In compiling this projection, the following assumptions were made:

1. It is assumed that the number of students on inter-district permit will remain constant for 2003-04 in grades 1-12.
2. It is assumed that the number of incoming K students on inter-district permit will be the same as it was for this school year.
3. It is assumed that the number of students in special day classes (SDC) and on independent study, will remain constant for 2003-04.

Note also that the projected number of incoming resident kindergarten students is based strictly on mathematical projection. It is anticipated that this number will be revised as we move closer to the end of the school year and further information from the various "round-ups" becomes available.

AGENDA

NOTE: The enrollment projection information is available on the District's website, www.smmusd.org, as a pdf file; to view it:

- 1) go to www.smmusd.org
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on "Enrollment Projections"

Copies will also be available at the meeting.

TO: BOARD OF EDUCATION

DISCUSSION

02/20/03

FROM: JOHN E.DEASY/ CHRISTINA RIVERA

RE: INSTITUTE FOR LEARNING (IFL) PROGRESS REPORT

DISCUSSION ITEM NO. D.1

The Institute For Learning The Santa Monica Malibu Unified School District began its participation in the Institute For Learning (IFL) in July 2002. Our affiliation with IFL was made possible through a grant from the RGK Foundation. The Instructional Leadership Program of the Institute for Learning at the University of Pittsburgh is a three-year program designed to deploy leadership skills to support higher achievement for diverse student populations. Our year-one training has focused on the Institute,s Principles of Learning (POL's), which are considered theoretical statements summarizing several decades of research. The POL,s are designed to help educators analyze the quality of instruction and the opportunities they provide for rigorous learning for all students. We are also studying the role of instructional leadership and district design in creating the conditions needed to support rigorous instructional environments.

Six principals (Lise Reilly, Patty Flynn, Pat Samarge, Ilene Straus, Maureen Bradford and Wendy Wax) as well Dr. Joe Quarles and Christina Rivera attended the first week-long training session at the Institute. In January, John Deasy and Jarvis Pahl joined the same eight administrators for another three days of intensive training and planning.

The RGK Foundation and SMMUSD's Work

The grant proposal with the RGK Foundation has four goals, all of which have been greatly exceeded. They include:

- ' Five principals will be trained by IFL
- ' Five assistant principals will be trained in a delay time concept by the original 5 principals
- ' Five lead teachers will be trained by the original five principals
- ' The Superintendent will train the Superintendent, Assistant Superintendent and the Deputy Superintendent.

The IFL team consists of six principals and four district office administrators who have all attended training in Pittsburgh. This IFL team has subsequently developed and implemented one to two training sessions on the IFL content each month. This professional development effort is being implemented

through a trainer-of-trainers model and is intended to enhance the instructional leadership skills of each site,s administrators and teacher leaders. All eighteen principals meet twice a month on the first and fourth Monday of the month. Each principal attends the first Monday session with one to two teacher leaders from their schools for a total of 22 teachers. All seventeen assistant principals attend a similar training on the second Monday of the month.

To date, the training has included instruction on

- 1) The effort-based classroom
- 2) The nine Principles of Learning, and
- 3) Implementing a standards-based literacy program supported by the Principles of Learning.

The professional development on quality standards-based instruction has been focused through the lens of three of the Principles. These three Principles of **Accountable Talk, Academic Rigor** and **Clear Expectations** are also the focus at each school site. Included in your packet is a description of each of the Principles of Learning. Also included is the article "You Can't Get There From Here" by Jeff Howard referencing the implementation of an effort-based instructional system in our schools. This article was one of several used at our Monday sessions. **AGENDA NOTE:** The above-referenced article has been forwarded to the Board underseparate cover and is available for public review in the Educational Services Office. Copies will also be available at the meeting.

In the goals of the RGK grant, five teachers were to be trained by the IFL team. We have greatly exceeded this goal as each school has from 1-2 teacher leaders that attend one Monday a month. These teams have subsequently implemented similar sessions at their sites thereby extending the IFL training to every teacher in the district. As part of the training, each school has developed a replication plan, which outlines their plans and timelines for this work. Each school has also received an observation matrix detailing what one should see when the three focus Principles are integrated into daily instruction.

The three POL's have also been integrated into a set of "Look-Fors" for the newly adopted Houghton Mifflin English Language Arts Program for the elementary schools as well as in sets of instructional guidelines for each of the content areas grades K-12. Each school is conducting several school-wide and smaller grade level or department Walk Throughs focusing on the three focus Principles of Learning in Literacy/Math instruction.

Due to the District-wide training, teachers are developing a common language around rigorous standards-based instruction. We are learning that education research demonstrates that, by working hard, virtually all students, regardless of background, are capable of high achievement. We are realizing the primacy of effort, rather than following ingrained assumptions about innate aptitude. Our teachers and students are talking about "becoming smarter" by working hard at the right kind of learning tasks. Implementing the POL's is helping us create the environment and properly focused instructional strategies that help to create ability. Principals are communicating these concepts and the work around the Principles of Learning to their school community through newsletters and parent meetings.

The Future

Our affiliation with the Institute for Learning is a 3-year partnership. The IFL team will attend two sessions each year and return to replicate the training with the instructional leaders. The professional development with the leaders will subsequently be replicated at each of the sites. Future professional development will include in-depth training on the "Learning Walk," which is an event that helps schools to understand the state of teaching and learning in our schools. This knowledge will further refine and enhance our current practice of Walk Throughs being conducted at all our schools. Year three will focus on furthering our capacity to sustain the work begun in the first two years.

AGENDA

NOTE: Copies of the two-page **Principles of Learning** document are available in the printed agenda and will be available for public review at the meeting. The document is also available in the Educational Services Office.

TO: BOARD OF EDUCATION

INFORMATION

02/20/03

FROM: JOHN E. DEASY

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL ITEM NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

NICKEL & DIMED, by Barbara Ehrenreich, 12th grade AP English, requested to be adopted by David Herrera of Samohi

I KNOW THIS MUCH IS TRUE, by Wally Lamb, 11th grade AP English, requested to be adopted by Christina Nation of Samohi

THE BROTHERS K, by David James Duncan, 11th grade AP English, requested to be adopted by Christina Nation of Samohi

TO: BOARD OF EDUCATION

PUBLIC REQUEST

02/20/03

FROM: DAVID GANEZER

RE: OFFER TO PRINT DISTRICT'S LEGAL ADVERTISEMENTS FREE FOR
ONE YEAR

PUBLIC REQUEST ITEM NO. PR.1

David Ganezer, Publisher of the Santa Monica Observer, will address the Board to offer printing/publishing all the District's legal notices/advertisements for one year netting a possible savings of hundreds of dollars.

MEETING

NOTE: Mr. Ganezer is a district parent as well as the publisher of the "only family with a newspaper of general circulation in Santa Monica."

He has come forward to offer this service.

It is anticipated that the Board may direct staff to calculate the estimated savings and to clarify the area of distribution, juxtaposed to areas of distribution and cost of other publications in which the district currently advertises.