

For a Listing of Upcoming Board Meetings and locations please see the last page of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education
MEETING AGENDA
February 20, 2002**

The next regular meeting of the Board of Education is scheduled to be held on Wednesday, February 20, 2002, in the Board Room of the District Offices, 1651 16th Street, Santa Monica, CA. Following the Call to Order at 5 p.m. the Board will move to **CLOSED SESSION** in the Board Conference Room to discuss the items listed below. The Public portion of the meeting will convene at 7 p.m. in the Board Room.

The Public Portion of the Meeting Begins at 7:00 PM

If you wish to address the Board of Education you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the entrance of the room.

I CALL TO ORDER

- A Roll Call
- B Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION

, Conference with Superintendent and Assistant Superintendent regarding 2001-02 strategies for Negotiations with Non-Represented Employees and the Santa Monica-Malibu Teachers Association (SMMCTA, pursuant to GC 54957.6, as cited in the Brown Act

, Personnel matters related to Certificated Employee discipline/dismissal/release, pursuant to section 54947 of the Government Code as cited in the Brown Act

, Receipt of the recommendation for Special Education Administrator to approve the proposed settlement cases as cited in GC§54954.9 (b), as cited in the Brown Act

- Case Number SN 1474-01
- Case Number SN 0890-00
- Case Number SN 2189-01
- Case Number SN 1631-99

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS

- Presentation from Santa Monica High School

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting. February 20, 2002

V APPROVAL OF THE AGENDA

VI APPROVAL OF MINUTES

A.1 Approval of Minutes: 1
- May 24 , 2001

VII CONSENT AGENDA

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Approval of Basic and Supplemental Textbooks to be Adopted 2
A.3 Approval of Independent Contractors 3
A.4 Overnight Field Trip(s) 2001-02 4
A.5 Arts Education Implementation Grant 2002-03 5-6

Business and Finance

A.6 Award of Purchase Orders, FY 2001-2002 7-7f
A.7 Approval of Conference and Travel Approval/Ratification 8-11
A.8 Approval of Gifts 12-12d

Proposition X /State Modernization

None.

General Functions

None.

Personnel

A.9 Certificated Personnel - Elections, Separations 13-16
A.10 Classified Personnel - Merit 17-21
A.11 Classified Personnel - Non-Merit 22

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board

of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. Student Board Member Reports
 - A. Gabriela de la Santos - Olympic High School
 - B. Greg Sands - Malibu High School
 - C. Chris Gary - Santa Monica High School
- B. School Reports -
- C. SMMCTA Report
- D. SEIU Report
- E. PTA Council President Report
- F. Santa Monica-Malibu Education Foundation
- G. Proposition X Oversight Committee

X Superintendent's Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

Regarding Major and Discussion Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI

following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.12	Approval of Special Education Contracts	23-25
A.13	Retirement Incentive Option for Certificated Employees	26-27
A.14	Retirement Incentive Option for Classified Employees	28-29
A.15	Approval of Security Plan for Elementary Schools	30
A.16	Approval of Amendment to Board Policy 5117 - <u>Interdistrict Permits</u>	31-35
A.17	Approval of Board Policy 5113 - <u>Absences, Excuses and Minimal Attendance Requirements</u>	36-42
A.18	Approval of Board Policy 5113.1 - <u>Truancy</u>	43-48
A.19	Approval of Board Policy 6153 - <u>School-Sponsored Trips, Off-Campus Activities and Outings</u>	49-52
A.20	Approval of Revised Calendar for the Budget Planning Process	53-55
A.21	2002 CSBA Delegate Assembly Election	56
A.21	Ratification of Agreement Between the Santa Monica-Malibu Unified School District and the Service Employees International Union (SEIU), Local 660	57-59

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	High School Science - 9th Grade Biology	60
D.2	Report on the Advanced Placement Program Offered by Santa Monica-Malibu Unified School District	61
D.3	Librarians' Support of Student Outcomes	62

XIII INFORMATIONAL ITEMS

None.

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief

background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION.

XX ADJOURNMENT

The next meeting is a special Board of Education retreat to be held on Thursday, March 7, 2002 at 7 p.m. HRL, 3011 Malibu Canyon Road, Malibu, CA.

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

SCHEDULE OF DISTRICT ADVISORY COMMITTEE (DAC) MEETINGS *

Accessibility	As needed
Chapter 1	4x/year - usually Friday morning
Child Care and Development	Monthly - (TBD)
Community Health and Safety	7PM - 3 rd Wednesday of each month
Bilingual	9-11 AM - various sites (TBD)
GATE	7PM - 4x/year - various sites (TBD)
Fine Arts	7-9 PM - 2 nd Monday of each month
Financial Oversight	10:00 AM - 2 nd and 4 th Tuesdays
Instructional Technology	4:00 PM - 2 nd Tuesday of each month
Intercultural Advisory Council	7:00 PM - 1 st Tuesday of each month
Proposition X Oversight	4 PM - Monday before agenda planning
School Improvement	4x/year - Tuesday afternoons (TBD)
Special Education	7:00 PM - 2 nd Tuesday of each month
Sports and Physical Education	5:00 PM - 2/20/02 Lincoln Middle School
Strategic Planning Design Team	As needed - (TBD)
Title IX - Gender Equity	as needed

* a list of committee chairpersons and board liaisons is available upon request in the Office of the Superintendent

Board of Education Meeting Schedule for 2002

Month	1st Week	2nd Week	3rd Week	4th Week	Comment
January			17	24	
February	6 **		20		20:W- District Office
March	7 **		20 (W)		Stairway:Th/F
April		11		25	
May	2 **		16*		
June	6 **			27	Graduation (s)

* = Meetings to be held in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica.

** = Meetings to be held at Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu.

AGENDA DISTRIBUTION -- Agendas are distributed to:

All District principals/District managers/supervisors all branches of the public library in Santa Monica and Malibu
 print media in both Santa Monica and Malibu
 SMMCTA and SEIU representatives
 Presidents of PTA Council and site PTAs
 African American Parent Support Group
 District Legal Counsel
 the City Managers of both Santa Monica and Malibu
 members of the public who may subscribe
 electronic media - surfsantamonica.com
 - oceanparkgazette.com

Tables of Contents are mailed first class mail at no cost to the receiving party to:
 chairs of District Advisory Committees, chairs of Site Governance Councils,
 members of the Prop X Oversight Committee
 City Council members of both Santa Monica and Malibu
 Board of Trustees Members Santa Monica College
 representatives of child care/child welfare agencies in Santa Monica
 representatives of various City commissions
 requesting members of the public.
 members, Superintendent's Financial Task Force; members Financial Oversight Committee
 e-mail distribution list

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meeting and is accessible to the public 24 hours/day at the District Offices' entrance, 1651 - 16th street in Santa Monica. Special meeting agendas are posted 24 hours prior to special meetings of the Board of Education. It is also available 24/7 on the District's website.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
February 20, 2002

I **CALL TO ORDER**

A Roll Call

Julia Brownley - President
Maria Leon-Vazquez - Vice President
Pam Brady
Jose Escarce
Brenda Gottfried
Mike Jordan
Tom Pratt

Gregory Sands	Student Board Member, Malibu High School
Christopher Gary	Student Board Member, Santa Monica High School (voting)
Gabriella de la Santos	Student Board Member, Olympic High School

B Pledge of Allegiance

II **CLOSED SESSION**

Report out of Closed Session of February 10, 2002, Superintendent's Evaluation:

Report out of Closed Session of February 20, 2002: