

# English as a Second Language

Winter Registration deadline is January 12, 2019\*  
Spring Registration deadline is April 15, 2019\*

- **Beginning:** Tues, Wed & Thurs 6-9 pm, AEC Room 301 (#990101)
- **Beginning High:** Tues, Wed & Thurs 6-9 pm, AEC Room TBD (#990201)
- **Intermediate:** Tues, Wed & Thurs 6-9 pm, AEC Room 302 (#990301)
- **Advanced:** Tues, Wed & Thurs 6-9 pm, AEC Room 107 (#990501)
- **Multi-Level Low/Conversation:** Monday 6-9 pm, AEC Room 107 (#990611)
- **Multi-Level High/Conversation:** Monday 6-9 pm, AEC Room 302 (#990633)
- **Multi-Level Low:** Mon & Wed 11 am-2 pm, Main Library (#990601)
- **Multi-Level High:** Tues & Thurs 11:45 am-2:45 pm, Main Library (#990603)
- **Multi-Level Low:** Sat 11 am-1:30 pm, Pico Library, Room TBD (#990602) **NEW!**

**Prerequisite:** New and returning ESL students are required to schedule a Student orientation appointment prior to enrolling. Students will take assessment, meet with counselor, process a student education plan and register for classes at the time of the orientation. Student orientation appointment takes approximately two and a half hours.



Our classes provide English instruction that is designed to meet your educational goals with a focus on using English for real-life needs, employment, and citizenship. Classes include practice of listening, speaking, reading, and writing for beginning through advanced students.

**Enrollment & Attendance Policy:** Students enrolling after the registration deadline will be placed on a waiting list until the following term. Students who are absent more than two weeks may be removed from class.

**Call (310) 664-6222 ext 76203 for more information!**

## Citizenship

- **Tuesday 6-9 pm, AEC, Room 105, P. Hernandez (#990001) NEW DAY!**
- **Thursday 9-11:30 am, Pico Library, Annex Community Room (#990002)**



Classes cover topics in U.S. history and government. Students receive assistance filling out the citizenship application. Practice is provided in written dictation and in answering questions for the oral interview.

**Prerequisite:** Student must be eligible to become a U.S. citizen and read, write, and speak English at an intermediate level. New and returning ESL students are required to schedule a Student Orientation appointment prior to

enrolling. Students will take assessment, meet with counselor, process a student education plan, and register for classes at the time of the orientation. Student orientation appointment takes approximately two and a half hours.

## GENERAL INFORMATION

Students are required to schedule and attend an orientation appointment prior to attending classes. Students will take assessment, meet with counselor, process a student education plan and register for classes at the time of the orientation. Students enrolling in Adult Secondary Education will first be enrolled in a Student Success Seminar.

All educational opportunities are available without regard to gender, sex, race, color, religion, ancestry, national origin, ethnic origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics.

**Concurrent Enrollment of High School Students:** High school students may enroll concurrently in adult education secondary classes to **make up deficient credits** needed for graduation. Students may attend adult education classes after having attended the regular school day. Enrollment of concurrent students requires documentation and approval by high school counselor, student, parent/guardian, and adult school counselor. Concurrent enrollment forms may be obtained from high school counselor, in the Adult Education Center office, or at [www.smmusd.org/adulted/pdf/ConcurrentRegistration.pdf](http://www.smmusd.org/adulted/pdf/ConcurrentRegistration.pdf).

**Smoke-Free Campus and Grounds Policy:** Smoking is prohibited on campus, including parking lots, before, during, and after any school-related activities.

**Parking** entrance located via Pine Street. Free parking!

**Mandated classes:** Mandated classes are funded by the State of California.

**Fees:** Textbooks and classroom materials are furnished without charge, however, they may also be offered for sale.

**Public Notice:** The Santa Monica-Malibu Unified School District (SMMUSD) has a uniform complaint process as required in Code of Regulations, Title 5, Section 4622. SMMUSD Policy 1312.3. The Chief Academic Officer is designated as the compliance officer. A copy of that policy is posted in the Adult Education Center Office. The policy provides for mediation or investigation, presentation of information relevant to the complaint, follow up and remedies or appeals as appropriate.

**Santa Monica-Malibu Adult Education Center is accredited by the Western Association of Schools and Colleges.**



### Office Hours (AEC):

Monday - Thursday from 8:30 am to 8 pm

### Santa Monica-Malibu USD:

#### Board of Education:

Oscar de la Torre, Craig Foster, Jon Kean, Maria Leon-Vazquez, Laurie Lieberman, Ralph Mechur, Dr. Richiard Tahvildaran-Jesswein

**Superintendent:** Dr. Ben Drati

#### Adult Education Center (AEC) Principal:

Anthony Fuller

### WINTER TERM CALENDAR:

**November 19, 2018 - February 23, 2019**

First day of WINTER term:

Main Campus . . . . . November 19, 2018

Thanksgiving Holiday . . . November 22 - 23

Winter Holiday . . . December 22 - January 7  
(2 weeks)

Classes NOT in Session . . . . . January 7

ESL Registration Period Ends . . . January 12

Martin Luther King, Jr's

Birthday . . . . . January 21

President's Day Holiday . . . . . February 18

Last day of WINTER term:

Main Campus . . . . . February 23, 2019

### SPRING TERM CALENDAR:

**February 25, 2019 - June 1, 2019**

First day of SPRING term:

Main Campus . . . . . February 25, 2019

ESL Registration Period Ends . . . . . April 5

Spring Holiday . . . . . April 6 - April 20  
(2 weeks)

Classes NOT in Session . . . . . May 7

Memorial Day Holiday . . . . . May 27

Office OPEN /

Classes NOT in Session . . . . . June 4

Graduation . . . . . June 5

Last day of SPRING term:

Main Campus . . . . . June 1, 2019

### LOCATIONS

#### Adult Education Center (AEC):

2510 Lincoln Blvd.

Santa Monica CA 90405

(On Lincoln, between Ocean Park and Pine St)

#### Main Library:

601 Santa Monica Blvd.

Santa Monica CA 90405

#### Pico Branch Library

2201 Pico Blvd., Santa Monica CA 90405



## ADULT EDUCATION CENTER

UNLOCKING DOORS OF OPPORTUNITY

2510 Lincoln Boulevard, Santa Monica CA 90405 - Office Room 203

**(310) 664-6222 • [www.smmusd.org/adulted](http://www.smmusd.org/adulted)**



**Winter 2018**  
November 19, 2018 -  
February 23, 2019

**Spring 2019**  
February 25, 2019 -  
June 1, 2019

# High School Equivalency Exam

## Begin here if ready to take the 2014 GED® Test and would like to schedule an appointment:

- STEP 1: Register at [www.ged.com](http://www.ged.com) (Email account and debit/credit card will be required to complete the registration/practice test process.)
- STEP 2: "Schedule Test" (If this is the first time scheduling an appointment, answer questions and continue to next step.)
- STEP 3: Select Exam Language (English/Spanish)
- STEP 4: Select only up to two exams if testing at our center.
- STEP 5: Select test center near home address or type in "Santa Monica" and click "Search" then select test center and desired date/time.
- STEP 6: If selection is complete, "Proceed to Checkout" or "Add Another" to select more exams.
- STEP 7: Complete steps as indicated and enter payment/voucher/promotion code to complete transaction.

## Begin here if you are not sure if you are ready to take the 2014 GED® Test:

- STEP 1: Call (310) 664-6222 ext. 76203 to schedule a free assessment/counseling session through the adult school or register at [www.ged.com](http://www.ged.com) to take the 2014 GED Ready - The Official Practice Test.
- STEP 2: Take high school equivalency practice exam through the adult school or take the 2014 GED Ready - The Official Practice Test.
- STEP 3: Meet with counselor, review assessment results and enroll in high school equivalency preparation classes or schedule to take the GED® Test at [www.ged.com](http://www.ged.com).

## 2014 GED® Test

**GED® Test Schedule:** Call (310) 664-6222, ext. 76203 for current test schedule. Students wishing to test through our center are recommended to schedule one or two exams at a time.

### What is the "2014 GED® Test"?

- The GED® Test has been updated to make sure it measures what graduating high school seniors know and what colleges and employers will expect of you.
- Four content areas: Reasoning Through Language Arts (150 minutes including a 10-minute break), Mathematical Reasoning (115 minutes), Science (90 minutes) and Social Studies (70 minutes)

- The GED is offered on computer (not online) with paper testing available for accommodations only
- It is offered in English and in Spanish
- 3 opportunities to test per year, per content area
- Enhanced Score Report - The enhanced score report from GED Testing Service provides targeted feedback for each test-taker so they know their strengths, what skills to develop, and how to score higher on their re-test. Same-day scoring is provided on all four parts including the new score report for reporting and remediation.
- Students passing the GED® Test will automatically receive an electronic, secure, diploma and Smart Transcript. This is delivered immediately to their email address after their test is scored. Test-takers can view, print, and request a professionally-printed diploma free of charge.
- General Information:
  - [www.smmusd.org/adulted](http://www.smmusd.org/adulted) | [www.GED.com](http://www.GED.com)
  - [www.gedtestingservice.com/ged-testing-service](http://www.gedtestingservice.com/ged-testing-service)
- Accommodations: [www.gedtestingservice.com/testers/accommodations-for-disability](http://www.gedtestingservice.com/testers/accommodations-for-disability)

### Frequently Asked Questions (FAQs):

- [www.gedtestingservice.com/testers/mygedfaqs](http://www.gedtestingservice.com/testers/mygedfaqs)

## High School Equivalency Test Preparation

### High School Equivalency Math Preparation

- Tues & Thurs, 5:45-8:45 pm, AEC Room 106 (#123001)

### High School Equivalency Reading & Writing Preparation

- Mon, 5:30-8:30 pm, AEC Room 108 (#122901)

Students may complete their High School diploma courses or prepare for their High School Equivalency Exam in an individualized instruction format. Students will also have the opportunity to participate in free online preparation. Focus is on writing, reading, and math skills needed for exam. Counseling sessions are free! Plan a schedule that suits your needs!

### Second Chance Learning Program: GED/HiSET Preparation Language Arts

- Wed, 6:45 - 8:45pm, Main Library, Community Room, 10/3/18-5/22/19

Do you want to earn your GED or HiSET diploma? Has a lack of money or resource held you back? The Library can help! Commit to our GED/HiSET preparation classes and we will pay your test registration fees. No advance class registration required. For more information, call (310) 458-8303. *This program is free and open to the public. Seating is limited and on a first arrival basis. Classes offered by the Santa Monica Public Library in cooperation with the Adult Education Center.*

# High School Diploma

## High School Learning Center

### All subjects except English

- Tuesday & Thursday, 5:45-8:45 pm, AEC Room 104, Cr: 5 (#120001)

### English

- Monday, 5:30-8:30 pm, AEC Room 108, Cr: 5 (#120301)

The High School Diploma Learning Center offers all high school diploma requirements in an individualized instruction format. Work at your own pace until you master the material. **Only success is possible here! Come and finish your Diploma!**

## Math Learning Center

- Tuesday & Thursday, 5:45-8:45 pm, AEC Room 106, Cr: 5 (#110201 & 120202)

The Math Learning Center offers individualized instruction in basic math and algebra courses required for the high school diploma, as well as preparation for the High School Proficiency exam.

### Concurrent Enrollment of Santa Monica-Malibu Unified School District High School Students:

High school students may enroll concurrently in adult education secondary classes to make up deficient credits needed for graduation. Students may attend adult education classes after having attended the regular school day. Enrollment of concurrent students requires documentation and approval by high school counselor, student, parent/guardian and adult school counselor. Concurrent enrollment forms may be obtained from high school counselor, in the Adult Education Center office or at [www.smmusd.org/adulted/pdf/ConcurrentRegistration.pdf](http://www.smmusd.org/adulted/pdf/ConcurrentRegistration.pdf).

## Graduation Requirements

### Adult Competency-Based High School Diploma

#### Subject / Credit Requirements:

English .....	40
Mathematics.....	20
Social Studies.....	30
Science/Health.....	25
Fine Arts/Foreign Language.....	10
Life Skills Electives.....	5
General Electives.....	40
<b>Total HS Diploma Credits Required.....</b>	<b>170</b>

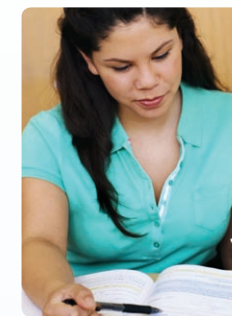
Graduates will be required to attend Graduate Pathway Seminar to complete the graduation process. Graduate Pathway Seminars are by appointment and will provide student with pathway information leading into postsecondary education and/or the workforce. Commencement exercises will be held in June for individuals completing requirements for a high school diploma. Diplomas and certificates are presented by the Superintendent.

# Adult Basic Education

## Academic English / Reading and Writing 1\*

- Monday, 6-9 pm, AEC Room 104, Cr: 5 (#110100)

Students will read with understanding by locating the topic, main idea, and key details of texts and use strategies to find the meaning of unknown words. Students will begin with basic sentence structure and will progress in the writing process to writing an essay. This course is designed to develop a firm basis in language, word usage, grammar and writing skills. Students may be introduced to the use of computers for writing activities.



## English Fundamentals\*

- Tuesday, 6-9 pm, AEC Room 108, Cr: 5 (#110101)

This course is designed to improve basic skills in written communication. Emphasis is placed on written and oral language conventions, including punctuation, usage, spelling, capitalization, basic simple sentence structure, and syntax. Students apply these skills in narrative writing assignments and in practical (consumer and workplace) applications.

## Student Success Seminar\*



- Tuesday, 6-9 pm, AEC Room 108, Cr: 1 (#123301)

Students have the opportunity to review important strategies to get their brain in shape for upcoming classes and to meet other new or returning students. The goal of the Student Success Seminar is to increase general knowledge and readiness skills to prepare students to be successful in required high school diploma classes and/or high school equivalency preparation classes.

\*Students will be required to take a placement exam at the time of enrollment. **Prerequisite:** Advanced ESL.



## FREE Non-Credit Courses

### Course Offerings

- Business Essential
- Customer Service
- Bicycle Maintenance
- Early Childhood Education
- Clinical Rehabilitation Aide
- Integrative Health



Contact us for more information. Make a positive difference in your life and your career.