

English as a Second Language

Winter Registration deadline is January 29, 2018*
Spring Registration deadline is May 7, 2018*

- **Beginning:** Mon & Wed 6-9 pm, AEC Room 301 (#990101)
- **Beginning High:** Tues & Thurs 6-9 pm, AEC Room 302 (#990201)
- **Intermediate:** Mon & Wed 6-9 pm, AEC Room 107 (#990301)
- **Intermediate High:** Tues & Thurs 6-9 pm, AEC Room 107 (#990401) **NEW!**
- **Advanced:** Mon & Wed 6-9 pm, AEC Room 302 (#990501)
- **Multi-Level Low:** Mon & Wed 9-11:30 am, Ocean Park Library (#990601) **NEW!**
- **Multi-Level Low:** Sat 11 am-1:30 pm, Pico Branch Library (#990602) **COMING SOON!**
- **Multi-Level High:** Tues & Thurs 12-2:30 pm, Main Library (#990603) **NEW!**

Prerequisite: New and returning ESL students are required to schedule a Student Orientation appointment prior to enrolling. Students will meet with counselor, take a placement exam, complete a student education plan and register for classes during orientation.

Our classes provide English instruction that is designed to meet your educational goals with a focus on using English for real-life needs, employment, and citizenship. Classes include practice of listening, speaking, reading, and writing, for beginning through advanced students. Students receive a certificate of completion after mastering each level of English. Enrollment & Attendance Policy: Students enrolling after the registration deadline will be placed on a waiting list until the following term. Students who are absent more than two weeks may be removed from class.

Call (310) 664-6222 ext 76203 for more information!

Distance Learning Program

- **Friday, 9:30 am-12 pm, AEC Room 203 (#990604) COMING SOON!**

Prerequisite: New and returning ESL students are required to schedule a Student Orientation appointment prior to enrolling. Students will meet with counselor, take a placement exam, complete a student education plan and register for classes during the their orientation.

Distance learning provides students with access to education through a network of various technologies. Instructor and student meet once a week by appointment. Distance learning provides students greater flexibility in achieving their educational goals through audio, video and computer technologies.

Citizenship

- **Wednesday 6-9 pm, AEC, Room 303, P. Hernandez (#990001)**
- **Thurs & Fri 9-11:30 am, Pico Branch Library, P. Hernandez (#990002) NEW!**

Classes cover topics in U.S. history and government. Students receive assistance filling out the citizenship application. Practice is provided in written dictation and in answering questions for the oral interview. Classes include a distance learning component in support of classroom instruction.

Prerequisite: Student must be eligible to become a U.S. citizen and read, write, and speak English at an intermediate level. New and returning ESL students are required to schedule a Student Orientation appointment prior to enrolling. Students will meet with counselor, take a placement exam, complete a student education plan and register for classes during orientation.

GENERAL INFORMATION

Adults 18 and older may enroll in adult courses. Students are required to schedule and attend an orientation appointment prior to attending classes. Students will meet with ESL counselor, take placement exam, process a student education plan and register for classes during the orientation. Students enrolling in Adult Basic Education and Adult Secondary Education will first be enrolled in a Student Success Seminar.

All educational opportunities are available without regard to gender, sex, race, color, religion, ancestry, national origin, ethnic origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics.

Concurrent Enrollment of High School Students: High school students may enroll concurrently in adult education secondary classes to **make up deficient credits** needed for graduation. Students may attend adult education classes after having attended the regular school day. Enrollment of concurrent students requires documentation and approval by high school counselor, student, parent/guardian and adult school counselor. Concurrent enrollment forms may be obtained from high school counselor, in the Adult Education Center office or at www.smmusd.org/adulted/pdf/ConcurrentRegistration.pdf.

Smoke-Free Campus and Grounds Policy: Smoking is prohibited on campus, including parking lots, before, during, and after any school-related activities.

Parking entrance located via Pine Street. Free parking!

Mandated classes: Mandated classes are funded by the State of California.

Fees: Textbooks and classroom materials are furnished without charge, however, they may also be offered for sale.

Public Notice: The Santa Monica-Malibu Unified School District (SMMUSD) has a uniform complaint process as required in Code of Regulations, Title 5, Section 4622. SMMUSD Policy 1312.3. The Chief Academic Officer is designated as the compliance officer. A copy of that policy is posted in the Adult Education Center Office. The policy provides for mediation or investigation, presentation of information relevant to the complaint, follow up and remedies or appeals as appropriate.

Santa Monica-Malibu Adult Education Center is accredited by the Western Association of Schools and Colleges.



Office Hours (AEC):

Monday - Thursday from 8:30 am to 8 pm

Santa Monica-Malibu USD:

Board of Education:

Oscar de la Torre, Craig Foster, Jon Kean, Maria Leon-Vazquez, Laurie Lieberman, Ralph Mechur, Dr. Richiard Tahvildaran-Jesswein

Superintendent: Dr. Ben Drati

Adult Education Center (AEC) Principal:

Anthony Fuller

WINTER TERM CALENDAR:

November 13, 2017 - February 23, 2018

First day of WINTER term:

Main Campus November 13, 2017

Thanksgiving Holiday November 23 - 24

Winter Holiday December 25 - January 5

(2 weeks)

Classes NOT in Session January 8

Martin Luther King, Jr's Birthday January 15

ESL Registration Period Ends January 29

(Main Campus)

President's Day Holiday February 19

Last day of WINTER term:

Main Campus February 23, 2018

SPRING TERM CALENDAR:

February 26, 2018 - May 31, 2018

First day of SPRING term:

Main Campus February 26, 2018

Spring Holiday March 26 - April 6

(2 weeks)

Classes NOT in Session May 1

ESL Registration Period Ends May 7

(Main Campus)

Memorial Day Holiday May 28

Office OPEN /

Classes NOT in Session June 4

Graduation June 5

Last day of SPRING term:

Main Campus May 31, 2018

LOCATIONS

Adult Education Center (AEC):

2510 Lincoln Blvd.

Santa Monica CA 90405

(On Lincoln, between Ocean Park and Pine St)

Main Library:

601 Santa Monica Blvd.

Santa Monica CA 90405

Ocean Park Library:

2601 Main St., Santa Monica CA 90405

Pico Branch Library

2201 Pico Blvd., Santa Monica CA 90405

Santa Monica High School:

601 Pico Blvd., Santa Monica CA 90405

Adult Education Center



2510 Lincoln Boulevard, Santa Monica CA 90405 - Office Room 203

(310) 664-6222 ▪ www.smmusd.org/adulted



SMRC SANTA MONICA REGIONAL CONSORTIUM FOR ADULT EDUCATION
www.santamonica4adulted.org



Winter 2017
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High School Equivalency Exam

Begin here if ready to take the 2014 GED® Test and would like to schedule an appointment:

- STEP 1: Register at www.ged.com (Email account and debit/credit card will be required to complete the registration/practice test process.)
- STEP 2: "Schedule Test" (If this is the first time scheduling an appointment, answer questions and continue to next step.)
- STEP 3: Select Exam Language (English/Spanish)
- STEP 4: Select only up to two exams if testing at our center.
- STEP 5: Select test center near home address or type in "Santa Monica" and click "Search" then select test center and desired date/time.
- STEP 6: If selection is complete, "Proceed to Checkout" or "Add Another" to select more exams.
- STEP 7: Complete steps as indicated and enter payment/voucher/promotion code to complete transaction.

Begin here if you are not sure if you are ready to take the 2014 GED® Test:

- STEP 1: Call (310) 664-6222 ext. 76203 to schedule a free assessment/counseling session through the adult school or register at www.ged.com to take the 2014 GED Ready - The Official Practice Test.
- STEP 2: Take high school equivalency practice exam through the adult school or take the 2014 GED Ready - The Official Practice Test.
- STEP 3: Meet with counselor, review assessment results and enroll in high school equivalency preparation classes or schedule to take the GED® Test at www.ged.com.

2014 GED® Test

GED® Test Schedule: Call (310) 664-6222, ext. 76203 for current test schedule. Students wishing to test through our center are recommended to schedule one or two exams at a time.

What is the "2014 GED® Test"?

- The GED® Test has been updated to make sure it measures what graduating high school seniors know and what colleges and employers will expect of you.
- Four content areas: Reasoning Through Language Arts (150 minutes including a 10-minute break), Mathematical Reasoning (115 minutes), Science (90 minutes) and Social Studies (70 minutes)

- The GED is offered on computer (not online) with paper testing available for accommodations only
- It is offered in English and in Spanish
- 3 opportunities to test per year, per content area
- Enhanced Score Report - The enhanced score report from GED Testing Service provides targeted feedback for each test-taker so they know their strengths, what skills to develop, and how to score higher on their re-test. Same-day scoring is provided on all four parts including the new score report for reporting and remediation.
- Students passing the GED® Test will automatically receive an electronic, secure, diploma and Smart Transcript. This is delivered immediately to their email address after their test is scored. Test-takers can view, print, and request a professionally-printed diploma free of charge.

- General Information:
 - www.smmusd.org/adulted
 - www.GED.com
 - www.gedtestingservice.com/ged-testing-service

- Accommodations:
 - www.gedtestingservice.com/testers/accommodations-for-disability

Frequently Asked Questions (FAQs):

- www.gedtestingservice.com/testers/mygedfaqs

High School Equivalency Test Preparation

High School Equivalency Math Preparation (Distance Learning - Coming Soon!)

- Tues & Thurs, 6-9 pm, AEC Room 106 (#123001)

High School Equivalency Reading & Writing Preparation (Distance Learning - Coming Soon!)

- Mon & Wed, 5:30-8:30 pm, AEC Room 104 (#122901)

Students may complete their High School diploma courses or prepare for their High School Equivalency Exam in an individualized instruction format. Students will also have the opportunity to participate in free online distance learning high school equivalency preparation (Coming Soon!). Distance learning students will meet with instructor once a week to review progress and work completed. Focus is on writing, reading, and math skills needed for exam. Counseling sessions are free! Plan a schedule that suits your needs!



High School Diploma

High School Learning Center

All subjects except English

- Tuesday & Thursday, 6-9 pm, AEC Room 104, Cr: 5 (#120001)

English

- Wednesday, 5:30-8:30 pm, AEC Room 104, Cr: 5 (#120301)

The High School Diploma Learning Center offers all high school diploma requirements in an individualized instruction format. Work at your own pace until you master the material. **Only success is possible here! Come and finish your Diploma!**

Math Learning Center

- Mon & Wed, 6-9 pm, AEC Room 106, Cr: 5 (#110201 & 120202)

The Math Learning Center offers individualized instruction in basic math and algebra courses required for the high school diploma, as well as preparation for the High School Proficiency exam.

Concurrent Enrollment of Santa Monica-Malibu Unified School District High School Students:

High school students may enroll concurrently in adult education secondary classes to make up deficient credits needed for graduation. Students may attend adult education classes after having attended the regular school day. Enrollment of concurrent students requires documentation and approval by high school counselor, student, parent/guardian and adult school counselor. Concurrent enrollment forms may be obtained from high school counselor, in the Adult Education Center office or at www.smmusd.org/adulted/pdf/ConcurrentRegistration.pdf.

Graduation Requirements

Adult Competency-Based High School Diploma

Subject / Credit Requirements:

English	40
Mathematics.....	20
Social Studies.....	30
Science/Health.....	25
Fine Arts/Foreign Language	10
Life Skills Electives	5
General Electives.....	40

Total HS Diploma Credits Required 170

Graduates will be required to attend Graduate Pathway Seminar to complete the graduation process. Graduate Pathway Seminars are by appointment and will provide student with pathway information leading into postsecondary education and/or the workforce. Commencement exercises will be held in June for individuals completing requirements for a high school diploma. Diplomas and certificates are presented by the Superintendent.

Adult Basic Education

English Fundamentals

- Tuesday, 6-9 pm, AEC Room 108, Cr: 5 (#110101)

This course is designed to improve basic skills in written communication. Emphasis is placed on written and oral language conventions, including punctuation, usage, spelling, capitalization, basic simple sentence structure, and syntax. Students apply these skills in narrative writing assignments and in practical (consumer and workplace) applications. Students will be required to take a placement exam at the time of enrollment. **Prerequisite:** Advanced ESL.



Student Success Seminar

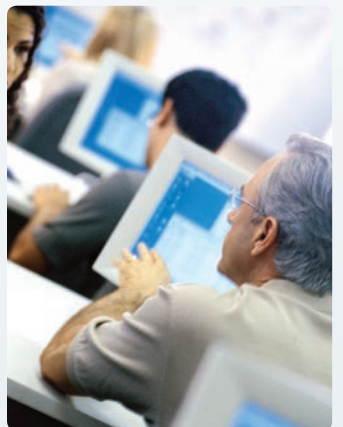
- Thursday, 6-9 pm, AEC Room 108, Cr: 1 (#123301)

Students have the opportunity to review important strategies to get their brain in shape for upcoming classes and to meet other new or returning students. The goal of the Student Success Seminar is to increase general knowledge and readiness skills to prepare students to be successful in required high school diploma classes and/or high school equivalency preparation classes.

Basic Computer Literacy

- Saturday, 9:30 am-12 pm, SAMOHI Room i101 (#110301)

Students with basic to intermediate reading skills will be guided through basic computer skills, Windows 7, and Word 2013. **Prerequisite:** Student must be able to read, write and speak English at an intermediate level.



FREE Non-Credit Courses

Course Offerings

- Business Essential
- Customer Service
- Bicycle Maintenance
- Early Childhood Education
- Clinical Rehabilitation Aide
- Integrative Health



Contact us for more information. Make a positive difference in your life and your career.