

THIS IS NOT A PERMIT

NEW RENEWAL
Permit No. _____

APPLICATION FOR PERMISSION TO WORK IN THE ENTERTAINMENT INDUSTRY

PROCEDURES FOR OBTAINING WORK PERMIT

1. Complete the information required below
2. School authorities must complete the "School Record" section below
3. For minors 15 days through kindergarten, please attach a certified copy of minor's birth certificate. See reverse side for other documents that may be accepted.
4. Mail or present the completed application to any office of the Division of Labor Standards Enforcement for issuance of your work permit. Work permits will be issued within 3 business days and mailed to you.
5. Please provide a preaddressed, stamped envelope.

Name of Child				Professional Name (if applicable)									
Permanent Address Number		Street		City		State		Zip Code		Home Phone Number			
School Attending										Grade			
Date of Birth		Age		Height		Weight		Hair Color		Eye Color		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
<p>STATEMENT OF PARENT OR GUARDIAN: It is my desire that an Entertainment Work Permit be issued to the above named child. I will read the rules governing such employment and will cooperate to the best of my ability in safeguarding his or her educational, moral and physical interest. I hereby certify, under penalty of perjury, that the foregoing statements are true and correct.</p>													
Name of Parent or Guardian (print or type)						Signature			Daytime Phone Number				

SCHOOL RECORD

State whether "SATISFACTORY" or "UNSATISFACTORY" for each

Attendance			Scholarship (Grades)			Health		
<p>I CERTIFY THAT THE ABOVE-NAMED MINOR:</p> <input type="checkbox"/> Meets the school district's requirements with respect to age, school record, attendance and health. <input type="checkbox"/> Does not meet the district's requirements and permit should not be issued.						[School Seal]		
Authorized School Official				Date				
School Address				School Phone Number				

HEALTH RECORD

Complete this Section if instructed to do so or if infant is under One Month of Age

Name of Doctor		Address		Phone Number	
<p>I certify that I am a licensed physician and surgeon who is Board Certified in pediatrics, and have carefully examined _____</p> <p>In my opinion, (please circle) he / she is / is not physically fit to be employed in the production of motion pictures and television. If less than one month, infant is / is not at least 15 days old, was / was not carried to full term, and is / is not physically able to perform.</p>					
Signature _____		M.D.		Date _____	
Remarks					

Information covering California's child labor laws applicable to the entertainment industry can be found at <http://www.dir.ca.gov/dlse/DLSE-CL.htm>.

PROCEDURE FOR OBTAINING AN "ENTERTAINMENT PERMIT"

NEW

- 1.) Application Form Obtain from any of the Division of Labor Standards Enforcement offices
- 2.) Parent/Guardian Complete all requested information on the front of the application. Please print and sign your name.
- 3.) School Record Information To be completely filled out by authorized school district official.

RETURN COMPLETED APPLICATIONS BY MAIL OR IN PERSON TO:

Van Nuys – Entertainment Work Permits
[6150 Van Nuys Blvd., Room 100](#)
Van Nuys, CA 91401
(818) 901-5484
Walk In Service Available At This Location
8:00 a.m. to 4:45 p.m. – Monday through Friday

APPLICATIONS SENT BY MAIL MUST INCLUDE A PREAMDRESSED, STAMPED ENVELOPE.
WALK-IN APPLICANTS MAY WAIT FOR WORK PERMIT TO BE PROCESSED OR ATTACH A PREAMDRESSED, STAMPED ENVELOPE FOR RETURN BY MAIL.

THERE IS NO FEE
SOCIAL SECURITY NUMBER IS NOT REQUIRED
APPLICATION CANNOT BE PROCESSED VIA FAX

REQUIREMENTS FOR NON-SCHOOL AGE CHILDREN ONE OF THE FOLLOWING:

- 1.) Certified Birth Certificate
- 2.) Baptismal Certificate
- 3.) Official letter from hospital where born
- 4.) Passport

When school is IN session, the application must be completed and dated during the current school session by an authorized school official.

When school is NOT in session (i.e., school break, vacations, holidays), either the minor's recent report card or letter from the school principal on school letterhead indicating that the minor is "satisfactory" in all academic subjects, health and attendance is required.

If a minor is from out of state, either the minor's recent report card or letter from the school principal on school letterhead indicating that the minor is "satisfactory" in all academic subjects, health and attendance is required.

Entertainment permits that are issued based on report cards will be effective when school is not in session. Please include a self addressed, stamped envelope so that the permit can be mailed to you.

Every infant under one month of age must have a certification from a licensed physician and surgeon who is Board Certified in pediatrics certifying that the infant is at least 15 days old, was carried to full term, and is physically able to endure the stresses of a television or movie set.

RENEWAL

- 1.) Complete application form (all questions)
- 2.) Send a copy of the old permit with the application.
- 3.) Enclose a self addressed, stamped envelope for return.
- 4.) If school is not in session, see above instructions.
- 5.) If school is in session, have school official complete and sign the "school record" section of the application form.

DEPARTMENT OF INDUSTRIAL RELATIONS
Division of Labor Standards Enforcement